

# CITY OF COATESVILLE PENNSLVANIA



CODES DEPARTMENT

One City Hall Place, Coatesville, PA 19320 (610) 384-0300 Ext.3133 (610) 384-6051 (fax)

## APPLICATION FOR RENTAL UNIT INSPECTION

ADDRESS TO BE INSPECTED:	
TOTAL NUMBER OF UNITS AT ADDRESS:	UNIT NUMBER TO BE INSPECTED
APPLICANT NAME (PLEASE <u>PRINT</u> CLEARLY):	
APPLICANT TELEPHONE NUMBER:	
OWNER:	
OWNER ADDRESS:	
OWNER TELEPHONE NUMBER:	

**UNIT MUST BE INSPECTED PRIOR TO OCCUPANCY IN ACCORDANCE WITH CHAPTER 136 "HOUSING STANDARDS" & THE INTERNATIONAL PROPERTY MAINTENANCE CODE" [www.coatesville.org/ecodes](http://www.coatesville.org/ecodes)**

- INSPECTION FEE - \$80.00 PRIOR TO OCCUPANCY, AND \$80.00 FOR ANY ADDITIONAL INSPECTIONS
- Inspection Fee- \$80.00 for **AFTER OCCUPANCY** plus Penalty fee and Citation.
- Penalty FEE - \$500.00 AND SUMMARY CITATION AFTER OCCUPANCY
- PAYMENT MUST BE RECEIVED 24 HR'S PRIOR TO INSPECTION SCHEDULING
- EACH UNIT TO BE INSPECTED IS A SEPARATE FEE
- RENTAL INSPECTION WILL NOT BE ACCEPTED UNLESS PREMISE LEASING LICENSE IS CURRENTLY ACTIVE
- THE CURRENT OWNER OR DESIGNATED AGENT (ELECTED BY OWNER) MUST BE PRESENT AT TIME OF INSPECTION, TENANTS ARE NOT ACCEPTABLE
- **A NO SHOW FOR SCHEDULED INSPECTIONS WILL COUNT AS THE FIRST INSPECTION**
- APPLICANT SIGNATURE: \_\_\_\_\_

**SIGNING THIS FORM ACKNOWLEDGES THAT I HAVE READ AND UNDERSTAND THE CONDITIONS:**

Rental License # _____	Fee Amount _____
Change of Tenancy _____ Biennial Insp. _____	



**TENANT REGISTRATION FORM**

(If additional space is needed, please make a copy) PLEASE PRINT CLEARLY

Address: \_\_\_\_\_ Unit Number: \_\_\_\_\_  
Tenant information (for each tenant in the unit/property)

Tenant Name: \_\_\_\_\_

Adult or Minor (please circle) Lease Dates: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

Tenant Name: \_\_\_\_\_

Adult or Minor (please circle) Lease Dates: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

Tenant Name: \_\_\_\_\_

Adult or Minor (please circle) Lease Dates: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

Tenant Name: \_\_\_\_\_

Adult or Minor (please circle) Lease Dates: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

Tenant Name: \_\_\_\_\_

Adult or Minor (please circle) Lease Dates: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

Tenant Name: \_\_\_\_\_

Adult or Minor (please circle) Lease Dates: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

Tenant Name: \_\_\_\_\_

Adult or Minor (please circle) Lease Dates: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

Tenant Name: \_\_\_\_\_

Adult or Minor (please circle) Lease Dates: \_\_\_\_\_  
Phone Number: \_\_\_\_\_