

CITY OF COATESVILLE PENNSLVANIA



CODES DEPARTMENT

One City Hall Place, Coatesville, PA 19320 (610) 384-0300 Ext.3133 (610) 384-6051 (fax)

APPLICATION FOR RENTAL UNIT INSPECTION

ADDRESS TO BE INSPECTED:	
TOTAL NUMBER OF UNITS AT ADDRESS:	UNIT NUMBER TO BE INSPECTED
APPLICANT NAME (PLEASE <u>PRINT</u> CLEARLY):	
APPLICANT TELEPHONE NUMBER:	
OWNER:	
OWNER ADDRESS:	
OWNER TELEPHONE NUMBER:	

UNIT MUST BE INSPECTED PRIOR TO OCCUPANCY IN ACCORDANCE WITH CHAPTER 136 "HOUSING STANDARDS" & THE INTERNATIONAL PROPERTY MAINTENANCE CODE" www.coatesville.org/ecodes

- **INSPECTION FEE - \$66.00 PRIOR TO OCCUPANCY, **1ST FOLLOWUP INSPECTION INCLUDED** AND \$30.00 FOR ANY ADDITIONAL INSPECTIONS**
- **Inspection Fee- \$66.00 for AFTER OCCUPANCY plus Penalty fee and Citation.**
- **Penalty FEE - \$500.00 AND SUMMARY CITATION AFTER OCCUPANCY**
- **AFTER-HOUR FEE - \$75.00 BETWEEN HOURS OF 8:30-9:30 AM & 3:30-4:30 PM.**
- **PAYMENT MUST BE RECEIVED 24 HR'S PRIOR TO INSPECTION SCHEDULING**
- **EACH UNIT TO BE INSPECTED IS A SEPARATE FEE**
- **RENTAL INSPECTION WILL NOT BE ACCEPTED UNLESS PREMISE LEASING LICENSE IS CURRENTLY ACTIVE**
- **THE CURRENT OWNER OR DESIGNATED AGENT (ELECTED BY OWNER) MUST BE PRESENT AT TIME OF INSPECTION, TENANTS ARE NOT ACCEPTABLE**
- **A NO SHOW FOR SCHEDULED INSPECTIONS WILL COUNT AS THE FIRST INSPECTION**
- **APPLICANT SIGNATURE: _____**

SIGNING THIS FORM ACKNOWLEDGES THAT I HAVE READ AND UNDERSTAND THE CONDITIONS:

Rental License # _____	Fee Amount _____
Change of Tenancy _____ Biannual Insp. _____	



TENANT REGISTRATION FORM

(If additional space is needed, please make a copy) PLEASE PRINT CLEARLY

Address: _____ Unit Number: _____
Tenant information (for each tenant in the unit/property)

Tenant Name: _____

Adult or Minor (please circle) Lease Dates: _____
Phone Number: _____

Tenant Name: _____

Adult or Minor (please circle) Lease Dates: _____
Phone Number: _____

Tenant Name: _____

Adult or Minor (please circle) Lease Dates: _____
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