

Budget Workshop MINUTES
CITY COUNCIL MEETING
1 City Hall Place, Coatesville, PA 19320
October 21, 2019

Council members present were President Linda Lavender-Norris, Vice President Carmen Green, Msrs, Donald Folks, Edward Simpson, Ms. Khadijah Al Amin, Mrs. Deborah Bookman and Mrs. C. Arvilla Hunt. Staff members present included City Manager Michael Trio, Assistant City Manager James Logan, and Lieutenant James Audette. Finance Director Richard Troutman, Finance Staff Accountant Jessica Arthur and recording secretary Ruthann Mowday.

The following was discussed:

Current Status

- Reserve Assets
 - 190 West Lincoln Highway – 250,000
 - Flats – approximately 500,000
 - Conti Property – no monies shown in budget
- 5 Year Trend
 - Trend in Reserve usage and expense growth

Major Funds

- Debt Service
- Liquid Fuels
 - Sweeper added to Liquid Fuels – previously done thru General Fund
 - Salt Shed replacement/repair
 - Vehicle repair and maintenance – being tracked by the vehicle to maintain record of repairs (whether cost effective to keep repairing or replace)
 - Maybe piggyback off Police Software to track the Public Works vehicles
- Capital Reserve Fund
 - Police Vest replacement – why every year
 - Any items with a 5 year life expectancy and cost
 - Grant items added to Capital and taken out of the individual department general fund budgets
 - List of vehicles showing high mileage and high repairs that need replacement
 - Inventory to be done in November of all Capital equipment owned by the City
- Solid Waste Fund
 - Fee increase given history of total costs exceeding revenues
 - General fund substantial support provided given pervasive trash issues
 - Contract with Eagle is limited
 - Trash contract based on basic trash collection on bulk collection
 - City should be charging residents/landlords when called out to pick up trash or clean up property (fee schedule is in place)

Council asked for the side by side from Police Department of items in budget showing comparable. The Police Department needs to be looked at, maybe needs to be reduced in the preliminary budget books. Suggested leasing the City Manager a vehicle.

The next workshop is scheduled on October 24, 2019 at 7:30 pm.

