CITY OF COATESVILLE

CODES DEPARTMENT
1 City Hall Place, Coatesville, PA 19320 (610) 384-0300 Option 3 (610) 384-6051 (Fax)

APPLICATION FOR RENTAL UNIT INSPECTION

ADDRESS TO BE INSPECTED:	**PARCEL NUMBER:**
TOTAL NUMBER OF UNITS AT ADDRESS:	**UNIT NUMBER TO BE INSPECTED:**
APPLICANT NAME:	**APPLICANT EMAIL ADDRESS:**
APPLICANT PHONE NUMBER (indicate if Mobile/Home/Work):	
OWNER NAME:	
OWNER PHONE NUMBER:	
OWNER ADDRESS:	**OWNER EMAIL ADDRESS:**

PLEASE READ CAREFULLY AND SIGN BELOW:

- Rental units must be inspected **prior** to occupancy in accordance with Chapter 136 "Housing Standards" & the International Property Maintenance Code" www.coatesville.org/ecodes.
- Inspection Fee = $105.00 Per Unit (includes one reinspection); $80.00 for each additional reinspection.
- Payments must be received prior to scheduling an inspection/reinspection.
- Rental Inspections will not be scheduled if the Rental License and/or Taxes are not current for said property.
- Inspections occurring **after** occupancy will incur inspection fees **Plus a $500.00 Penalty Fee and Citation.**
- Inspections canceled with less than 24 hours' notice will count as a No Show/Fail inspection, incur a **penalty fee of $50**, forfeit the previous rental inspection fee of $105.00, and repay $105.00 for the cost of the rescheduled rental inspection. See Notice regarding penalties and fees for canceled reinspections.
- The current Owner or designated agent elected by Owner (Tenants are **not** acceptable) must be present at time of inspection. If Owner/Agent is not present, the inspection will count as a No Show/Fail inspection.

SIGNING THIS FORM ACKNOWLEDGES THAT I HAVE READ AND UNDERSTAND THE CONDITIONS ABOVE

APPLICANT SIGNATURE: _____ **DATE:** _____

FOR OFFICE USE ONLY Rental License No: _____ Inspection Type: Initial: ☐ Tenant Change: ☐ Biennial: ☐	Fee Amount: _____