



**CITY OF COATESVILLE – USE REGISTRATION  
CERTIFICATE OF OCCUPANCY FOR TRANSFER/SALE OF REAL ESTATE-RESIDENTIAL**

Tax /UPI#: 16- \_\_\_\_\_ Date of sale/transfer: \_\_\_\_\_ Certificate No.(MyGov) \_\_\_\_\_

Property Address: \_\_\_\_\_

Current Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Executor / Power of Attorney Name: \_\_\_\_\_

Owner Address (if different than property address) or Executor / P.O.A. Address: \_\_\_\_\_

Name of Buyer: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Sellers Agent: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Applicants Signature: \_\_\_\_\_

Is this property a rental? \_\_\_\_\_ Will it be used as a rental? \_\_\_\_\_ Will the current tenant remain? \_\_\_\_\_

Be it hereby known that the building at the above address has been completed in accordance with the requirements of the Ordinances of the City of Coatesville and may be occupied subject to the following provisions:

**Please complete this form; must be legible and filled out in entirety.**

A certificate for all gas/oil heating equipment is required. If buying the property “as is” and waiving the requirement for the certificate of performance, please complete an “AGREEMENT OF AS IS FORM”.

**FEE: \$100.00 This includes (1) one follow up inspection.**

**Chapter 214, Use Registration**

**Chapter 108-Fees**

**O. Use registration:**

[Amended 9-9-1996 by Ord. No. 1033-96; 2-22-1999 by Ord. No. 1096-99; 6-25-2001 by Res. No. 2001-15; 12-22-2005 by Ord. No. 1267-2005]

**(1) Initial inspection under Chapter 214, Use Registration: \$100 (this also includes one follow-up inspection). The fee provided is for buildings with up to five dwelling units. An additional fee of \$100 is required for each additional five dwelling units. Any further inspections after the initial and follow-up inspection are at a cost of \$50 per inspection.**

[Amended 1-14-2013 by Ord. No. 1402-2013; 4-14-2014 by Ord. No. 1428-2014]

**Violations: Y  N**

**As is: Y  N**

**Heating Equipment Cert:**

**Final Occupancy:**

**Approved: Y  N**

**Fee: \$ \_\_\_\_\_**

**DATE \_\_\_\_\_ CODE ENFORCEMENT OFFICER \_\_\_\_\_**



**CITY OF COATESVILLE**  
**AGREEMENT OF AS IS - TRANSFER/SALE OF REAL ESTATE-RESIDENTIAL**

Date: \_\_\_\_\_ Settlement Date: \_\_\_\_\_

I/We \_\_\_\_\_  
(Purchaser(s) Name)

\_\_\_\_\_ **Property Address – Location** \_\_\_\_\_

I/We have either received a copy of the Field Correction Notice issued by the City of Coatesville Code Department and/or am waiving the requirement for certificate of performance for all gas/oil heating equipment and understand the requirements as defined therein. I/We agree to accept the above mentioned property in an “as is” condition and will make all necessary repairs, if needed. These repairs will be completed within \_\_\_\_\_ days of settlement, as agreed to by the Codes Department of the City of Coatesville.

Should transfer of above mention property be cancelled for any reason, applicant must notify the Codes Department within 10 days.

Applicant Signature: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

Notary Seal

\_\_\_\_\_  
Notary/Personnel Signature