



Meeting Minutes –
1 City Hall Place, Coatesville, PA
Council Chambers
Monday, December 12, 2022

Council Present: Council President Lavender Norris, Vice President Carmen Green, Councilwomen Charrisse Allen, Councilwoman C. Arvilla Hunt, Councilman Edward Simpson and Councilman Donald Folks

Council Absent: Councilwoman Khadijah Al Amin

Staff Present: James Logan, City Manager; Robert Jefferson, Solicitor; Richard Troutman, Finance Department; Chief Jack Laufer, Police Department; Ruthann Mowday, Recording Secretary

Public Hearing on LERTA

Mr. Jefferson announced the first item on the agenda is the public hearing for the LERTA Ordinance as it was first introduced, I believe, at last council meeting. This proposed ordinance amendment decreases the number of years for the exemption from 10 years to 5 years. It also changes the percent of decrease in-- decreasing incrementally by 20%. In preparation for the hearing for this evening, I've marked a couple board of exhibits. B1 is the notice of hearing for tonight's hearing. Exhibit B2 is the proof of publication of the notice running in the daily local news on December 5th, 2022 indicating tonight's hearing. And Exhibit B3 is the clean version of the proposed ordinance that will be] voted upon this evening. Now this is a public hearing where any individual who is interested has the opportunity to present comments in favor of or against the subject amendment. You don't have to. If you just want to, I believe you have to step up to the podium, speak into the microphone, identify your name and address, and then just providing your comment. This is an action item on this evening's agenda. And I believe it is 6.9. So it will be noted upon later in the evening. So if there's anybody who wishes to make a comment, I just ask that you please come forward, speak clearly into the microphone. This was prepared in coordination with your finance director, Mr. Troutman. Seeing no comments, I believe we can close this hearing and move on.

Vice President Green made a motion to close the Public Hearing; Ms. Allen seconded the motion. Motion passed 6-0.

President Lavender Norris announced an Executive Session was held earlier this evening to discuss personnel, real estate and legal matters.

Approved Minutes

Vice President Green made a motion to approve the November 28, 2022 and December 5, 2022 Budget Hearing Minutes; Mrs. Hunt seconded the motion. Motion passed 6-0.

Approval of Accounts Payables

Mrs. Hunt made a motion to approve the accounts payables; Mr. Folks seconded the motion. Motion passed 6-0.

Presentations

1. Coatesville Invitational Vintage Grand Prix check presentation

Mr. Simpson presented Ajené Livingston with a \$10,000 check from the Coatesville Invitational Vintage Grand Prix for the Coatesville Parks and Recreation Commission.

Mr. Simpson took a moment to thank all of our council members, Chief Laufer, Ruthann, last but not least, Mr. Logan for all the work that-- I mean, it's a lot of work. It is a lot of work, and I appreciate council letting us do this every year. Members of the community, I appreciate your help. It's only getting bigger and better. And we can't wait until next year. Mr. Livingston

2. Coatesville Youth Initiative

Discussion Items

1. Minutes

There was no discussion on the meeting minutes.

Citizens Hearings – Regular Action Items Only (3 Minutes)

There were no citizens comments on regular action items only.

Ms. Allen made a motion to close citizens' hearings on regular action items only; Vice President Green seconded the motion. Motion passed 6-0.

Regular Action Items

1. Receive and consider a motion authorizing the Council President to execute and sign, on behalf of the City of Coatesville, the City Manager contract
Vice President Green made a motion to authorize the City Council President to execute and sign, on behalf of the City of Coatesville, the City Manager contract; Mrs. Hunt seconded the Motion. Motion passed 6-0.
2. Receive and consider a motion to approve the AFSCME Memorandum of Agreement for a four-year contract covering the period from January 1, 2023 through December 31, 2026.
Mr. Folks made a motion to approve the AFSCME Memorandum of Agreement for a four-year contract covering the period from January 1, 2023 to December 31, 2026 removing Article 4, Section 4.2; Mrs. Hunt seconded the motion. Motion passed 6-0.
3. Receive and consider a motion to approve the Coatesville Police Officers' Benevolent Association Memorandum of Agreement for a four-year contract covering the period from January 1, 2023 through December 31, 2026.
Vice President Green made a motion to approve the Coatesville Police Officers' Benevolent Association Memorandum of Agreement for a four-year contract covering the period from January 1, 2023 through December 31, 2026; Mr. Folks seconded the motion. Motion passed 6-0.
4. Receive and consider a motion for a Resolution adopting the City of Coatesville Master Fee Schedule.
Mrs. Hunt made a motion to approve a Resolution adopting the City of Coatesville Master Fee Schedule; Ms. Allen seconded the motion. Motion passed 6-0.
5. Receive and consider a motion for an Ordinance of the City of Coatesville, County of Chester, Commonwealth of Pennsylvania, setting the tax rate for general purposes for year 2023, at the same rate as that set for tax year 2022.
Vice President Green made a motion to approve an Ordinance of the City of Coatesville, County of Chester, Commonwealth of Pennsylvania, setting the tax rate for general purposes for year 2023, at the same rate as that set for tax year 2022; Mrs. Hunt seconded the motion. Motion passed 6-0.

6. Receive and consider a motion for an Ordinance providing for salaries and wages for personnel employed by the City of Coatesville.
Mrs. Hunt made a motion to approve an Ordinance providing for salaries and wages for personnel employed by the City of Coatesville; Vice President Green seconded the motion. Motion passed 6-0.
7. Receive and consider a motion for an Ordinance of the City of Coatesville, County of Chester, Commonwealth of Pennsylvania, appropriating specific sums estimated to be required for the specific purpose of the City Government as herein set forth, for the year 2023.
Mrs. Hunt made a motion to approve an Ordinance of the City of Coatesville, County of Chester, Commonwealth of Pennsylvania, appropriating specific sums estimated to be required for the specific purpose of the City Government as herein set forth, for the year 2023; Mr. Simpson seconded the motion. Motion passed 6-0.
8. Receive and consider a motion for first reading and advertisement an Ordinance amending Code of the City of Coatesville, Chester County, Chapter 203, Taxation, by implementing Act 57 of 2022 to provide certain property tax penalty waivers
Mr. Folks made a motion to approve first reading and advertisement an Ordinance amending Code of the City of Coatesville, Chester County, Chapter 203, Taxation, by implementing Act 57 of 2022 to provide certain property tax penalty waivers; Mr. Simpson seconded the motion. Motion passed 6-0.
9. Receive and consider a motion for second reading and adoption an Ordinance amending Part II, General Legislation, Chapter 203, Taxation, Article X, MU Mixed Used Development Overlay LERTA District, §§203-86.A and D, exemption schedule of the general laws of the City of Coatesville, Pennsylvania
Mrs. Hunt made a motion to approve second reading and adoption an Ordinance amending Part II, General Legislation, Chapter 203, Taxation, Article X, MU Mixed Used Development Overlay LERTA District, §§203-86.A and D, exemption schedule of the general laws of the City of Coatesville, Pennsylvania; Vice President Green seconded the motion. Motion passed 6-0.
10. Receive and consider a motion authorizing the City Manager to sign and the City Solicitor to record in the Office of the Recorder of Deeds of Chester County, Pennsylvania the Declarations of Covenants and Restrictions for Palmer Park, Abdala Park, and Ash Park.
Mr. Folks made a motion to authorizing the City Manager to sign and the City Solicitor to record in the Office of the Recorder of Deeds of Chester County, Pennsylvania the Declarations of Covenants and Restrictions for Palmer Park, Abdala Park, and Ash Park; Ms. Allen seconded the motion. Motion passed 6-0.

Vice President Green clarified that the Council President does not have to sign.
11. Receive and consider to appoint Washington Hose Company to provide Advance Life Services (ALS) for the amount of \$50,000 for the year 2023.
Vice President Green made a motion to appoint Washington Hose Company to provide Advance Life Services (ALS) for the amount of \$50,000 for the year 2023; Mrs. Hunt seconded the motion. Motion passed 6-0.
12. Receive and consider a motion to request a 4-month extension from the Pennsylvania Department of Conservation and Natural Resources for grant received for the Palmer Park Phase 2 & 3 Project in order to receive matching funds from DCNR for additional lighting work being completed under a PECO grant

Vice President Green made a motion to approve a 4 month extension from the Pennsylvania Department of Conservation and Natural Resources for grant received for the Palmer Park Phase 2 & 3 Project in order to receive matching funds from DCNR for additional lighting work being completed under a PECO grant; Ms. Allen seconded the motion. Motion passed 6-0.

13. Receive and consider proposal submitted by Cedarville Engineering to provide support services for the City of Coatesville's National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) 2023 Permit activities.

Vice President Green made a motion to approval the proposal submitted by Cedarville Engineering to provide support services for the City of Coatesville's National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) 2023 Permit activities; Mrs. Hunt seconded the motion. Motion passed 6-0.

14. Receive and consider a motion for second reading and adoption of an Ordinance amending the Code of the City of Coatesville, Chester County, Chapter 203, Taxation, by deleting § 203-73.F (Exemptions) of the Coatesville Business Privilege Tax Ordinance, as amended

Vice President Green made a motion to approve second reading and adoption of an Ordinance amending the Code of the City of Coatesville, Chester County, Chapter 203, Taxation, by deleting § 203-73.F (Exemptions) of the Coatesville Business Privilege Tax Ordinance, as amended; Mrs. Hunt seconded the motion. Motion passed 6-0.

15. Receive and consider a motion for second reading and adoption of an Ordinance authorizing a second amendment to the agreement of sale for the property located at 99 North 9th Avenue, Coatesville, Chester County, Pennsylvania, UPI No. 16-6-307, that will extend closing to January 7, 2023 with the Coatesville Youth Initiative

Vice President Green made a motion to table second reading and adoption of an Ordinance authorizing a second amendment to the agreement of sale for the property located at 99 North 9th Avenue, Coatesville, Chester County, Pennsylvania, UPI No. 16-6-307, that will extend closing to January 7, 2023 with the Coatesville Youth Initiative; Mrs. Hunt seconded the motion. Motion tabled 6-0.

16. Receive and consider appoint Barbacane Thornton as auditor for the year ending December 31, 2022.

Mr. Folks made a motion to appoint Barbacane Thornton as auditor for the year ending December 31, 2022; Ms. Allen seconded the motion. Motion passed 6-0.

17. Receive and consider motion for Free Holiday parking from December 19, 2022 to January 2, 2023

Vice President Green made a motion to approve free Holiday parking from December 19, 2022 to January 2, 2023; Mrs. Hunt seconded the motion. Motion passed 6-0.

Mr. Folks made a motion to close action items; Ms. Allen seconded the motion. Motion passed 6-0.

Reports

1. Solicitor

Mr. Jefferson announced he provide a more detailed attorney-client privileged report to Council Since Council last meeting; I have communicated and continue to communicate with outside counsel regarding certain litigation matters; finalized the Declarations of Covenants; reviewed and analyzed a lease and memorandum of understanding; provided an opinion on a compensation

matter; caused notices to be advertised; continue to provide advice regarding land development matters; and continue to work on a Commonwealth Court appeal matter.

2. Police Department

3. Public Relations

Mr. Miles said hello everyone, First I would like to congratulate our parks & rec team for putting together such an amazing group of people. It is awesome to see how far we came within this department since the beginning of the year. Excellent stuff Ajené! Mr. Logan & I had the pleasure of getting on a webinar hosted by the U.S. Department of the Treasury, they pretty much gave an overview of using the State and Local Fiscal Recovery Funds for Affordable Housing. Overall, they spoke on using ARPA funds towards affordable Housing, which is ironic because I have been doing a study attempting to gather all housing vouchers throughout the city, and the criteria covered to qualify for such opportunities. Also, to gather and create a list of services who has access to this opportunity. Still awaiting word from the Housing Authority of Chester County. I also want to talk about the National Fitness Campaign, I am still awaiting feedback from Kyle for the Drone Survey. Once we have that in order, we can precisely determine where we can place the outdoor fitness center. We need about 49K to raise to complete funding. We also talked with representatives with NFC, and they let us know that the Glue Adhesive we previously bought expired, so we will need to renew some equipment before construction at Abdala Park. I also sat through another training that highlights tactical urbanism for better communities. Great points they covered! Simply put, urban intervention and to find new ways to implement BRIC (building resilient infrastructure and communities). That's pretty much everything summed up for you guys! Thank you.

4. City Manager

Citizens Hearings Non-Agenda Items Only (3 Minutes)

There were no citizens comments on non-agenda items.

Vice President Green made a motion to close citizen hearings on non-agenda items; Ms. Allen seconded the motion. Motion passed 6-0.

Special Events

There were no special events at this time.

Council Comments

Adjournment

Mr. Folks made a motion to adjourn the meeting at 9:08 pm; Ms. Allen seconded the motion. Motion passed 6-0.