

Budget Workshop MINUTES  
CITY COUNCIL MEETING  
1 City Hall Place, Coatesville, PA 19320  
November 21, 2019

Council members present were President Linda Lavender-Norris, Vice President Carmen Green, Msrs, Ms. Khadijah Al Amin, Mrs. Deborah Bookman, Mrs. C. Arvilla Hunt and Mr. Edward Simpson. Staff members present included City Manager Michael Trio, Police Chief John Laufer, Finance Director Richard Troutman, Finance Staff Accountant Jessica Arthur and recording secretary Ruthann Mowday.

The following was discussed:

2020 Proposed Budget

- General Fund
  - Revenue 11,081,539
  - Expenditure 11,081,539
  - Net Surplus -
- Solid Waste
  - Revenue 1,097,500
  - Expenditure 1,207,100
  - Net Surplus (109,600)
- Capital Reserve
  - Revenue 1,344,360
  - Expenditure 1,344,360
  - Net Surplus -
- Liquid Fuels
  - Revenue 328,931
  - Expenditure 430,700
  - Net Surplus (101,769)
- Debt Service Fund
  - Revenue 340,861
  - Expenditure 340,861
  - Net Surplus -

Budget Changes based on Workshops and New Information Revenue

- Transfer - RDA
  - 344,000 – due to changes in multiple closing dates – added to 2020 and removed from 2019
  - Council asked for a copy of the Flats Lease agreement with Michel’s and the Redevelopment Authority to review funds to be submitted to City.
- Transfer from Reserve
  - (325,000) – decrease amount to offset changes
- Revenue Parking Tickets
  - 45,000 – original estimate of revenue was too low
- Rent advertising
  - 20,000 – added 2<sup>nd</sup> Catalyst site at Gateway Park starting July 2020
- Fees for Engineering Review
  - (10,000) revision based on year to date activity
  - Council asked for 3 year average on engineering fees

General Fund Budget Changes based on Workshops and New Information Expenses

- Workers Comp
  - 76,630 – reduced 5 accounts per revision received
- Healthcare benefits
  - (59,680) – net impact of DVIT Rates – added two employees
- Legal/Labor negotiations
  - (50,000) AFSCME and Fire Contracts not negotiated in 2019 moved to 2020
- Repairs and Maintenance
  - (10,400) confirm vehicles and fuels are charged to proper funds
- Parks and Rec
  - (11,475) PT parks salary (FICA, Unemployment and Workers Comp)
- Transfers
  - RDA properties delayed from 2019 to 2020 – draw for 2019 will be higher from reserve
- Telephone
  - Verizon was lowest for cell phone rates

Capital Reserve Budget Changes based on Workshops and New Information Expenses

- Police Equipment
  - 17600 – refine parking meter investment – new meters from 1<sup>st</sup> – 4<sup>th</sup> Avenue
- Codes
  - (6,200) increase from 1 vehicle to 2 for PT codes person

The statement of valuations for the real estate tax is a reduction of \$655,120

Revenue increases remain and current budget show as .449 mills increase along with money for reserve Fund. Council stated to reevaluate the budget to no tax increase. The budget will need to be decreased.

Council requested a breakdown of the \$400k from the Solid Waste Funds that are to be reimbursed to the General Fund Account

No additional workshops were set up.