

CITY OF COATESVILLE PENNSYLVANIA



CODES DEPARTMENT

1 City Hall Place, Coatesville, PA 19320 (610) 384-0300 Option 3 (610) 384-6051 (Fax)

APPLICATION FOR RENTAL UNIT INSPECTION

ADDRESS TO BE INSPECTED:	PARCEL NUMBER:
TOTAL NUMBER OF UNITS AT ADDRESS:	UNIT NUMBER TO BE INSPECTED:
APPLICANT NAME:	APPLICANT EMAIL ADDRESS:
APPLICANT PHONE NUMBER (indicate if Mobile/Home/Work):	
OWNER NAME:	
OWNER PHONE NUMBER:	
OWNER ADDRESS:	OWNER EMAIL ADDRESS:

UNIT MUST BE INSPECTED PRIOR TO OCCUPANCY IN ACCORDANCE WITH CHAPTER 136 "HOUSING STANDARDS" & THE INTERNATIONAL PROPERTY MAINTENANCE CODE" www.coatesville.org/ecodes

- INSPECTION FEE - \$80.00 PER UNIT PRIOR TO OCCUPANCY, AND \$80.00 FOR ANY ADDITIONAL INSPECTIONS
- INSPECTION FEE - \$80.00 PER UNIT AFTER OCCUPANCY PLUS PENALTY FEE AND CITATION
- PENALTY FEE - \$500.00 AND SUMMARY CITATION
- PAYMENTS MUST BE RECEIVED PRIOR TO SCHEDULING AN INSPECTION
- A RENTAL INSPECTION WILL NOT BE SCHEDULED IF THE RENTAL LICENSE AND/OR TAXES ARE NOT CURRENT FOR SAID PROPERTY
- THE CURRENT OWNER OR DESIGNATED AGENT ELECTED BY OWNER (TENANTS ARE NOT ACCEPTABLE) MUST BE PRESENT AT TIME OF INSPECTION
- **A NO SHOW OR FAILURE TO PROPERLY CANCEL AN INSPECTION AT LEAST 24 HOURS PRIOR WILL COUNT AS A FAILED INSPECTION**
- **APPLICANT SIGNATURE:** _____

SIGNING THIS FORM ACKNOWLEDGES THAT I HAVE READ AND UNDERSTAND THE CONDITIONS:

Rental License No: _____	Fee Amount: _____
Inspection Type: Initial: _____ Tenant Change: _____ Biennial: _____	



TENANT REGISTRATION FORM

(PLEASE PRINT CLEARLY. If additional space is needed, please make a copy.)

Address: _____
Tenant information for each tenant in the unit/property

Tenant Name: _____ **Unit Number:** _____

Adult or Minor (please circle) Lease Dates: _____

Phone Number: _____

Tenant Name: _____ **Unit Number:** _____

Adult or Minor (please circle) Lease Dates: _____

Phone Number: _____

Tenant Name: _____ **Unit Number:** _____

Adult or Minor (please circle) Lease Dates: _____

Phone Number: _____

Tenant Name: _____ **Unit Number:** _____

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