

Minutes
City of Coatesville
Via – Virtual Meeting via Zoom and You Tube – COVID 19
Thursday October 15, 2020



Council Present: Vice President Carmen Green, Ms. Khadijah Al Amin, Mrs. C. Arvilla Hunt, Ms. Nydea Graves, Mr. Donald Folks, Edward Simpson
Council Absent: President Linda Lavender-Norris
Staff Present: James Logan, City Manager; Anthony Verwey, Solicitor; Chief Jack Laufer, Police Department; Richard Troutman, Finance Director and Ruthann Mowday, Recording Secretary.

Vice President Green called the meeting to order at 7:35 pm. She announced the President is going to be absent from our meeting tonight. Council would like to apologize, this is our regular public session that should have taken place on Monday, October 12th, but due to technical difficulties, we were having with the YouTube, the meeting had to be rescheduled to tonight. Thank you all for attending.

Vice President Green announced an executive session was held on Monday October 12, 2020, to discuss real estate and personnel matters.

Approved Minutes

Ms. Al Amin made a motion to approve the September 28, 2020 meeting minutes; Mr. Folks seconded the motion. Motion passed 6-0.

Approval of Accounts Payables

Mr. Simpson made a motion to approve the accounts payables; Mr. Folks seconded the motion. Motion passed 6-0.

Ms. Al Amin questioned the replacement of the computer in Public Works since all departments received new computers last year. Mr. Logan explained that due to a severe storm and a leak in the building, the water came in and damaged the computer and switches so both devices needed replaced. We are awaiting quotes to repair the roof.

Additions, Deletions or Modifications to the Agenda

Ms. Al Amin made a motion to add action items 4) Ortiz settlement and 5) Rosado agreement; Mr. Folks seconded the motion. Motion passed 6-0.

Presentations

1. Proclamation for Senator Andrew E. Dinniman

Vice President Green asked Senator Dinniman to provide a brief overview of his career. Senator Dinniman stated his career started in the 70's when he was on the Downingtown School Board. In the 80's, I started to come into Coatesville and became the Democratic County Chairman and then went on to the State and National Democratic Committees. It was probably the late 70's early 80's when I first came to the City, we'd go to events, especially at a number of the churches. I received an honor award from the NAACP Coatesville Branch and in the 90's I received an award from the League of Minority Education. I believe in Coatesville and the good Council you have and the new manager, things are turning around. It is truly a Renaissance, by that I mean a rebirth, Coatesville has had a tremendous economic history. Council can be very proud of itself and Mr. Logan as well, who understands so much about redevelopment and economic changes. And if all goes well, the railroad station is supposed to be started by the end

of the year. Coatesville, is my understanding that you're next, and nothing will happen anywhere else until the proper actions take place in Coatesville.

Vice President Green announced we are here to honor Senator Dinniman, for his years of service and commitment to our community. This is from an outpouring of residents and council members who just feel this is something that is necessary. We appreciate all that you have done over the many years. Vice President Green read the Proclamation.

Vice President Green stated the Proclamation is just a small tribute to the many things that you've done, the many accomplishments that you have made in your government service, the service to our state, our local in our County government. And we so appreciate all that you have done and all that you have contributed. And I know your wife is happy to have you to herself. Senator Dinniman thanked Council and very much appreciates the honor bestowed on him. It's not him alone. It's all of us working together and he has had the privilege of getting to know so many people in Coatesville. And he really believes that we are in a great moment of possibility and changing Coatesville. Coatesville will become more and more the vibrant economic center of Chester County.

Mr. Simpson thanked Senator Dinniman, for his years of service. One of the first things I did as a City Councilman back in the 90's was read a proclamation for Martin Luther King Day at the Tabernacle church on Coates Street. And I read that, and you were there representing the County and read a proclamation as well. And I can tell you that when I left that church that day, I think you and everybody else realized you've missed your real calling in life to spread the gospel, because it was an inspiring, it was an inspiring day. You and I, over the years, we, even though we're on both different ends of the spectrum, politically, you and I have agreed on things, disagreed on things. We worked together on the whole Saha thing. One thing I can say is that regardless of where we stood politically, you and I have always managed to stay friends, and it was never, we could agree to disagree, but at the end of the day, when we walked away from the table, we were still friends and still respectful. Unfortunately, there is not going to be a Christmas parade this year. They have canceled it, but you and I have walked in how many I know I've walked in the last 16, and you've been there right there with me for the last 16 years, walking every November and December in the Christmas parade. And I just want to thank you for your many years of service representing, the County in all your different positions. And it's been an honor and a pleasure to be there with you. Thank you.

Ms. Al Amin stated I would just like to say really quick, you already know how I feel about you and Margo. I'd like to personally thank you for all your years of service, all your contributions, and for always standing for what's best for the people, even if it was against the grain of salt. So, I so appreciate everything that you've done over the years, and I appreciate our friendship, and I hope that you really, really enjoy your entire a year retirement, but I don't know how you're going to sit still, because you are not a sit still type of person.

Ms. Graves thanked Senator Dinniman. I think I probably speak for all of us when I say that you have inspired so much for us to get into public service, and to make a difference just as you know, small working-class person who has really gone on to shape what Pennsylvania is today. So, thank you for your continued years of service.

Mrs. Hunt thanked Senator Dinniman for his service, and all that he has done specifically for our community. I don't think there's ever a time that I called you, that you didn't show up and make sure that you're there representing. So, it's really appreciated. I do wish you the best in your

retirement that you and your wife and your family can enjoy each other and do some things for yourself for a change.

Mr. Folks congratulated Senator Dinniman. A lot of people don't get to retire. Um, if you can find some more money for the City. I would appreciate it.

2. 2nd Century Alliance – Sonia Huntzinger

Mrs. Huntzinger echoed everyone's comments to say thank you for your many, many years of service, your dedication to our community here in Coatesville and all the best for a very relaxing and enjoyable retirement. Congratulations to you.

Council, thanks for the opportunity to update you on just some of the highlights that we've been working on in the last few. Well, it's been a while since I've updated you, but just a quick recap for those of you that are listening, that might not be familiar. We were formed back in 2015 when the City celebrated 100 years as a Third-Class City, hence the name Second Century. We were formed to ensure the Coatesville second century economically prosperous. And as many of you already know where the public private partnership between community stakeholders, the City and Chester County, add our formation. We crafted a five-point strategic plan to improve the City's economy. And those five points I'll remind you are stabilizing and strengthening the residential neighborhoods, revitalizing the downtown commercial core, improving the overall quality of life for residents and businesses, bringing jobs and economic opportunity to the community, through development opportunities and communicating the City's assets and competitive advantages.

So, I'm just going to touch on a couple of the things that we've been working on. In the residential neighborhoods, we consistently have been working to engage the residents, getting them involved and empowering them to take ownership and an ownership stake in their neighborhoods and in their community. Working with Mr. Logan, and Uriah Cole on building a home ownership program. And also, since COVID, we're spending a good deal of time trying to ensure that the residents have access to the programs and services that they need during the pandemic. We've participated in the, get out the vote event. And we've been working diligently on getting the census response numbers up in the downtown. We initiated a facade improvement program. And right now, we have three property owners who are working on their buildings. We have one at 28 North Second Avenue, 234 East Lincoln highway. They were working on a facade there, and the Coatesville Flower Shop is also making improvements to their building. We are granting more than more than \$20,000. We've granted more than \$20,000 to improve the aesthetics of the commercial core with that Facade Grant Program. And we reapplied for more funding to capitalize that grant program more, so that hopefully we'll be able to do three more facades. Next year. We've also been working with Mr. Logan and the City engineers to get the word out to the property owners and businesses about the streetscape improvements that are under construction, making sure that our residents downtown and our businesses know what's happening when and what they can expect. And we're working with NeuSoma, the City's communications contractor, we've developed a couple of educational videos, well, an educational video series to help the businesses market themselves through that, through the pandemic regarding quality of life. We're working with our community police officers on a program called crime prevention through environmental design.

We've underwritten the tuition for two officers to take a course in this preventative science where they'll learn techniques to manage the physical environment that will ultimately mitigate criminal and vagrant activity. These tools are going to be valuable as we further develop the properties and make changes to the physical and infrastructure of the City in an effort to bring jobs to the area back. In 2019, we initiated a partnership between the City of Coatesville, South Coatesville and

Valley Township to explore a micro regional economic development plan. Second Century facilitated a whole community grant application to the Chester County Planning Commission for a vision partnership grant, that grant was awarded. And we put a working group together, comprised of representatives from each of the municipality's administrations. We contracted with 4Ward Planning to conduct the study that would result in a plan to attract industry sectors to the area, bringing jobs and opportunity for economic mobility. That final report was presented to the public back in July. And the video recording of that is on the City's YouTube channel. If you haven't seen it yet. We are now at a point in that process where each municipality has to send the final report back to the grant to the Planning Commission. So as an agenda item tonight, or maybe not even as an agenda item, um, we can just have council direct Mr. Logan to authorize Kevin to review that report. Once that's complete, once he reviews, it comes back to council for acceptance, and then we'll reconvene the working group to strategize on how to implement it and, and move forward with that project.

In addition to the above activities, we're working with closely with Mr. Logan on real estate development projects, meeting with potential developers, developing advanced projects that are already in the pipeline. And we've been working very closely with the redevelopment authority on their priority projects, help them navigate the proposals on the flats and continuing to work, to advance the train station project. Lastly, since we've been working in Coatesville now for five years, and we've evolved as an organization, we're now working on an internal strategic plan for the future of the organization, we've contracted with a strategic planning consultant. Who's helping us through this process. And as part of the process, all of you will have an opportunity to weigh in on our role in the community over the course of the next few weeks, you'll be invited to participate in an interview and provide feedback on our work in Coatesville and how we can continue to be a benefit to the City going forward. So those are just the highlights

The County allocated \$400,000 to the Chester County housing partnership in which Urias Cole has been working on. He has been doing some outreach to MCAC because I know I'm CDC is looking to work in the home ownership space, and he's trying to pull all of the programs together and better understand who's offering what, so we've got first time home buyer, down payment assistance, all kinds of financial literacy programs, all of those, all of the lots of different organizations, both public and private are in that space. So, he's trying to pull all that together to make sure that we're delivering the services and programs to the residents that want them and that are ready for them. And, creating an inventory of the properties that are going to make sense for those, for those that initiative as well.

Ms. Graves asked about when we talk about Vagrant activity, is that like unhoused and unemployed? Ms. Huntzinger explained not necessarily, So Vagrant is loitering where loitering is not allowed by law. It's just any kind of criminal or behavior, so not necessarily homeless? Ms. Graves stated okay, I just wanted to make sure we weren't making like anti homeless. Ms. Huntzinger explained No, in fact, one of the things that our partnership, when the County affords us access to resources in the County that were otherwise never brought to bear on the study, and one of those programs is the decade of doorways program. Which is very active in the City of Coatesville? The decade to doorways is a great program that provides affordable housing and helps a lot of people who are displaced and homeless.

3. Presentation of Preliminary Budget

Mr. Troutman stated we are going to spend just a few minutes at a fairly high level talking about some of the framework that will be the budget process. And most importantly, for tonight, the objective is very simple. Start the process and it begins with the advertising schedule and around that I'll also be providing, as you can see on this slide a little bit more detail, but for the main

purpose of tonight is beginning the process. I would just highlight that the date opportunities or budget workshops referred to are the budget workshops on the 22nd and the 29th from 6:30 to 8:30 pm. The workshop is where we cover the nuts and bolts of the budget. Council will obviously be giving their input and their decisions as to what they want changed and framed. The schedule is in your package. And that's the full schedule of the dates.

The presentation is a little bit of a recap or refresher of what we're going to be talking about with the budget. There are six funds, six groupings of financial information that represents the activities for the City. The General Fund houses all the day to day. The Solid Waste is specific for just the trash and recycling. The Debt Service is singularly focused on paying off City Hall renovation of financing. The Capital Reserve is by far the most complicated. It has all the infrastructure. It's those investments in the infrastructure of the City. The Liquid Fuels is restricted based on the Pennsylvania laws and rules around the funding we get from the fuel taxes. The Grand Prix Fund is new to this list. The first five were last year and every other preceding year, this is a new one that we're now going to fold into the regular process here. We are just going to make it more formal and more part of the process.

The projected budget is being presented with no increases in the two main fees that an owner resident would see. As we go into 2021, the major impacts in assumptions. This is a more complicated year because of that infamous word COVID, it is complicated because of some things we didn't spend in 2020 that we normally would have spent revenues are impacted as we all have discussed at different points because of the impact on employment, the impact on the ability to pay real estate taxes, the timing, extensions that we gave to pay during the face period through the year of 2020, there's a lot of issues that we just don't have the answers for because of the timing. And those will flow into 2021. And so, we will talk through the assessment of what we know, what we don't know, what we can reasonably estimate, et cetera. But what I thought I do is just put down on a simple format, not getting lost in numbers, just what the impact would be. So, as you can see on this slide, we're looking at COVID and those are the minus signs. It impacted 2020 and 2021 on balance. Both of them negatively capital projects were delayed, virtually no infrastructure was done this year in 2020. Why there's a plus in 2020 is because the City pays essentially the soft cost, the engineering, the inspection costs out of pocket, and the grants and funding pays for the hard costs for building the roads and doing the, the re the, the infrastructure types of things. We frankly didn't have to pay any of those inspection or engineering costs. We are sustainable. But next year, we're going to be putting them into projected to be doing what we should have been doing this year. The next year there's going to be a negative impact on the budget. And so, the opportunities zone, we see the real estate transfers that have come through substantially because of all the transactions of the sales of properties and the purchases that generates a transfer fee, the new development permits. This is a huge factor in the next year is projected budget on both the revenue and expense side, based on the next phase of those transactions, where the developers have bought the properties they're going to be putting in for permits, that we're going to have to absorb the costs of those with appropriate CS, job creation. We are going to have substantial construction and ongoing employment for next year.

The bonus of all this was, that was a little surprising that flushed out was several properties that were exempt are now going to be taxable. And so that's starting to flow through, and there's a good projection that we have stopped the negative downward reassessments that have been affecting our assessment values since 2006. I'll go on to a few more of the impact, the staffing. We have vacancies this year, we're projected to fulfill them. Next year. We have three part time positions that were projected for next year. We had the increased compensation per the bargaining agreements that are costing us increased dollars. We also are going to have a projected cost of changing out our software. We have insurance increases for healthcare, for businesses, for

business insurance, and we have increased pension costs. When you take the ones I just listed and talked through is essentially less than a dozen items that account for the bulk of the increase, all other, several hundred different items that get budgeted are accounting for about a half a percent increase.

If we focus on the bigger items we're going to get essentially all of the increases accounted for and discussed. The numbers portion shows the different funds, and I'm not going to go each one detail, but essentially we're talking about the general fund reflecting, largely the permits, but the items that I just talked to with the pluses and minuses; the solid waste, no increases on the revenue, but we're going to have an increase in call it an inflationary increase on the main contract; capital reserve that reflects the huge increase of just doing work that was essentially stopped this year; and Liquid fuels, the state has already distributed the amounts that we're going to get in letter form that will actually receive in March, a 10% decrease in the revenue funding. We already know it's down and as a nuance is going to be down in all likelihood 2022 as well, because this amount that you see in front of you only reflects about three months of COVID impact. We have to be thinking ahead on utilizing the liquid fuels dollars prudently, which essentially means we're not buying equipment, heavy equipment. And then the debt service won't be changing much because of it is set. And then the grand Prix is here and as we all know, it was not held in 2020. So that's why it's such a huge change.

Council discussed different dates for the budget workshop meetings as there are conflicts with various Council members for Thursday meetings. Mr. Troutman stated he would look into other dates and adding additional workshops.

Citizens Hearings – Regular Action Items Only (3 Minutes)

There were no comments at this time.

Mr. Folks made a motion to close citizens hearings regular action items only; Ms. Graves seconded the motion. Motion passed 6-0.

Regular Action Items

1. Receive and consider Resolution No. 2020-17 Resolution adopting an amended City of Coatesville Master Fee Schedule
Mr. Simpson made a motion to approve Resolution No. 2020-17 adopting an amended City of Coatesville Master Fee Schedule; Ms. Al Amin seconded the motion. Motion passed 6-0.
2. Receive and consider authorizing the advertisement for the Special Meetings and work sessions for 2020 Budget
Ms. Al Amin made a motion to authorize the advertisement for the special meeting and work session for the 2020 budget; Mr. Folks seconded the motion. Motion passed 6-0.
3. Receive and consider First Reading an Ordinance amending Ordinance no. 1186-2002, authorizing the City of Coatesville to enter into a commitment agreement to lend up to \$500,000.00 to the Downtown Revival Limited Partnership for an Urban Renewal Project subject to a Promissory Note and Mortgage and Security Agreement and conditional assignment of leases and rents to the City providing for the repayment of same in forty (40) years, to authorize the City of Coatesville to enter into a Subordination Agreement with Downtown Revival Limited Partnership to change the City of Coatesville's fourth priority junior mortgage to a second priority junior mortgage subject to any additional terms and conditions advantageous to the City of Coatesville

Mr. Simpson made a motion to approve the First Reading an Ordinance amending Ordinance no. 1186-2002, authorizing the City of Coatesville to enter into a commitment agreement to lend up to \$500,000.00 to the Downtown Revival Limited Partnership for an Urban Renewal Project subject to a Promissory Note and Mortgage and Security Agreement and conditional assignment of leases and rents to the City providing for the repayment of same in forty (40) years, to authorize the City of Coatesville to enter into a Subordination Agreement with Downtown Revival Limited Partnership to change the City of Coatesville's fourth priority junior mortgage to a second priority junior mortgage subject to any additional terms and conditions advantageous to the City of Coatesville; Mr. Folks seconded the motion. Postponed

Ms. Al Amin asked to postpone the question of the approval of First Reading an Ordinance for Downtown Revival Authorization Subordination Agreement until the next meeting; Ms. Graves seconded the motion. Motion passed 5-1. Mr. Simpson was the dissenting vote.

Mr. Verwey explained in order to make a subsidiary motion on the original motion, there are two for purposes of delaying a vote on a motion. The first is to seek to table the motion or one can make a motion to postpone the question to a date certain or a time certain, in this case it was a subsidiary motion, to postpone the decision or the question until the next regular council meeting. That's once that's a motion made and seconded, and there can be debate about moving, delaying the vote until the next session. The debate is not to address the substance of the underlying matter to be voted upon. If council approves this subsidiary motion, the matter would be postponed until the next meeting. The motion overrides the first motion.

Ms. Al Amin stated she asked for it to be moved to the next council meeting is because I think there's matters within it that still need to be addressed.

4. Receive and consider Ortiz Settlement Agreement

Ms. Al Amin made a motion to approve the settlement as provided by City's counsel based on the payment of disability benefits to Officer Ortiz's; Mr. Folks seconded the motion. Motion passed 5-0-1. Ms. Graves abstained from the vote.

Mr. Verwey explained that Mr. Ortiz has agreed to enter into a settlement agreement for the payment of disability benefits from the City arising out of an injury he sustained. The motion would be to agree to the settlement as provided by the City's counsel to approve that settlement based upon the payment of disability benefits. Chief Laufer explained that this is a non-service related disability.

5. Receive and consider Rosado Settlement Agreement

Mr. Folks made a motion to approve settlement of the case Rosado versus the City of Coatesville for the sum of \$3,500; Ms. Al Amin seconded the motion. Motion passed 5-1. Mr. Simpson was the dissenting vote.

Mr. Verwey explained Council would need to make a motion to consent to the settlement of the case of Mr. Rosado, the City of Coatesville for the sum of \$3,500. The case involved a lawsuit brought by Mr. Rosado against the City of Coatesville regarding the City towing his vehicle. His insurance counsel has addressed that litigation has recommended accepting a settlement of that case in the amount of \$3,500.

Ms. Al Amin made a motion to close action items; Ms. Graves seconded the motion. Motion passed 6-0.

Discussion Items

1. Meeting Minutes
There was no discussion on meeting minutes.

Reports

1. Solicitor

Mr. Verwey announced he:

- Worked on a number of issues for the City, including attending tax hearings before the Chester County tax assessment board to seek exemptions of City property from taxation.
- Worked on matters relating to the RDA with regard to proposed developments and the sale of RDA property.
- Worked on zoning issues regarding a number of different properties within the City with the City manager in regard to propose uses of those properties.
- Worked on a number of Right to Know issues along with members of my firm to address particular three right to know matters currently pending a recently resolved which involve a good deal of information that we're trying to assess and respond and respond to those requests.

2. City Manager

Mr. Logan thanked the community residents for your comments. We really do appreciate your participation via YouTube. I'll get to some of your comments a little bit later. I just want to report out a few items. The first one beginning with our business, including development, as I have been recording in reference to the development and revitalization of the City. We recently submitted an application and we need a team, the grant team that's made up of Colleen Terry from ECON Partners, the RDA and the City of Coatesville. We entered into a multimodal transportation and fund application, that was entered September 30th. We were submitting that to the RDA. The application request is to the main department, community and economic development. It's designed to support the construction of the multimodal parking facility or the garage of the Train Station. We are building our capital stack to make the garage and actually bring it to fruition. We are very excited about this application and we look forward to the outcome of the solution. In addition to that, work has started on the First Avenue and Lincoln highway. Some of you may have noticed the construction has started, they are right next to the bank building that started on October 5th and that is probably going to run for the next four to five weeks. I'm very excited about this. The Streetscape initiative and construction will go from Rt 82 to Second Avenue. We had some rain that slowed some things down, but the guys are back out here, the South side of the streetscape of Lincoln and the bank, what it should be if all goes well should be completed by November 4th. We are going to repurpose the planters in various locations throughout the City. There is they a great group of volunteers that are working together here in the City. And we're very appreciative that, that group has taken on the charge to help us repurpose those parts.

The Coatesville Real Steel Talk, and it was our first opportunity to bring together, the community along with some of our stakeholders and community leaders to have an open dialogue with our residents about a number of issues that have been going on not only in the City, uh, but throughout the country and that includes no police brutality, just policing in our communities. In addition to what we are doing as a community for our young people and for a workforce. Event moderators were Council Member Nydea Graves, Council woman Al Amin. Guest speakers included Chief John Laufer, Jarvis Berry (Executive Director) CYI, Fred Sharpe (OIC Program Director). We plan to have these on a quarterly basis. We want to address a number of things that are going on in our community, both good and bad, and we want to talk about issues that we can improve on. And more importantly, I would want to be transparent to the citizens of this community. And so, we're looking forward to the next series and we hope you all will participate.

We'll try to hold them outdoors as much as we can, during the winter months it maybe a little hard to do that, but that is our goal.

We still have the COVID testing site here in the City of Coatesville at Lutheran Church of the Good shepherd. That site is open on Thursdays from 10am to 3pm. Many of you have been following the Covid numbers. We are still trending high. But one of the things that I have noticed throughout the City of Coatesville, more and more people are wearing a mask and they are keeping their distance, which is great. We still have to talk to our young people about it. We did have an uptake a couple of weeks ago in the City. And, because we, we don't know who the individuals are. I'm wearing a mask to help prevent, or at least reduce the infection rate. Put on a mask, but if you're six feet, eight feet away, that mask can actually save your life. On October 6th, many of you may have seen governor Wolf's amendment on guidelines for safe gatherings. You can go onto the governor's website to look at the copy of the amendment, as well as the new guidelines and regulations. This is a precaution because the numbers have been going up and statements of Pennsylvania. We talk about Halloween and we agreed on Halloween this year. It's going to be on Saturday, the 31st, a couple of comments came in from the community. They thought 4:00 pm was early. I think that came out because they didn't realize that Halloween was on a Saturday this year. So, the idea is to have Halloween. We are going to post on our website on how to navigate the Halloween the season. And it's some really good tips on how to do it. Some of them are great, fun things that you can do with your families. And for those of you who would like people to come to your homes for Halloween, the little chart there that has allowed to have some great recommendations to keep your trick or treaters safe as we.

Mr. Logan explained in reference to public participation for citizens comments. A number of residents wanted to know if they could participate more in our zoom meetings or in our public meetings as if it was live. And one of the things that we went back, we spoke to our solicitor and we looked at some of the other municipalities, and we have conversation with all the council members and based on technology being the way it is, we can provide a way for the community to come in on the citizens portion of our meetings and they will do what they would normally do if it was live> They would register. And its a simple way to do that. We will post this as well, but I'll just give you a quick demonstration, for those of you who have a cursor, you just go right down to the chat and you click on chat and residents will be able to put their names in along with their address as if they were at a live meeting. What we would do is when we are ready for the citizens portion, we read their names along with their address, and they will have three minutes as it was a live meeting, after the three minutes has expired, their microphones will be muted, and then we proceed to the next resident for the next person who would have a comment. The resident/citizen would need to put whether the item is and action item or non-agenda item. This would need to be distinguished prior to the citizens hearings. So, we would basically duplicate the forms that we normally have upstairs. And we would just put that in the instructions.

On October 19th, the City of Coatesville has partnered with United Safety along with CYI and the young women and young men in charge. We are bringing approximately 30 students out to United safety for a workforce and development program. The students will get an opportunity to tour a 20,000 plus facility, and there is a lot of space to move around, a lot of social distancing. The actual workshop in training will be provided by skilled employees at United Safety. They will focus on different skills, such as mechanical, welding, computers, basic tool budget, and more. This is pilot program. This speaks to one of the initiatives that's dear to my heart, and that's creating a workforce pipeline for the City of Coatesville residents and young people. We are very excited that United safety has stepped up as a champion to assist in this and they've gone out of their way. I mean, you should see what they're doing for the people. Krapf buses is providing the transportation. They have four or five buses and they are following the CDC guidelines. This is

a wonderful group effort, that industry and families are putting together. So we're very excited. We are going to be excited to hear from these students. The students are between the ages of 12 and 16. I think they're going to be very excited about their experience.

3. Finance Director

Mr. Troutman announced there is an update in your package. We are two thirds of the way through the year. The circles on the sheet represent that each of the funds is spending less than the proportionate part of the year. So, their spending rate is less than what was budgeted, and all four of the funds that are reflected here do have favorable year to date balances. Three of the four are favorable to budget. And that's a quick summary of the overview of the financials through August with the major caveat. We do not have the bulk of the impact of COVID to affect us yet. I'm not saying it will, but our major impact will first be felt late October and the month of November, that's when we're going to have a better feel for the extent that the City has been impacted. But so far, we are weathering it, as well as can be expected.

4. Chief of Police

Chief Laufer stated the Police Report will be the first Council meeting of the month. The intention is to sort of give a recap of the previous month, from a statistic and a major event perspective. Then also maybe just touch briefly on some upcoming things that might be happening in the next month. Statistically, our UCR report is what governs our statistical reporting as mandated through the state. And then through the FBI each month, we submit our uniform crime report, which basically just breaks our reported crime down into two categories, ones or twos, the ones are more serious crimes and the twos are lesser crimes. Typically, we average about between 40, uh, part one offenses and 70 part two offenses per month. And that really hasn't changed during the COVID months here. Since March, the total number of crimes have stayed pretty steady. The month of September reporting was 39-part ones and 69-part twos. So, we have remained pretty consistent. The one thing that we have noticed in our crime trend, during our COVID months here is that the violent crime seems to have decreased for occurrence here in the City. Although we did have the one spike in September, where we had the three shootings in the one day. That was sort of an aberration that we had experienced when you look at the last one since March and until present. We are hopeful that that trend continues as we hopefully begin to come out of our COVID experience here. The other statistics that we do report on our website on our Facebook page rather are those statistics that are generated out of the 911 center. They do a good job of putting together a nice pie chart that we put out on our Facebook page for those who follow us on Facebook and are statistically minded. They can look at the nice chart that's provided by the County. And for September, we responded to 1,446 calls generated through 911, and that's pretty much typical for us for a call volume with regard to what is generated through the 911 center. We also maintain a call log on station, which for the month of September was 2,308 and that includes the 911 center calls. But then there's also typically about a thousand additional calls in that number that we field here on station, when somebody comes into station to report a crime, or phone the station directly to report an incident that we have to respond to. So, that also gets factored into our statistics for a number of calls that we respond to each month. So that's our statistics. Typically, the UCR stats are always available on the state's UCR webpage for anybody that's interested. Unfortunately, this month they are down for maintenance. In future months, toward the end of October, they should be available in the States, USTR webpage, where you can view the individual breakdown for part ones and part two offenses, not only for the City of Coatesville, but all the surrounding municipalities, also across the state, actually.

So, just some additional events that have happened in September of note. We participated in the annual salvation army barbecue, on September 5th, the Labor Day weekend. We had a couple

officers involved with that. One officer was working the grill, so we appreciated the opportunity to network and to make contacts within our community. We also did the Labor Day fireworks, which were a big hit, just a, really a great display of fireworks. We provided traffic control and some crowd control for that. It all went off without a hitch and was conducted safely. We also had September 19th which was National Law Enforcement Appreciation Day. We were really fortunate enough to receive a variety of different expressions of gratitude and support from our community for Law Enforcement Appreciation Day. We also participated in our first-round table that Mr. Logan had mentioned with our community partners and stakeholders. It was a start of a conversation and we hope to continue with those same stakeholders in the community. We also had statistically for the month of September, we had four Narcan saves which brought our total year to date of 23 Narcan saves by the Police Department that does not include a Narcan saves by EMS, but they are a police department generated Narcan saves. We also installed the, and gave away eight car seats, uh, during the month of September. Each of those car seats is professionally installed by one of our certified car seat technicians who make sure that the individuals that are receiving those seats know how to properly install them and safely use them so that our children are safe when they're buckled up in their car seats.

Additionally, we participated in, at the end of the month of September preparing for October, which is Domestic Violence Awareness month. We participated with the DVCCCC, the Domestic Violence Center of Chester County and did our Annual Purple Ribbon job where we put the purple ribbons up on Lincoln Highway in recognition of the month of October, and also our main street manager, Charles Green assisted us in making sure that we got those purple ribbons out there for everybody to see. Sonny did mention, just some upcoming training. She did mention that we are participating, through Sunny making the tuition money available sending two officers for the crime detection and prevention through environmental factors training. We are excited to get two officers certified in that. We have two additional trainings coming up. We have de-escalation and racial bias training on October 22nd and we also have a upcoming program for DEA tape back coming up on October 24th, between 10:00 AM and 4:00 PM, here at the Coatesville Police Department. We are a collection site for that also, and just a general reminder to the community, to those who might be listening that we are certainly here to serve. We would be happy to answer any questions that anybody might have anytime during the month, we welcome anyone here at the police department for any of our citizens to reach out. And we certainly answer any questions that anybody might have. I'll just wrap it up here by just saying, we did receive a recognition, see if I can read it here. The Recognition is from the local VFW Post Number 287 for a Law enforcement Award, which was presented to Sergeant Rodger Ollis in grateful recognition of unyielding inherence to the highest ideals of law enforcement and maintaining, preserving, and protecting the lawful rights of all citizens. And it was presented by the Veterans of Foreign Wars or the United States Post 287. So, we just want to recognize Sergeant Ollis for his continued service to our community. I know he is known to most everybody, and it's nice to see him get the recognition that he so richly deserves from the VFW post. So, that will wrap up my report, as the first report here. If anybody has any questions, I'd be happy to answer them if anybody has any suggestions of what they would like to see added to the report for future months.

Citizens Hearings Non-Agenda Items Only (3 Minutes)

Mr. Logan read the three issues from Paul Evans. The first is in reference to a matter that was on our agenda that was postponed tonight. and I will just read the, the actual top. It reads, I am concerned across numerous issues related to conflict of interest that there are basic rules of conduct that must be observed to avoid violation of common rules of ethics and Robert rules of law. If votes are being held, but alpha members are involved with a person benefitting from the vote. Council members should not currently, or recently receive a benefit or professional service with monetary compensation from that person to provide professional services or monetary compensation to that person. Three are in a contractual business

relationship, verbal or written or receiving a professional favor or benefit from, or with that person for, or sit on a board together and collaborate on and share information on projects and matters being voted on with that person. Then council members must remove themselves from the voting process to protect the interests of the City and its taxpayers. I suggest to you that one group for conflicts of interest may exist with various council members on a vote before council tonight, and that you must vet each member against one before, before they vote. In closing, I am requesting that an ethics board be created to oversee conflicts of interest scenarios to identify and root out potential improper influence to provide an even playing field in the City with no improper advantage until an ethic or until an ethics board and be convened in asking the City manager and solicitor to protect the citizens of Coatesville from conflicts of interest, the possibility of improper influence, as well as cronyism nepotism, and particularly prohibit activities in the City charter, as well as violations of the sunshine laws of the state of Pennsylvania in your, in your effectively leading the revitalization of the City. It is important that every decision is made under strong light transparency and free of any conflict of interest that may color people sincerely. Mr. Paul Evans, President Coatesville Housing Association.

Mr. Verwey explained that there is a state ethics board that does handle that, while there is a provision in the City charter addressing conflicts of interest and disqualify qualification from action. There really is no provision for the creation of an ethics board or panel, complaints regarding a violation of a conflict of interest governed by state ethics act would be referred to the state ethics commission for resolution, with regard to the provisions of the charter. There is no provision for an ethics committee or a group or anything to make that determination. It's going to be up to each individual council person to determine whether or not they believe they have a potential conflict of interest. The challenge would be that if there's a, a violation under the charter, of a conflict that the contract might be voidable. That would be on a case by case basis. If a member of council thinks they have a conflict or potential conflict, if another member of council thinks there's an issue, certainly you can talk about that and address the issue. It would have to be a benefit that's accrued by virtue of the contract that voted upon. For example, if you know, there's a bid for paving and a member of council is a paving company, they would not be able to vote on that contract determination if they had a direct interest in the contract. It is primarily if you're going to get the direct financial gain from that vote, you need to abstain.

Mr. Logan read a comment from Ms. Bailey

Ms. Laurie Shannon Bailey, founder and CEO Coatesville Area Juvenile Alliance invited the public to join the Pennsylvania Juvenile Task Force viral meeting on Wednesday. Fortunately, that was yesterday. I think you'll be able to go to the Pennsylvania Juvenile Justice Task Force website, you should be able to still get a, a copy of the virtual meeting that took place yesterday. In short, the goal of the task force is to issue recommendations that will protect, public safety, ensure accountability, contain costs, and improve outcomes for youth, families and communities in Pennsylvania leaders, from all branches of the state government form, the Pennsylvania Juvenile Justice Task Force. Last year, the task force is charged with using data, research and input from juveniles, the family numbers, the public advocates, et cetera, to develop a final report with consensus recommendations for legislative administrative and budgetary improvements to the States Juvenile Justice System. As part of the Taskforce, Study of Pennsylvania's Juvenile Justice System members are holding round table discussions to collect input from a wide range of stakeholders across the state general themes from these meetings, we'll be reporting back to the task force. It will be anonymous and no names will be used. The information that is collected from these round tables will be used in the taskforce for consideration in the policy development process. We'd welcome. Everyone's participation at the upcoming meetings for the task force. So once again, you can click onto the Pennsylvania Juvenile Justice Task Force website for more information.

Vice President Green thanked Ms. Bailey, unfortunately, with our meeting being rescheduled, we missed that zoom, but we can view it now. Thank you. And I guess they'll have upcoming meetings that maybe we can participate. Are there any others?

Mr. Logan read a comment sent from Ms. Bailey

Laurie Shannon-Bailey would like to say on behalf of the Coatesville Area School Juvenile Alliance, thank you very much for recognizing and honoring the Senator. The gentlemen is equally passionate about the challenges of an at risk youth in juveniles, has diligently and consistently supported juvenile justice reform since being elected to his first term as State Senator 14 years ago. Senator Dinniman paved the way for his predecessor to continue his juvenile justice reform initiatives. We look forward with great anticipation, the collaborating with the all elected officials, juvenile probation, law, and community to eradicate the school to prison pipeline. Again, thank you all.

Special Events

Mr. Logan announced the F.I.S.H. Rodeo and the premier for the movie Bypass.

Council Comments

Mr. Folks thanked the Chief. I remember when I was on a civil service and I worked with the Chief and, and the new guys that used to come in, I used to tell him, you know, good is the value of excellent. I told them cops to be a good cop. Don't be a good cop, be an excellent cop. Sergeant Ollis got that award and that backs are Chief. Chief, thank you for protecting our City. And, another thing, Vote, Vote and Vote.

Mr. Simpson thanked everybody for joining us online. It's encouraging to see that people are taking the time out of their evening to get on YouTube and follow us along with our meeting. Thank you. I also want to congratulate, Sergeant Ollis for his well-deserved award and to thank all the men and women first responders of the City, from the police department to the fire department. I want to thank everybody for doing what they do every day, despite everything that's going on in this nation. Thank you and we'll see you next meeting.

Ms. Graves thanked everybody for coming out and continuing to keep updated on the City matters and City business. We do now have the official ballot box near the library. So, if you requested a mail in ballot, please return it, as soon as possible. I have a vote early mask and I voted early buttons and stickers for anyone who votes early. You can just do a little video of you voting early, send it to me and I'll reach out to you to give you a mask, a button or a sticker, as an incentive to continue to get out and vote early. If you don't vote early, make sure you get to the polls on election day. If you're not registered to vote, make sure you get registered before the 19th. Make sure you fill out your census before the 31st. Thank you for are coming out and God bless if you're into that kind of thing and goodnight.

Ms. Al Amin thanked everybody for coming out. We appreciate when the residents take part of our meeting, it's important for us to know that the residents know what's going on. I want to address a couple matters that I've had questions about lately, just so that I make sure that folks have the understanding first. I want to say thank you to all of the citizens that do clean ups. We had a young lady that did a cleanup in Palmer Park. I'd like to personally thank her for that. She just got a bunch of the neighbors and they cleaned the park up. I'd like to say, thank you to Ms. Wilson, who on a biweekly basis has her entire street clean. She has all the kids come out. And usually on that particular street, they collect a few bags, not just one, it's usually several and the City is kind enough to pick them up. So, any of the residents that, that want to do a cleanup, you know, feel free to do so. We thank you so very much for doing it. It isn't something that you have to bring before Council, Council doesn't set the dates or change the dates. There are some groups that you can go to if you're looking for partnership, that would be, you could contact Mr. James Bookman, who is the Chair of the Parks and Recreation Commission. You could also contact Urias Cole, who is part of Second Century Alliance, and Ms. Minnie McNeil who does some cleanups, you could contact her as well. I do believe. For the Proclamations, there are certain reasons that Proclamations are given, recognized, and then there are other areas where a certificate is given. Mr. Logan was kind enough to put all of that criteria on our website. If there is individuals looking to have

somebody recognized or a proclamation given, you can reach out to Mr. Logan, there is some information that you have to provide in order for these Proclamations and Recognitions to be given. As I said, Mr. Logan was kind enough to put all of that information onto our City website. I'm hoping that will be helpful to the residents. I want to reiterate something Mr. Logan said, and that is please wear your masks and continue to social distance, for the last 10 days in the State of Pennsylvania, we have had a thousand or more cases a day. Today, we had over 1500 cases. It is still very important for us to wear our masks and social distance because we really don't want a surge a second surge. We still have to be mindful that COVID is very active and around. I also want to reiterate what Mr. Folks and Councilperson Graves said, please, please, please, please register to vote, that Dropbox in front of the library is open Monday through Friday from 9am to 7pm. It has two individuals that oversee the Dropbox for the entire time. And at the end of the night, when it is removed, the individuals that remove it, wear a body cam and on Saturday and Sunday, it is open from 10am to 2 pm. And you can also, if you so desire, you can still up until October 27th, you can walk into 601 West town Road, which is voter services and you can early, vote there. So again, thank you everybody for coming out. I look forward to continue to work in with my colleagues to make a better Coatesville, not the old Coatesville, a better Coatesville and moving us forward. And I just hope that everybody has a blessed night. Thank you all again. Oh, and one more thing, Ms. Graves. I need my mask. I early voted. I early voted two and a half weeks ago in person. So, I need my mask. I would personally like to give a shout out to Women Destined for Change, Councilwoman Hunt, I'd like to say to you, that your group of women have done a lot. You have fed the community every month. Once a month, you have given out clothes and personal items and household items. And I think that is truly a blessing and a benefit for the individuals in Coatesville. And before the council meeting, I came and got a dinner tonight and I have to tell you it was absolutely delicious. So, I'd like to personally give a special shout out to your group of women. I think you are doing a phenomenal job here in Coatesville, so thank you.

Mrs. Hunt thanked everyone that took time out to spend this evening with us. I just really hope that our meetings are beneficial and are meeting the needs of the community. I'm glad that we're now going to be able to allow the community to share in the meetings so that they can get their questions to us as they would if we were there in a live meeting. Mr. Logan, thank you so much for working on that and making sure that that technology is in place for us. All of our staff for the hard work that you've been doing an awesome job under these conditions that we've been working under, and you just continued to shine. Hats off again to our police department, Chief Laufer, that department reflects you and your leadership, and I'm just happy, just happy that you are our Chief. Mr. Verwey, you're doing a great job. Mr. Troutman, you're on point with getting our budget together and to our City manager, Mr. Logan, we thank you so much for your detailed reports and the attention that you give to the citizens when they reach out to you. They are, and I've called you several times this, past week and you were right on top of things. So, I appreciate you doing that and taking seriously and helping our community. Councilwoman Al Amin, my women's ministry and Women Destined for Change, we have been throughout this period of time with the COVID, still trying to help meet the needs of the community. I had a young lady call me today to ask if you had to have a certain income to come and get a dinner. And I said, absolutely not. It's for the community. And I think today, there were more people out here today than I think the whole time. We served over 200, we prepare for 250 and the cater did a little over and we were out of everything by the end of the night. I'm just grateful for that. And we will, we'll be out here on Saturday. and we'll have our clothing giveaway. We have beautiful clothes that people donate to us. We don't take anything. That's not nice. I encourage people. Don't give somebody something that you don't want, give them something that you don't mind sharing and that you would want to have for yourself. We have clothes for adults, children, infants, we'll have household items. Somebody donated a TV. So, the first person to come to get it, they'll get a TV. We'll have things like get out there on Saturday, start at 12 noon. This is our final weekend of doing the hot meals because of weather it's changing, it's getting dark outside, but the third Thursday in November, we will give away turkeys. And my desire is to at least have 200 turkeys to give to the community. So, we'll be putting it out there. Anybody want to please feel free to do so, but I would

love to be able to give 200 turkeys to our community. Ms. Al Amin offered to donate a turkey. Mrs. Hunt thanked Ms. Al Amin. We'll take on that Wednesday, because I don't have that much freezer space for 200 turkeys. On that Wednesday or either early that Thursday morning, we'll start on accepting them. I thank you so much. It's a pleasure to serve the community. Love you all. God bless you. And we look forward to seeing you soon. Thank you.

Vice President Green thanked everyone for tuning in tonight and we do apologize for our technical difficulty last week. Thank you, Mr. Logan, for making it possible to upgrade or zoom so that we can now have our public comment because it is really important that we have our public comment. We need to know what is on the minds of our residents and to be able to answer their questions in a timely fashion. I just thank everyone for their patience with us over this time. You know, these are different times. These are things that we've not experienced. So precedence's are being set every each and every day, one way or another. So, again with the fact that the COVID is not over and Pennsylvania is spiking up every day, it seems like it's getting more and more. We just have to continue to be safe, continue to practice everything that the health officials are telling us that we need to do, safe distance, wear a mask, and we should be good. I just wanted to acknowledge, Sergeant Ollis, for being an officer of the year by the Coatesville VFW. And for those listening, we know that Sergeant Ollis and his entire family, his wife and children, their daughters, they do so many things in our community on duty and off duty. And him being honored is just wonderful. And he's so deserving. And the bottom line is, is that the officers are only as good as their leader and the fact that our Chief, you know, he would not have anything less. You know, we, we often times hear a lot of criticism of our Police Department and the things that are taking place. But I tell you the one thing that our department does practice, Community Policing is a very important part of our department. I try to share all the information that I can on Facebook from the interactions with our children, the interactions with our single mothers, the different things that they do on a day to day basis. And, I just wanted to acknowledge them for that and acknowledge the Chief for his leadership in that. The event on October 22nd, the Community Coalition, which is a collaboration between our Police Department and the CYO. I mean, that's awesome, you know, and I know that the Chief is always looking for ways to improve the department, even in the midst of black lives matter. And you know, all the negativity, sometimes that come down to that, he's been open and willing to have a conversation, you know, change can only come as a result of conversations, without communication there cannot be change. And I thank him for having that open door and being ready, always ready, and always eager to speak to anyone, and work on whatever needs to be changed, reform, whatever you want to call it. So Chief, I do appreciate you. There is going to be screening of the bypass and Mr. Logan, I'm so sorry, because I know you were alluding to that earlier. I know it's October 24th at Abdala Park at 7:00 pm. They will be practicing social distancing out there. I think they're going to be circles or squares on that will be made on the lawn and they have gone to great lengths to make sure that everyone's going to be safe. This is an event that you need a ticket for? I see something about a ticket and you can get a mask, I guess with bypass on it or something on it. They did say something about virtual screenings will be sometime in November and December. So, they've been working on this project for quite some time. I'm really anxious to see the finished product. Just a couple of things, the train station, I'm so excited about the progress of the train station. It just looks as though that we could see bids may go out by the end of the year and we can see some construction starting, maybe February. I mean, no timelines are etched in stone, but the fact that they've received our design, they've approved our design and we're ready to get started is phenomenal. Now I do have a question for you, Mr. Logan, again, with the Route 82 first Avenue project. Is there going to be any delays with the traffic lights? Like, you know, how those lights were so long in the beginning? Are we going to experience any of that with this stuff work that they're doing now? Mr. Logan stated there shouldn't be any, any additional delays, but I mean, you know all of the, the timing of the lights is for the safety of our vehicles and the, but they answer your question. I don't, I don't see that there would be any additional delays on the light. Vice President Green acknowledged Ms. Al Amin regarding the cleanups and for anyone out there that is willing to, and wanting to do clean up, they can contact City hall, we can apply them. Is that correct? Mr. Logan, with bags, trash bags and things like

that. Mr. Logan stated we can supply them with bags. Vice President Green said it's sometimes first come first serve, but normally we are, we're more than happy to help our local citizens residents with any type of cleanup activities. We normally give them bags and pickers and shovels, if they would request those. Our Public Works Department, those guys are always willing to help out. Thank you. Taking pride in our community is just awesome. There are so many residents that realize that we are short. We don't have as many public works employees as we need, and they're always willing to pitch in. And, you know, as Ms. Al Amin did mention Ms. Cora, Ms. Cora has been doing that for many, many years on her block, but for anyone that is wanting to do a cleanup and you do need supplies, you know, Urius Cole, has access to supplies and the City hall has access to supplies. So again, I thank everyone and appreciate everyone and just want everyone to have a great night. And thank you for attending our City council meeting.

Adjournment

Ms. Al Amin made a motion to adjourn the meeting; Mr. Folks seconded the motion. Motion passed 6-0.