



City of Coatesville Job Description

Job Specifics

Title:	LABORER or LABORER/OPERATOR
Classification:	Full-Time
Reports To:	Assistant City Manager
Employer:	City of Coatesville
Salary:	\$20.20hr. without CDL/ \$23.18hr. with CDL
Posting Date:	February 23, 2023

Position Background

This is unskilled and semi-skilled manual work performed under close supervision according to established routine or assignment. Employee generally works in a particular department and gains one or more specialized skills in the performance of his duties in that department. Assignments may be given in detail for each job or work may follow an established routine.

Job Summary

- Hand sweeps streets, gutter, and alleys and cleans catch basins and loads dirt and leaves from this work onto trucks.
- Shovels snow from streets and sidewalks and spreads salt on sidewalks and icy street.
- Pulls weeds, picks up paper, empty trash cans and mows grass in City parks.
- Sweeps, scrubs, mops and polishes floors and walls and performs related custodial duties.
- Performs minor and routine maintenance work such as rough painting and simple equipment repair work.
- Cleans and fills street cracks, patches potholes and other areas with asphalt.
- Picks up recyclable at curbside.
- Installs street signs, paints curbs and washes city vehicles.
- Performs related duties as required by the Foreman.

Minimum Qualifications

- This position requires a high school diploma; or equivalent. Experience in performing manual labor tasks is preferred. If employed as a laborer a Commercial driver's license must be acquired after 6 months employment. A valid Commercial Driver's License (CDL) is required for the Laborer Operator position.

Knowledge, Skills and Abilities

- Must be able to follow oral and written instructions.
- Should have a working knowledge of basic maintenance work.
- Knowledge of hazards and applicable safety precautions of the work

Working Conditions

- Laborer work is performed both indoors and outdoors and may be done at a surface environment
- All laborers should expect to do a considerable amount of lifting, carrying, climbing, kneeling, balancing, and even crawling. Thus, a certain amount of strength, dexterity, and alertness is required
- Because laborers work is so many varied conditions, they must be very knowledgeable of the hazards and safety requirements of the job

Application Requirements

To Apply: Go to www.coatesville.org. click on forms to download an application for employment and forward to the Human Resources Department lgrant@coatesville.org.

Application deadline: Until filled

Disclaimer

Please note: Management reserves the right to add, modify, change or rescind work assignments as needed.

The above statements are intended to describe the general nature of work being performed by individuals assigned to this position. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified.

This job description is intended to convey information essential to understanding the scope of the Laborer position and it is not intended to be an exhaustive list of skills, efforts, duties, responsibilities or working conditions associated with the position

The City of Coatesville is an Equal Opportunity Employer.