

MINUTES
CITY COUNCIL MEETING
Regular Meeting
1 City Hall Place, Coatesville, PA 19320
November 13, 2018

President Lavender-Norris called the meeting to order at 7:50 pm and welcomed everyone to the meeting. Council members present were President Linda Lavender-Norris, Vice President Carmen Green, Messrs., Donald Folks, Mrs. Deborah Bookman, Mrs. C. Arvilla Hunt and Ms. Khadijah Al Amin. Staff members present included, City Manager Michael Trio, Assistant City Manager James Logan, City Solicitor Anthony Verwey, Police Chief John Laufer, Finance Department Amanda Gattuso, Peter Barsz and Recording Secretary Ruthann Mowday.

President Lavender-Norris announced an Executive Session was held earlier this evening to discuss personnel and legal matters.

President Lavender-Norris announced Mr. Simpson would not be in attendance.

Approval of Minutes –

Ms. Al Amin made a motion to approve the October 29, 2018 meeting minutes; Vice President Green seconded the motion. Motion passed 6-0.

Approval of Accounts Payable

Vice President Green made a motion to approve the accounts payables; Mrs. Bookman seconded the motion. Motion passed 6-0.

Mrs. Bookman thanked Ms. Gattuso for providing the backup information for the payables.

Additions, Deletions or Modifications to the Agenda

Ms. Al Amin made a motion to delete presentation 1) Domestic Violence Center of Chester County; and add action item 6) Trust Fund Ordinance and add 9.1) Assistant City Manager Report; Vice President Green seconded the motion. Motion passed 6-0.

Presentations

The presentation was deleted for this meeting.

Citizens' Hearings – Regular Action Items Only (3 Minutes)

There were no citizens' hearings at this time.

Vice President Green made a motion to close citizens' hearings on regular action items only; Mrs. Bookman seconded the motion. Motion passed 6-0.

Regular Action Items

1. Receive and consider soliciting proposals for the 2019 Tax Anticipation Note
Mrs. Hunt made a motion to approve soliciting proposals for the 2019 Tax Anticipation Note in the amount of \$1,000,000; Vice President Green seconded the motion. Motion passed 6-0.
2. Receive and consider free parking along Lincoln Highway for Holidays from December 17, 2018 until January 4, 2019
Ms. Al Amin made a motion to approve free parking along Lincoln Highway for the Holidays from December 17, 2018 until January 4, 2019; Vice President Green seconded the motion. Motion passed 6-0.
3. Receive and consider proposals for cleaning service for City Hall, Police Department and District Court
Mrs. Bookman made a motion to accept the proposals for cleaning services for City Hall, Police Department and District Court; Vice President Green seconded the motion. Motion passed 4-2. Mrs. Bookman and Ms. Al Amin were the dissenting votes.
4. Receive and consider 2019 preliminary budget
Mrs. Bookman made a motion to approve the 2019 preliminary budget; Ms. Al Amin seconded the motion. Motion passed 6-0.
5. Receive and consider separation agreement
Ms. Al Amin made a motion to approve the separation agreement with Scott Mulderig in the amount of \$3,502.21; Mr. Folks seconded the motion. Motion passed 4-2. Vice President Green and Mrs. Hunt were the dissenting votes,
6. Receive and consider Reserve Trust Fund Ordinance
Mrs. Bookman made a motion to approve the first reading of an Ordinance repealing Ordinance No. 1124-2000, as codified in “The General Laws of the City of Coatesville, Pennsylvania, “ Chapter 49 “Reserve Trust Fund Commission,” authorizing the establishment of a City Reserve Trust Fund for the deposit and regulation of the proceeds from the sale of assets of the City of Coatesville Authority and authorizing the creation of a City Reserve Trust Fund Commission to regulate the funds and hire a Trust Manager, in its entirety; and directing that any funds designated as “Reserve Trust Funds” be moved to the General Fund of the City of Coatesville and invested in accordance with the Third Class City Code; Ms. Al Amin seconded the motion. Motion passed 6-0.

Vice President Green made a motion to close regular action items; Mrs. Bookman seconded the motion. Motion passed 6-0.

Discussion Item

1. Meeting Minutes

Vice President Green stated the meeting minutes need to be more refined, more consistent, ensuring work is clean, dates are right accurate. Vice President Green requested that Mrs. Mowday, Administrative Assistant, be more detailed and accurate in recording city minutes and other items related to city business. These are presented to the public and embarrassing to the City when done accurately. Take time and more dedication when writing.

2. Reasonable Labor Contractor (RCL)

Council asked for the Resolution to be put together for the next packet. This is something the City should consider. It takes the residents into consideration and make sure staff is trained. It is a service we need, and is union/nonunion.

Solicitor's Report

Mr. Verwey announced:

- Considered and addressed pending litigation issues
- Considered and advised on real estate matters
- Addressed certain contracting and public improvements matters
- Considered new Right to Know request issues
- Consulted on personnel matters
- Provided guidance on legal issues raised by Council

City Manager's Report

Mr. Trio announced:

- Pawlowski Gazebo Dedication was held Saturday November 10, 2018
- Palmer Park meeting held on 11-8-18 – additional package for pump station is required
- Third Avenue Streetscapes Project – sidewalk replacement in process
- Advertisement for Zoning/Senior Code Enforcement Officer will be ready and posted by the next meeting
- RFP for outsourced UCC Permit/Codes review consulting firm in process
- Zoning Hearing Board – no new applicants
- District Court vinyl wall cover will be completed this week – Witness Stand currently under construction
- No change on Route 82 and Lincoln Highway Intersection reconstruction
- DEPG/Gateway Project
 - Request to extend the required recordation of the approved development plans by December 2018
 - Review alternatives with solicitor to recording escrows – responsibility of owner
 - Discussion of possible tenant and possible plan regions

Assistant City Manager Report

Mr. Logan announced:

- The City has been selected to receive the National Fitness Center Grant. The award is \$30k toward the building of an Outdoor Fitness Center at Abdala Park
- The City is working with four marketing and branding organizations, community leaders and stakeholders to create a volunteers Coatesville Branding Advisory Group to help the City establish an Urban Community Brand Awareness featuring Coatesville's local resources, our youth, available space, accessibility, walkability, and workforce talent. The goal is to develop a campaign that speaks to Coatesville's pride, unity and entrepreneur spirit
- Exploring various grants with the County, State and Federal resources to identify funding opportunities for Coatesville
- Working with Eagle Disposal regarding their contract and nonconformance with picking up the trash and recycling
- The City is exploring creating a new City Ordinance for food truck vendors in the City
- Public Works - City Signage – Props to Public Works doing an outstanding job
- Vice President Green suggested a Food Truck Festival

Citizens' Hearings – *Non-Agenda Items Only* (3 Minutes)

David Terry

Mr. Terry asked for approval to have the F.I.S.H. Rodeo on 5/3, 5/4 and 5/5/19. He has been working to have the creek stocked for annually angler fishing. He inquired about designated yearly parking locations. Council asked Mr. Terry to fill out a Special Events application for the Rodeo and contact Mr. Trio or Mr. Logan regarding the designated parking areas.

Fran Scamuffa

Ms. Scamuffa asked if the can also be food tents with the food tricks. She stated she has sent an email complaining about the trash and has not received a response. She asked if the Reserve Trust Fund Commission will be gone and out of the Code. Mr. Verwey explained the Commission will not be in the Code after the Ordinance has adopted. The Ordinance will repeal the original Ordinance adopted in 2000.

Ed Segerra

Mr. Segerra asked Council to place on the agenda for a council member to amend the Home Rule Charter and change to Mayoral format of Government. Ms. Al Amin explained in order to make that change, it must go thru a referendum and voted on by the public.

Paul Evans

Mr. Evans stated he sent pictures of urban decay and was accused of harassment. He voiced his concerns on an email on the condemnation of a building and the lack of a signed document from the City Manager for condemnation of that building.

Vice President Green made a motion to close citizens' hearings on non-agenda items only; Mrs. Bookman seconded the motion. Motion passed 6-0.

Special Events

There were no special events at this time.

Council Comments

Mr. Folks announced this Sunday the Order of the Eastern Stars, Cops, Firefighters and seniors hold an event every year for Thanksgiving at this time at the Mason Building next to the Washington Hoe Fore Company. They will be feeding from 12 pm to 4 pm this upcoming Sunday to the vets, homeless, and seniors. We have been feeding 200 plus people and we have a lot of food left over that goes to the mission. If you know anybody that wants to come down and have fun. We have fun down there. Nobody is left behind. Don't forget about our special events coming up. The Christmas Parade on Saturday December 1, 2018. The 1st Saturday of the month. The second Saturday is Shop with a Cop. Shop with a Cop is very big in this City. It has been going on for 14 years. I remember the 2nd year we had, I remember this little boy said he didn't want no presents, he just wants food. They bought him food and bought him all the presents he wanted. This is a big event. Pray for our people in this City. We have a lot of them. Do something good this holiday season, Give Back. Thank you and have a good night.

Mrs. Hunt thanked everyone for attending the meeting. Thank you Mr. Folks for that. I would like to piggyback on the Order of the Eastern Stars. We do this every year. We have been a part of it ourselves. My husband orchestrates the district here and it is awesome to see everyone to come together and have dinner. Thanks staff and everyone for what they are doing. On another note, I was a little disappointed on how the final planning unfolded for the Pawlowski Day. I'm sure it was a great day for Mr. Pawlowski. I'm happy it was done, but I was disappointed that I was unable to be there. I think I asked specifically that when it was going to be done, if it was on a Saturday, that we could set the time somewhere after 2 pm generally because all of you know the work I do. Saturdays are generally a work day. I received an email on Wednesday reminding me this was going to happen at 1 pm on Saturday. I had a funeral service and I was unable to attend. It was something I really wanted to be a part of. I am glad it was done, but I am sorry and hurt I was unable to be a part of it. It just goes to make sure we complete things the way we say they are going to be done. I was shocked when I received the email and replied when did this happen. But in any event, I am happy that Mr. Pawlowski was able to enjoy it. I look forward to Christmas break and the holiday season coming. Have a great Thanksgiving. Grateful that God continually allow us to have and to give.

Ms. Al Amin thanked everyone for coming to the meeting. I hope that the City and residents can work together to move the City forward. If we don't work together, things aren't going to happen. I was a little saddened about the event for Mr. Pawlowski. I did not receive an email at all. I think if we are going to honor someone that has worked as very hard as Mr. Pawlowski has, we should make a better effort for all of us to be there. On another note, after Donald and Ms. Villa giving back in the holiday spirit. There is a group of us who has gotten together (our 4th annual year) to help needy families. People submit names of the needy families and are currently up to 60 children and the list is posted on Facebook. They make the list their selves, the 60 children. Fonzie keeps track of it on his page but we open it to the public. We are not like and exclusive group or anything. We started it as a movement but then opened it up to the public on our 4th annual year. This year we have 60 children and we have opened it up to the public. So if anyone is interested in adopting a child. We

only ask one gift per person. If anyone is interested in doing that it would be great. Everyone have safe travels home.

Mrs. Bookman thanked everyone for coming out tonight. She thanked staff and Council. After the Christmas Parade, we will be opening our Santa Claus House. This is the 3rd Annual and will be a little bit bigger. I am real excited. It has grown since inception and everyone is welcome to attend. On Sunday, it was a wonderful event where the Cowboys beat the Eagles. But seriously, I thank everyone for coming out and continue to come out to our meetings. We, I mean me, really feel we have come a long way since I started on Council in January. I am really looking forward to the next few years working together with everyone. We are going to agree to disagree, we are not going to see eye to eye, but just know I speak for myself and I think I can speak for the rest of Council, we have the best interest for the City in place. Have a Happy Thanksgiving. See you all next meeting November 26, 2018. Have a good night.

Vice President Green thanked everyone one for attending the meeting. Like everyone said we can't make it far if we don't work together. There are so many things going on in the City. A lot of things are going on separating members in the community right now. I just wish there is clarification. We have to move forward. I want to thank the Finance Office for putting together an excellent budget for us. That made this budget season a little bit easier. This whole process a lot easier. Thank staff. Very grateful to Mr. Trio and also our new Assistant City Manager looking for money. Bringing money into our City and bringing programs and understating how important it is to improve our grants. Thank Mr. Verwey for bringing us such excellent legal advice. Things are seeming to run a lot smoother. I think that Council itself has a better understanding on a lot of things since you have taken over. I really do appreciate you. Thank Chief for just being involved. I contacted you a few weeks ago regarding dirt bikes. The sadness that just recently happened as a result of the dirt bikes. We are trying to figure out what we can do to reach some of these young people. Suggested some safety tips, maybe we can post them on Channel 66 and the website. Even though the dirt bikes are illegal, it just seems to be a problem. We just had a young man who lost his life about a week or so ago. It was just a very sad situation, but it has not stopped the dirt bikes. I think sometime when things happen, it get glorified a little. In the midst of it all, I think that even if it's not legal, just provide some safety information. We may not be sure of who is aware and who is unaware. I would like to wish everyone a Happy Thanksgiving. Thanksgiving is a wonderful time of year, the time to give back, the time to be thankful for what God has blessed us with. Our resources to give back to someone else. Thank everyone for coming out. Have a good holiday season.

President Lavender-Norris thanked everyone for coming out to the meeting. I thank everyone for coming out. I'm appreciating the productivity of our meetings. The temperature has changed and I so appreciate it. Like Vice President Green said we won't agree on everything, but as long as we agree to disagree, we can move our City forward. God Bless, be safe and have a wonderful evening.

Adjournment

Vice President Green made a motion to adjourn the meeting at 9:05 pm; Ms. Al Amin seconded the motion. Motion passed 6-0.