

MINUTES
CITY COUNCIL MEETING
Regular Meeting
1 City Hall Place, Coatesville, PA 19320
November 26, 2018

President Lavender-Norris called the meeting to order at 7:45 pm and welcomed everyone to the meeting. Council members present were President Linda Lavender-Norris, Vice President Carmen Green, Mr. Donald Folks, Mrs. Deborah Bookman, Mrs. C. Arvilla Hunt, and Ms. Khadijah Al-Amin. Staff members present included: City Manager, Michael Trio, Assistant City Manager, James Logan, City Solicitor, Anthony Verwey, Police Chief, John Laufer, Finance Department, Amanda Gattuso, Peter Barsz and Recording Secretary Ruthann Mowday.

President Lavender-Norris announced an Executive Session was held earlier this evening to discuss personnel and legal matters.

President Lavender-Norris announced the Coatesville District Champions are present. Coach Ortega introduced Aaron Young, Running Back; Ricky Ortega, Quarterback; Dupree Bryant, Wide Receiver; Coach Larry Austin and Coach Anthony Young.

President Lavender-Norris announced Mr. Simpson would not be in attendance.

Public Hearing 2019 Preliminary Budget

Mr. Trio provided a brief overview of the 2019 Preliminary Budget. The City will not propose any tax increases at this time.

Ms. Gattuso, Finance Department announced:

- 2% budget increase from 2018
- Transfer for 2019
 - \$300,000 Solid waste
 - \$100,000 Rainy Day
 - \$1,613,000 Reserve Trust (Account will have different name)

Fran Scamuffa

Ms. Scamuffa asked if the City does not have a tax increase, what is going to happen without the tax incremental from the trust fund. Will we get slammed in the end with a tax increase?

Jarrell Brazzle

Mr. Brazzle thanked Council for not increasing the taxes and keeping the City in line and running the City without raising taxes. The School District is the one hurting us with taxes.

Paul Evans

Mr. Evans asked what percentage would the tax increases be for \$1.6 million (the amount being taken out of the reserve).

Vice President Green thanked the Finance for putting the budget together.

Mrs. Bookman made a motion to close the public hearing for the 2019 Preliminary Budget; Vice President Green seconded the motion. Motion passed 6-0.

Approval of Minutes –

Vice President Green made a motion to approve the November 13, 2018 meeting minutes; Ms. Al Amin seconded the motion. Motion passed 6-0.

Approval of Accounts Payable

Mrs. Hunt made a motion to approve the accounts payables; Vice President Green seconded the motion. Motion failed 2-4. Mrs. Bookman, Mrs. Hunt, Ms. Al Amin and Mr. Folks were the dissenting votes.

Council asked for purchase orders to be completed and pre- approved on required amounts approved prior to the expenditure and payment in the accounts payables. It was stated that...*No purchase order, no approval, there is the process and it needs to be followed.*

In light of the discussion, Council excused themselves to go into a brief executive session at 8:05 pm and resumed the meeting at 8:15 pm.

Mrs. Hunt made a motion to rescind her no vote and revote for approval of the accounts payables; Vice President Green seconded the motion. Motion passed 4-2. Ms. Al Amin and Mr. Folks were the dissenting votes.

Additions, Deletions or Modifications to the Agenda

Mrs. Bookman made a motion to table action item 2) Receive and consider moving forward with an Ordinance for Reasonable Labor Contractors (RLC) and add action item 5) DEPG extension; Mr. Folks seconded the motion. Motion passed 6-0.

Presentations

1. Domestic Violence Center of Chester County – Ashley Folchman and Chief Laufer

Ms. Folchman commended the City of Coatesville for Police Department for its efforts towards stopping domestic violence. Sergeant Rodger Ollis received the Domestic Violence Center of Chester County first ever Shield of Excellence Award, in recognition of his work to implement the Lethality Assessment Program (LAP) protocol. The LAP program is designed to keep domestic violence victims safe and reduce the chances for homicides die to domestic violence. A video was played for the Council, staff and residents thanking Sergeant Ollis for his dedication to the program and the City of Coatesville.

Chief Laufer explained Sergeant Ollis implemented the LAP and was the point person for the City. He coordinated the training for the Coatesville Police Officers regarding LAP. Sergeant Ollis thanked everyone who assisted in moving the program forward.

Citizens' Hearings – Regular Action Items Only (3 Minutes)

There were no citizens' hearing on Regular Action Items at this time.

Mrs. Hunt made a motion to close citizens' hearings on regular action items only; Vice President Green seconded the motion. Motion passed 6-0.

Regular Action Items

1. Receive and consider second reading and adoption of an Ordinance repealing Ordinance No. 1124-2000, as codified in “The General Laws of the City of Coatesville, Pennsylvania, “ Chapter 49 “Reserve Trust Fund Commission,” authorizing the establishment of a City Reserve Trust Fund for the deposit and regulation of the proceeds from the sale of assets of the City of Coatesville Authority and authorizing the creation of a City Reserve Trust Fund Commission to regulate the funds and hire a Trust Manager, in its entirety; and directing that any funds designated as “Reserve Trust Funds” be moved to the General Fund of the City of Coatesville and invested in accordance with the Third Class City Code

Mrs. Bookman made a motion to approve the second reading and adoption an Ordinance repealing Ordinance No. 1124-2000, as codified in “The General Laws of the City of Coatesville, Pennsylvania, “ Chapter 49 “Reserve Trust Fund Commission,” authorizing the establishment of a City Reserve Trust Fund for the deposit and regulation of the proceeds from the sale of assets of the City of Coatesville Authority and authorizing the creation of a City Reserve Trust Fund Commission to regulate the funds and hire a Trust Manager, in its entirety; and directing that any funds designated as “Reserve Trust Funds” be moved to the General Fund of the City of Coatesville and invested in accordance with the Third Class City Code; Ms. Al Amin seconded the motion. Motion passed 6-0.

- ~~2. Receive and consider moving forward with an Ordinance for Reasonable Labor Contractors (RLC)~~

~~Item tabled in additions, deletions and modifications.~~

3. Receive and approve payment request No. 1 to James R. Kenney Excavating and Paving in the amount of \$36,844.61for 3rd Avenue Streetscapes for work completed through October 20, 2018

Mrs. Hunt made a motion to approve the payment request No. 1 to James R. Kenney Excavating and Paving in the amount of \$36,844.61for 3rd Avenue Streetscapes for work completed through October 20, 2018; Ms. Al Amin seconded the motion. Motion passed 6-0.

4. Receive and consider submitting reimbursement request for \$36,844.61 for the 3rd Avenue Streetscapes payment to James R. Kenney Excavating and Paving

Vice President Green made a motion to approve submitting a reimbursement request for \$36,844.61 for the 3rd Avenue Streetscapes payment to James R. Kenney Excavating and Paving. Ms. Al Amin seconded the motion. Motion passed 6-0.

5. Receive and consider DEPG extension

Ms. Al-Amin made a motion to extend the time for DEPG Coatesville Associates, LP to record the land development plan approved by Council Resolution 2018-11 through to and including Monday, June 3, 2019, subject to the following: 1) All contracts for the public and quasi-public improvements on the approved plan must be let no later than February 1, 2019;

2) Grading and any required demolition will begin no later than March 15, 2019;

3) All public and quasi-public improvements on the approved plan must be not less than seventy- five percent complete, as determined by the City's engineer, prior to the expiration of this extension on June 3, 2019 and should DEPG Coatesville Associates, LP fail to satisfy any of the foregoing by the required date, this extension shall terminate and DEPG will have thirty-days upon City's written notice to provide the required agreements and security necessary for the completion of the public and quasi-public improvements, and to record the

approved land development plan in the Office of the Chester County Recorder of Deeds; Vice President Green seconded the motion. Motion passed 6-0.

Vice President Green made a motion to close regular action items only; Mrs. Hunt seconded the motion. Motion passed 6-0.

Discussion Item

1. Meeting Minutes

There was no discussion on meeting minutes.

Solicitor's Report

Mr. Verwey announced he:

- Considered and addressed pending litigation issues
- Considered and advised on real estate matters
- Consulted on personnel matters
- Provided guidance on legal issues raised by Council.

City Manager's Report

Mr. Trio announced:

- Palmer Park construction process continues – weather dependent on various items
- South 3rd Avenue Streetscape program underway.
- North 3rd Avenue Streetscape special area treatment required for gas service
- Route 82 and Lincoln Highway Intersection – no change MM funding still pending
- West End Fire Company lease – under review by solicitor and staff
- City Hall Renovation Project
 - Roof leaks have been identified and are being repaired.
 - Vinyl Wall in District Court completed
 - Witness Stand installed
- 2019 Budget remaining on schedule.
- RDA Development Agreement Status – No change

Assistant City Managers Report

Mr. Logan thanked Mr. Johnson (Crew Leader, Public Works) for his services. There are currently three people working in the Public Works Department, two of which are working on signs. Thank you for your support.

Citizens' Hearings – *Non-Agenda Items Only* (3 Minutes)

William Pierce

Mr. Pierce asked Council, "What is Senior Center's mailing address?" He voiced his concerns regarding how the City of Coatesville handled the street name change from Harmony Street to Martin Luther King Jr. Boulevard. He stated that the Senior Center's address is not recognized by emergency and postal services. He has sent various emails and called City Hall with no response to date. Council apologized to Mr. Pierce and explained the issue will be addressed and notifications will be sent out.

Charles Jaramillo

Mr. Jaramillo voiced his concerns on how the process of condemnation on his building was handled. He received a copy of the email regarding the closing of the building through a Right-to-Know. The information he received prior is inconsistent with what is written on the email. He presented Council with a copy of the property agreement. Council asked to speak to Mr. Jaramillo after the meeting.

Mrs. Bookman made a motion to close citizens' hearings on non-agenda items only; Vice President Green seconded the motion. Motion passed 6-0.

Special Events

There were no special events at this time.

Council Comments

Mr. Folks had no comment at this time.

Mrs. Hunt thanked everyone for attending the meeting.

Ms. Al-Amin had no comment at this time.

Mrs. Bookman thanked everyone for attending the meeting. I apologize Mr. Pierce for what took place. It will be remedied. We're moving forward to make communication and closing the loop to communicate better. There was a lot going on and the changing of the guards but that is no excuse for what happened and I apologize for that. Mr. Jaramillo thank you for coming to the podium. I hope everyone had a good Thanksgiving. Cowboys won! We are continuing to move the City forward. Thank you, be safe and God bless.

Vice President Green thanked everyone for attending the meeting. I hope everyone had a Happy Thanksgiving. Have a good night and be safe.

President Lavender-Norris thanked everyone for attending the meeting. Mr. Jaramillo to you specifically, what you said was some serious accusations. However, despite what you heard or believe I wasn't aware of any of this, not even the email that you spoke of and coming out to u. I never received it. That is why I asked you to wait until after the meeting to discuss it. I'm not operating under any type of shade or shadow, everything I do is transparent and upfront. I understand why you feel the way you feel from what you were saying at the podium, but I can't correct that tonight. That is why I asked you to stay and have a discussion. Thank you for coming to the podium and bringing it to our attention. It raised a lot of questions for me. It's my pleasure to listen to what you have to say. This for everyone and anyone, if there is any question, take the time to ask it, don't assume you know the answer, and expect us to live out the end of the story you wrote and we are unaware of. Therefore, this night has been very enlightening evening to me. I thank you all for coming out. I hope everyone had a wonderful Thanksgiving. God bless, be safe and have a wonderful evening.

Adjournment

Vice President Green made a motion to adjourn the meeting at 9:20 pm and move into an executive session; Ms. Al Amin seconded the motion. Motion passed 6-0.