

MINUTES
CITY COUNCIL MEETING
Benner Building Auditorium, 545 East Lincoln Highway, Coatesville, Pa 19320
November 27, 2017

President Hunt called the meeting to order at 7:35 pm and welcomed everyone to the meeting. Council members present were President Arvilla Hunt, Vice President Marie Lawson, Mssrs., Joseph Hamrick, Mrs. Carmen Green, Mrs. Ingrid W. Jones and Mrs. Linda Lavender-Norris. Staff members present included City Manager Michael Trio, City Solicitor John S. Carnes, Police Chief John Lauren, Finance Department Joe Egan, and Codes Department Scott Mulderig.

President Hunt announced an executive session was held earlier this evening November 27, 2017 to discuss personnel and legal matters.

President Hunt announced Mr. Simpson would not be in attendance.

Approval of Minutes:

Mrs. Lavender-Norris made a motion to approve the November 13, 2017 meeting minutes with edit; Mrs. Green seconded the motion. Motion passed 6-0.

Approval of Accounts Payable

Vice President Lawson made a motion to approve the accounts payables; Mr. Hamrick seconded the motion. Motion passed 6-0.

Additions, Deletions or Modifications to the Agenda

Mr. Hamrick made a motion to move action item to 6) to action item 0) Receive and consider 2018 Preliminary Budget; add action item 7) Movement street closure; 8) Reorganization meeting time change; discussion 2) street closures and move discussion items before action items on the agenda for this meeting only; Mrs. Green seconded the motion. Motion passed 6-0.

Presentations

There were no presentations at this time.

Discussion Items

1. Meeting Minutes

Mrs. Green stated the meeting minutes are not being updated on the website. There is difficulty getting them done and we need to get better at this. Can we add draft minutes? Mrs. Lavender-Norris stated that draft minutes can be posted on the website but they are not certified until approved at the next meeting. Mr. Hamrick asked if Mrs. Lavender-Norris was satisfied with the Cedarville Engineering invoices

included in the packet. Mrs. Lavender-Norris stated they were too vague. She asked for more detail on what was done not just were they did it. Mr. Trio explained that he has turned down paying bills until more information is provided. Mr. Hamrick asked if Mrs. Green received the information on scheduling and no overtime for the month of November from the Fire Department. Mr. Trio stated he would get the information for Mrs. Green and the only OT paid was holiday time in November. Mr. Hamrick asked the Chief if Mr. Perry was assisted with the parking issue. Chief Laufer explained the City has only received two calls in one year and enforcement action was taken.

2. Street Closures

Vice President Lawson stated the issue of street closures comes up annually. A solution is never completed. What is the cost to the City – application process, Police coverage, Public works putting gup barriers, etc.. Mrs. Green explained Public Works is not needed and no special policing for the event held by the movement in July. The Movement has been talking with other businesses to participate in the event. The movement is required to get permission from the City to apply for the street closure from PennDot. Council needs to support the event for the City. Mrs. Lavender-Norris explained it is out of City's control if PennDot approves, give them the opportunity to have PennDot say yes or ne. We have no authority.

President Hunt explained in the past the City has denied events requesting street closures such as CYWA and several churches. Vice President Lawson explained the Council agreed but never officially voted to not close streets for block parties, birthday parties, etc.. Mrs. Green explained the event by the movement is a benefit to fix the pools. Chief Laufer explained there will be fees for the event. Vice President Lawson asked what we do for the rest of the City when they request to close the street. We need to be consistent. Mrs. Lavender-Norris stated she would need to reclude herself from the vote as she is part of the movement. Mrs. Jones stated PennDot is in charge of Route 30. A one lock affair would be good at Gateway Park where more space is available. Council asked for an Ordinance with criteria intended for street closures for events in the future.

Citizens' Hearings – Regular Action Items Only (3 Minutes)

Diane Brownfield

Ms. Brownfield complimented the beautiful job done at Gateway Park. She asked how the trash bill would be handled if you do not have a mortgage. Ms. Gattuso explained the bill will be included on your annual real estate bill.

Mrs. Lavender-Norris made a motion to close citizens' hearings on regular action items only; Mrs. Green seconded the motion. Motion passed 6-0.

Regular Action Items

0. Receive and consider 2018 preliminary budget
Vice President Lawson made a motion to approve the 2018 Preliminary Budget; Mr. Hamrick seconded the motion. Motion passed 5-1. Mrs. Green was the dissenting vote.

1. Receive and consider second reading and adoption an Ordinance amending article V: collection, Chapter 190, Section 190-29 Fee collection schedule of the Coatesville City Code to establish that billing for solid waste is to be done with the real estate billing in the same bill and with payment made under the same general terms
Mrs. Lavender-Norris made a motion to approve second reading and adoption an Ordinance amending article V: collection, Chapter 190, Section 190-29 Fee collection schedule of the Coatesville City Code to establish that billing for solid waste is to be done with the real estate billing in the same bill and with payment made under the same general terms; Vice President Lawson seconded the motion. Motion passed 6-0.

2. Receive and Consider second reading and adoption an Ordinance amending Article IV: General Revenue Tax, Chapter 203-28 of the Coatesville City Code to establish billing procedures for collection of real estate taxes
Mrs. Lavender-Norris made a motion to approve second reading and adoption an Ordinance amending Article IV: General Revenue Tax, Chapter 203-28 of the Coatesville City Code to establish billing procedures for collection of real estate taxes; Vice President Lawson seconded the motion. Motion passed 6-0.

3. Receive and consider receipt of bids for HVAC work at City Hall received on November 17, 2017
Vice President Lawson made a motion receive bids for HVAC at City Hall received on November 17, 2017; Mr. Hamrick seconded the motion. Motion passed 6-0.

4. Receive and consider contract to Cooks Services, Inc. as the lowest bidder for Mechanical Construction in the lump sum of \$362,000 for HVAC on the City Hall Renovations subject to appropriate contract and performance and payment bond.
Mrs. Lavender-Norris made a motion to approve the contract to Cooks Services, Inc. as the lowest bidder for Mechanical Construction in the lump sum of \$362,000 for HVAC on the City Hall Renovations subject to appropriate contract and performance and payment bond; Vice President Lawson seconded the motion. Motion passed 6-0.

5. Receive and consider COPS Grant

Vice President Lawson made a motion to approve the COPS Grant; Mrs. Lavender-Norris seconded the motion. Motion passed 6-0.

6. Receive and consider Movement Special Event

Mrs. Green made a motion to approve the street closure for the Movement Community Development Corp. on July 7, 2017 between 2nd and 3rd Avenue on Lincoln Highway; Vice President Lawson seconded the motion. Motion passed 5-0-1. Mrs. Lavender-Norris abstained from the vote.

7. Receive and consider Reorganization meeting time change

Vice President Lawson made a motion to change the time of the reorganization meeting on January 2, 2017 from 3:00pm to 5:00 pm; Mrs. Lavender-Norris seconded the motion. Motion passed 5-1. Mrs. Jones was the dissenting vote.

Solicitors Report

Mr. Carnes announced:

- The HVAC for the City Hall Renovations was rebid with a November 17th bid opening.
- Saha – Survey work has been completed.
- Advertised for 2nd Reading and Adoption Ordinance brought before Council this evening.
- Assisted with various miscellaneous matters involving litigation and enforcement and has assisted the City in its interpretation of codes, rules and regulations and various personnel matters.

City Manager's Report

Mr. Trio announced:

- All contracts for the City Hall renovations have been approved by Council (HVAC this evening), framing the inside of the building has begun
- Construction sign for City Hall Renovation was posted today
- Cedarville has filed the 4th phase of the HOP plans for 1st Avenue and Rt. 82.
- Prepared projects for approved Chester County HUD funding (\$370,000)
 - Train Station extension of third Avenue Streetscape between Lincoln Highway and Harmony Street - \$300,000
 - Old Train Station Enhancement – 2nd Century Alliance receives \$70,000 of Coatesville allocation to install façade improvements and general street front improvements to Lumber Street

Citizens' Hearings – Non-Agenda Items Only (3 Minutes)

Deb Bookman

Mrs. Bookman asked for the new flyer to be added to the website. Last years is currently posted. She asked why her special events have not been on the agenda. The events are coming up. At the previous meeting, the Parks and Recreation Commission asked for \$600 for their events in December. Mr. Trio explained the check will be made out to James Bookman, Chairman and receipts should be forwarded to the finance department once funds have been expended.

Mrs. Lavender-Norris made a motion to close citizens' hearings on non-agenda items only; Vice President Lawson seconded the motion. Motion passed 6-0.

Special Events

1. Rodrique Jones , Fireworks, Scott Field, New Year's Eve, December 31, 2017 from 7 pm to 7:30 pm

Mr. Mulderig explained that Mr. Jones met with Chief Alderman, he does not have a license to put off the fireworks at this time. Mrs. Green explained that Chief Alderman can provide Mr. Jones with a license. Chief Laufer explained that he needs to be licensed or can be arrested for carrying fireworks if not certified. Mrs. Green stated he can be certified for the City. He can be permitted as he is not charging for the fireworks. President Hunt asked the Chief to look into the licensing and State Law. Staff will reach out to Mr. Jones regarding what is required by State Law and City Code.

Mrs. Lavender-Norris made a motion to table until the next meeting; Vice President Lawson seconded the motion. Motion tabled 6-0.

Council Comments

Mr. Hamrick thanked everyone for attending the meeting. Great news about the COPS Grant helping us out to get another officer. He thanked the Chief for doing a great job.

Mrs. Green thanked everyone for coming out.

Mrs. Jones thanked everyone for attending the meeting and staying. She quoted "Adaptability is not imitation. It means power of resistance and assimilation." By Mahatma Gandhi.

Mrs. Lavender-Norris thanked everyone for attending the meeting. Please be safe on ride home. God Bless.

Vice President Lawson thanked everyone for attending the meeting. She congratulated the Chief on the COPS Grant. Thank you to staff for getting everything done. Mrs. Bookman, good luck in the Winter Wonderland. I wish for no rain, no rain, no rain.

President Hunt thanked everyone for attending the meeting. Hope everyone had a blessed holiday season.

Adjournment

Mrs. Green made a motion to adjourn the meeting; Mrs. Lavender-Norris seconded the motion. Motion passed 6-0.