



Career Firefighter

The City of Coatesville is one of the fastest growing urban areas in the region. Coatesville is a dynamic and diverse community experiencing economic revitalization. City employees are valued members of a team that collaborate, improve and succeed together. The City offers exceptional benefits, competitive wages, a supportive and positive working environment, and opportunities for professional development. The City of Coatesville is an Equal Opportunity employer.

Position Specifics

Department:	Fire Department
Reports To:	Fire Chief or designee
Union Affiliation:	IAFF
FLSA Classification:	Exempt
Schedule:	Full time or Part time
Pay Rate:	Per Collective Bargaining Agreement
General Benefits:	Per Collective Bargaining Agreement

Position Summary

Career Firefighters protect life, property, and the environment through fire suppression, emergency medical services, rescue operations, fire prevention, and public education within the City of Coatesville. The position requires performing physically demanding and hazardous work under extreme conditions, including fire, smoke, heat, confined spaces, heights, and adverse weather. Firefighters operate apparatus and equipment, provide emergency medical care, conduct inspections and pre-planning, and participate in training and community outreach.

Essential Duties & Responsibilities

Emergency Response & Fire Suppression

- Responds to fires, medical emergencies, rescues, hazardous conditions, and other incidents
- Advances hose lines, operates nozzles, ventilates structures, and performs extinguishment
- Conducts search and rescue, salvage, and overhaul operations
- Operates hand tools, power tools, and specialized equipment

Rescue & Emergency Medical Services

- Provides Basic Life Support and assists ALS personnel
- Participates in technical rescue operations consistent with certification

Apparatus & Equipment Operations

- Operates fire apparatus, pumps, aerial devices, and auxiliary equipment
- Performs daily inspections, cleaning, and routine maintenance
- Reports equipment deficiencies through established procedures

Fire Prevention, Inspections & Investigations

- Conducts fire safety inspections of commercial, rental, and public assembly occupancies

- Inspects fire protection systems, exits, fire escapes, and hazardous material storage
- Identifies unsafe conditions and recommends corrective actions
- Preserves evidence at suspected arson scenes and assists the County Fire Marshal

Training, Administration & Station Duties

- Participates in drills, training, and continuing education
- Completes reports, inspections, and training documentation using department software
- Maintains station cleanliness, equipment readiness, PPE, and assigned quarters
- Communicates effectively with supervisors, coworkers, and other shifts

Community Engagement

- Participates in public education, fire prevention initiatives, and community outreach
- Provides fire safety demonstrations and educational programs as assigned

Minimum Qualifications & Training Requirements

General Requirements

- High school diploma or equivalent
- Valid Pennsylvania driver's license (or valid out-of-state license, as applicable)
- Compliance with City of Coatesville drug and alcohol policies
- Ability to meet physical and mental demands of the position

Required Certifications – At Time of Hire

- Firefighter II (IFSAC and/or Pro Board)
- Pennsylvania EMT-B (or equivalent)
- CPR/AED
- ICS 100, 200, 700, and 800 (or equivalent)
- Pump Operations Levels I & II (or equivalent)
- Vehicle Rescue Technician (or equivalent)
- Aerial Apparatus Operations
- Hazardous Materials Operations Level
- Emergency Vehicle Operators Course (Fire Apparatus)
- Truck and/or Ladder Company Operations

Required Within One (1) Year of Appointment

- Tiller Driver/Operator Certification

Preferred Requirements

- Fire Inspector I (or equivalent)
- ICS 300
- Basic Rope Rescue (or equivalent)

Prior experience in a combination fire department is preferred

Completion timeframe subject to Fire Chief approval and operational needs.

Ongoing Requirements

- Maintain all required fire, EMS, and safety certifications
- Complete required continuing education
- Maintain active firefighter status per SOGs

Knowledge, Skills and Abilities

- Knowledge of modern firefighting, rescue, EMS, and fire prevention practices
- Working knowledge of fire codes and regulations
- Ability to operate complex firefighting and rescue equipment
- Mechanical aptitude and problem-solving skills
- Ability to work independently and as part of a team under stress
- Effective verbal and written communication skills
- Physical ability to climb ladders, work at heights, advance hose lines, and perform rescues
- Ability to follow oral and written instructions

Certification & Licensing Maintenance

- Valid Pennsylvania (or applicable state) driver's license
- EMT-B certification (or equivalent)
- CPR/AED certification
- Annual Hazardous Materials Operations refresher
- Required continuing education coordinated by the Department

Physical, Medical and Health Requirements

Firefighting requires a mix of strength, endurance, agility, and medical fitness, as well as the ability to perform intense activity for extended periods of time, including but not limited to:

- Stair climbing
- Dragging hoses and performing rescue operations
- Lifting and carrying heavy equipment (100 pounds or more)
- Dragging charged hoses (150 pounds of force or more)
- Carrying victims (165 pounds or more)
- Repeated lifting, pulling, and pushing without fatigue
- Navigating tight, dark, and unstable environments
- Crawling, climbing ladders, and maneuvering through obstacles
- Moving efficiently in confined spaces

Medical and Health Requirements

- Good vision
- Hearing within normal limits
- No uncontrolled medical conditions
- Ability to pass a physical exam and stress test
-

Disclaimer

Management reserves the right to add, modify, change or rescind work assignments as needed. The above statements are intended to describe the general nature of work being performed by individuals assigned to this position. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. This job description is intended to convey information essential to understanding the scope of the position and it is not intended to be an exhaustive list of skills, efforts, duties, responsibilities or working conditions associated with the position.

How to Apply

Complete the application packet and return it to Coatesville City Hall, 1 City Hall Place, Coatesville, PA, per the instructions.



City of Coatesville Full-time & Part-time Firefighter

Job Specifics

Title: Career Firefighter **Union Affiliation:** IAFF
Classification: Full-Time & Part-Time
Reports To: Fire Chief
Employer: City of Coatesville
Salary: As per the collective bargaining agreement
Posting Date: April 28, 2026

Minimum Qualifications

This position requires a high school diploma or equivalent.

Additional requirements:

- **Firefighter II IFSAC/Pro-Board Certified**
- **PA Emergency Medical Technician – Basic**
- **Current CPR**
- **ICS 100, 200, 700, 800**
- **Pump Operations 1 & 2 or equivalent**
- **Vehicle Rescue Technician**
- **Aerial Apparatus**
- **Hazardous Materials Operations Level**
- **Emergency Vehicle Operators Course**
- **Successfully pass and complete background investigation (includes medical and drug)**
- **Participate in Civil Service Process**

Additional required training that must be completed within 1 year of start date at the discretion of the Fire Chief.

- **Fire Inspector 1 or equivalent**
- **ICS 300**
- **Basic Rope or equivalent**
- **Truck and/or Ladder Company Operations (new hires only)**
- **Maintain current Hazardous Materials Operations refresher**

Fire officer and career training requirements effective April 4, 2013.

To Apply:

Go to www.coatesville.org, click on forms to download an application for employment. Applications must be dropped in person at Coatesville City Hall, 1 City Hall Place, Coatesville, PA 19320 (Codes Window)

The City of Coatesville is an Equal Opportunity Employer.



Civil Service Commission Full-Time & Part-time Firefighter Announcement

The Civil Service Commission for the City of Coatesville will be administering an entry level examination for the position of Full-time and Part-time Firefighter.

Applications for the position of Full-time and Part-time Firefighter will be available beginning Tuesday, April 28, 2026 at the Codes window of City Hall, 1 City Hall Place Coatesville, PA 19320. Applications may be picked up between 8:30 AM to 12:30 PM and 1:30 PM to 4:00 PM, Monday through Friday, or may be accessed from the City's website at www.coatesville.org.

Completed applications must be submitted in person to City Hall prior to 4:00 PM **on Friday, May 15, 2026**. **Completed applications must be accompanied with a non-refundable fee in the amount of Thirty-five (\$35.00) dollars per application. Payment must be in the form of a check or money order payable to City of Coatesville.**

Every applicant for the position of Full-time and Part-time Firefighter must:

- (1) be a citizen of the United States;
- (2) possess a diploma from an accredited high school or a graduate equivalency diploma accepted by the Commonwealth of Pennsylvania (PROOF MUST BE PROVIDED);
- (3) be physically, medically, and psychologically fit to perform the essential functions of the job classification, with or without reasonable accommodation;
- (4) be licensed to operate a motor vehicle in the Commonwealth of Pennsylvania (PROOF MUST BE PROVIDED);
- (5) be of good moral character;
- (6) shall have no less than 4 years as a senior firefighter in a fire department; and the applicant shall if requested, provide a letter from their most recent fire chief on company/department letterhead, stating that the individual is a member of the organization in good standing that meets the named requirements;
- (7) be a Pennsylvania State Certified Level II Firefighter or equivalent and have an issued certification number in accordance with the National Fire Protection Association (NFPA) 1001 consensus standards (PROOF MUST BE PROVIDED);
- (8) possess a valid certification as Emergency Medical Technician and Cardio Pulmonary Resuscitation (CPR) or equivalent (PROOF MUST BE PROVIDED);
- (9) possess certification in Vehicle Rescue or equivalent (PROOF MUST BE PROVIDED);
- (10) possess current certificates (either of the full course within the last 12 months, or a refresher course within the last 12 months for Hazardous Materials Operations) from an approved training facility for Hazardous Materials Operations in accordance with the NFPA 472 consensus standards (PROOF MUST BE PROVIDED);



Civil Service Commission Full-Time & Part-time Firefighter Announcement

(11) possess an Emergency Vehicle Operators Certificate or equivalent (PROOF MUST BE PROVIDED);

(12) have completed Pump II and Aerial Apparatus courses or equivalent (PROOF MUST BE PROVIDED);

(13) have completed National Incident Management System 100, 200, 700, 800 (PROOF MUST BE PROVIDED);

Proof of all pre-requisites meeting the minimum eligibility requirements must be enclosed and/or attached with each application.

The written examination will take place on **Wednesday, May 20, 2026 at 7:00 PM sharp at Chester County Public Safety Training Campus located at 137 Modena Road Coatesville, PA 19320**. Applicants should report to the administration building.

Candidates will be emailed results of the written exam no later than Tuesday, May 26th, 2026. Those who successfully completed the written exam with a score of 70% or greater will be scheduled for the physical agility test taking place on **Saturday, May 30th, 2026 beginning at 9:00 AM sharp. The agility test will be held at Chester County Public Safety Training Campus located at 137 Modena Road South Coatesville, PA 19320**. Candidates should report to the Tactical Village in the rear. The physical agility test is graded as pass or fail.

Any applicant arriving after the prescribed start times shall be disqualified.

The READING LIST/STUDY MATERIALS for the written examination consist of:

- Firefighter 1: "Essentials of Fire Fighting," IFSTA, Seventh Edition.
- Firefighter 2: "Essentials of Fire Fighting," IFSTA, Seventh Edition.
- Hazmat Operations: "Hazardous Materials for First Responders," IFSTA, Sixth Edition.
- Vehicle Rescue: "Vehicle Rescue and Extrication," Jones and Bartlett, Revised Second Edition.
- Driver Operator Pumper: "Pumping and Aerial Apparatus Driver/Operator Handbook," IFSTA, Third Edition.

The oral examination dates will be announced to candidates successfully completing the written and physical agility portions of the process. Other mandatory components of the complete testing process included for appointment require selected candidates to successfully undergo, Psychological Testing, Background Investigation, and a NFPA 1582 Medical Examination.

The City of Coatesville is an Equal Opportunity Employer. If you require any special accommodation in accordance with the Americans With Disabilities Act to complete the testing, please provide evidence of such recognized disability at the time the application is submitted.

Any questions, please contact Fire Chief Pete Huf at 610-679-6033, or by email at phuf@coatesville.org



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Physical Agility Test

An Applicant for the position of entry-level Firefighter must be able to perform the events of the following physical agility test:

Required Equipment/Clothing

Applicants must wear long sleeve shirt and pants, helmet and gloves and a completely filled self-contained breathing apparatus (SCBA) excluding the face piece for all events with exception the Aerial Ladder Climb. The SCBA will be supplied to the Applicants at the test site. **Applicants may provide their own helmet and gloves.** Helmet and gloves will be available to the applicant if necessary.

Testing Expectations

Prior to the start of the start of the test, each applicant will be walked through the testing course by an examiner. The examiner may provide an explanation of each station to the applicant.

Timing

Applicants will have ten minutes to complete the aerial climb. After a 2-minute rest period, applicants will then be given ten minutes to complete the remaining events. Timing for events 2-8 will begin at the start of Event 2 and end once Event 8 is completed.

Events

- A. **Aerial Ladder Climb:** This task simulates the actions necessary to climb an aerial ladder. Applicants will stand at the rear of the apparatus with a ladder belt on. When the examiner tells the applicant to go, the Applicants will climb to the aerial turntable and then ascend the ladder seventy-five (75) feet at a sixty (60) degree angle. Once the Applicant reaches the top they will return to the ground.
- B. **Forcible Entry Simulation:** This task simulates the actions necessary to open a roof for ventilation, Applicants will swing a flat-head axe and chop a wood block thirty (30) times. When the task is completed, Applicants will set the axe down.
- C. **Stair Climb:** This task simulates the actions necessary to carry a hose pack to the upper floors of a high-rise building. The hose pack will consist of 100' of 1-3/4" hose and will be located at the bottom of the stair tower. The Applicants will reach down, pick up the hose pack and carry it 4 flights to the top of the stair tower. The Applicants will then return down the stair tower and place the hose pack at the bottom of the stair tower.
- D. **Ladder Raise:** This task simulates the actions necessary to raise a 24' extension ladder. Applicants will pick up an aluminum 24' extension ladder from its resting position, carry the ladder to the wall and place the bottom of the ladder against the wall. Applicants will then safely raise the ladder to a vertical position and then position the ladder for climbing. Once the Applicant has checked the climbing angle of the ladder, they will safely lower the ladder and it to the starting position.



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- E. **Equipment Hoist:** This task simulates the actions necessary in hoisting equipment to upper floors. Applicants will stand in front of "a third-floor window from which a rope is hanging. The rope is attached to a fifty (50) foot rolled piece of 3" hose.
- F. Applicants will pull the rope using a hand over hand method until the hose appears in the window. Applicants will then hoist the hose over the window sill and place it on the floor.
- F. **Hose Drag:** This task simulates the actions necessary to advance a charged 1-3/4" hose line. The Applicants will then reach down, pick up the charged hose line at the starting point and advance it 50 feet. When the Applicants reach the 50-foot mark, they will then pull an additional 50 feet of hose using a hand over hand method.
- G. **Dummy Drag:** This task simulates the actions necessary to drag a victim to safety. Applicants will drag the dummy 20 feet to a cone. The Applicants will drag the dummy around the cone and continue the 20 feet to the starting position. The Applicants may not drag the dummy by any limbs or clothing.
- H. **Search Simulation:** This task simulates the actions necessary to complete a search in a smoke-filled structure. Following a section of 1.75" hose, Applicants will navigate through a tunnel approximately 30 feet long with obstructions and turns.

APPLICATION FOR EMPLOYMENT
(PRE-EMPLOYMENT QUESTIONNAIRE) (AN EQUAL OPPORTUNITY EMPLOYER)

PERSONAL INFORMATION

DATE _____

NAME _____

Last First Middle

PRESENT ADDRESS _____

PERMANENT ADDRESS _____

PHONE NO. _____ ARE YOU 18 YEARS OR OLDER? Yes No

Are you prevented from lawfully becoming employed in this country because of visa or immigration status? Yes _____ No _____

EMPLOYMENT DESIRED

POSITION _____ DATE YOU CAN START _____ SALARY DESIRED _____

ARE YOU EMPLOYED NOW? _____ IF SO MAY WE INQUIRE OF YOUR PRESENT EMPLOYER? _____

EVER APPLIED TO THIS COMPANY BEFORE? _____ WHERE? _____ WHEN? _____

REFERRED BY _____

EDUCATION	NAME & LOCATION OF SCHOOL	No. of Years	Did you graduate?	SUBJECTS STUDIED
GRAMMAR SCHOOL				
HIGH SCHOOL				
COLLEGE				
TRADE, BUSINESS OR CORRESPONDENCE				

GENERAL

SUBJECTS OF SPECIAL STUDY OR RESEARCH WORK _____

SPECIAL SKILLS _____

ACTIVITIES: (CIVIC, ATHLETIC, ETC.) _____
(Exclude organizations, the name of which indicates the race, creed, sex, age, marital status, color or national origin of its members)

U.S. MILITARY OR NAVAL SERVICE _____ RANK _____ PRESENT MEMBERSHIP IN NATIONAL GUARD OR RESERVES _____

This form complies with the provisions of the Americans with Disabilities Act and the final regulations and interpretive guideline promulgated by the EEOC on July 26, 1991.

FORMER EMPLOYERS (LIST BELOW LAST THREE EMPLOYERS STARTING WITH LAST ONE)

DATE: MONTH & YR	NAME & ADDRESS OF EMPLOYER	PHONE NUMBER	SALARY	POSITION	REASON FOR LEAVING
FROM TO					
FROM TO					
FROM TO					
FROM TO					

WHICH OF THESE JOBS DID YOU LIKE BEST?

WHAT DID YOU LIKE MOST ABOUT THIS JOB?

OTHER CERTIFICATIONS & EDUCATION (COPIES OF CERTIFICATIONS MAY BE REQUESTED AT TIME OF YOUR INTERVIEW)

TITLE OF CERTIFICATION	DATE CERTIFIED

REFERENCES: GIVE THE NAMES OF THREE PERSONS NOT RELATED TO YOU WHOM YOU HAVE KNOWN AT LEAST ONE YEAR.

NAME	ADDRESS	PHONE NUMBER	YEARS ACQUAINTED
1			
2			
3			

I certify that all the information submitted by me on this application is true and complete, and I understand that if any false information, omissions or misrepresentations are discovered, my application may be rejected and, if I am employed, my employment may be terminated at any time.

In consideration of my employment, I agree to conform to the company's rules and regulations, and I agree that my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at either my or the company's option. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause, and with or without notice, at any time by the company. I understand that no company representative, other than its president, and then only when in writing and signed by the president, has any authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to the foregoing.

DATE

SIGNATURE



**Civil Service Commission
Full-Time & Part-time Firefighter Announcement**

Emergency Services Participation History
List All Agencies and/or Memberships

From Date	Name & Address	Job Title	Reason for leaving
To Date		Description of Duties	
Salary	Name of Supervisor	Name of Co-Worker	

From Date	Name & Address	Job Title	Reason for leaving
To Date		Description of Duties	
Salary	Name of Supervisor	Name of Co-Worker	



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Salary	Name of Supervisor	Name of Co-Worker	

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To Date		Description of Duties	
Salary	Name of Supervisor	Name of Co-Worker	



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VERIFICATION OF TRUTHFULNESS
PLEASE READ CAREFULLY BEFORE SIGNING

I, _____, the undersigned, hereby swear that the statements made in the foregoing Application are true and accurate to the best of my information, knowledge and belief. I understand that false statements made herein are subject to the penalties of 18 Pa.C.S. §4904, relating to unsworn falsification to authorities. I understand that all the information contained in this application is subject to verification by the City of Coatesville. This investigation may include contacting prior employers, checking my driving record and conducting a criminal record check. I understand that misrepresentation or omission of any facts on this application will cause it to be rejected, or if not discovered until after hire, will subject me to termination. I understand that as a condition of employment I will be required to successfully pass a drug and alcohol screening test. If an offer of employment is made to me, it may be contingent upon my taking and passing a complete physical examination. I further understand that nothing in this application or in the granting or conduction of an interview or tests is intended to create an employment contract of any kind. No promises regarding employment have been made to me and I understand that no such promise would be binding upon the City of Coatesville.

Printed Name

Signature

Date