

MINUTES
CITY COUNCIL MEETING

Benner Building Auditorium, 545 East Lincoln Highway, Coatesville, Pa 19320
November 13, 2017

CITY OF COATESVILLE

COATESVILLE BENNER BUILDING

President Hunt called the meeting to order at 7:35 pm and welcomed everyone to the meeting. Council members present were President Arvilla Hunt, Vice President Marie Lawson, Mssrs., Edward Simpson, Mrs. Carmen Green, Mrs. Ingrid W. Jones and Mrs. Linda Lavender-Norris. Staff members present included City Manager Michael Trio, City Solicitor John S. Carnes, Police Chief John Lauren, Finance Department Joe Egan, Codes Department Scott Mulderig and recording secretary Ruthann Mowday.

Public Hearing on Economic Development Liquor License for Sports Bar LLC

President Hunt opened the floor for the public hearing.

Transcript was taken by a court stenographer.

Mrs. Lavender-Norris made a motion to close the public hearing on the Economic Development Liquor License for Sports Bar, LLC; Vice President Lawson seconded the motion. Motion passed 6-0.

President Hunt announced an Executive Session was held earlier this evening November 13, 2017 to discuss personnel and legal matters.

President Hunt announced Mr. Hamrick would not be in attendance.

Approval of Minutes:

Mrs. Lavender-Norris made a motion to approve the minutes for October 23, 2017 and November 1, 2017; Vice President Lawson seconded the motion. Motion passed 6-0.

Approval of Accounts Payable

Mrs. Lavender-Norris made a motion to approve the accounts-payables; Vice President Lawson seconded the motion. Motion passed 6-0.

Mrs. Lavender-Norris asked for the supporting documentation on the payables (Cedarville Engineering).

Additions, Deletions or Modifications to the Agenda

Vice President Lawson made a motion to add presentation 1) Charles Brewer _ Ash Park and 2) Parks and Recreation Commission - James Bookman; Certificate of Recognition; Mrs. Lavender-Norris seconded the motion. Motion passed 6-0.

Presentations

1. Charles Brewer - Ash Park

Mr. Brewer proposed Horseshoe Pit Park in the old tennis court located in Ash Park. Horse shoes provide a positive atmosphere for children to play. It is an activity you can play by yourself or with others. It is a great opportunity to bring more people into the City. If done correctly, the City may be able to hold sanctioned events. Mr. Brewer asked for approval from the City. He has people who can help set up the courts. The area should hold 5-6 pits. He may need concrete

for the project. Vice President Lawson asked for assistance in moving the tires to the upper court. Mr. Brewer asked if they could put a banner up showing names of donators. Vice President Lawson asked for an Ordinance for signs and Banners to be on the next agenda. Mr. Simpson offered his assistance with setting up the courts. Mr. Trio asked Mr. Brewer to contact him to set up a game plan.

2. Parks and Recreation Commission – James Bookman, Chair

Mr. Bookman presented along with other commission members, on who we are, what we have accomplished and where we are headed as a commission.

- April held 1st Annual Easter Egg Hunt and Community BBQ in Abdala Park
- July – 1st Annual Senior Appreciation Day
- Summer – were honored to collaborate with many more community events
 - Coatesville Community Unity Day
 - Coatesville City Summer Jazz Series
 - Jubilee Community Day
 - Friends of Patton Park along side of natural Lands Trust Park Clean up and Community Day
- December 2016 brought Santa’s House back to Coatesville
- December 2017 events
 - December 2 – Lighting of winter Wonderland and Santa House
 - December 9 – afternoon holiday meal with the Seniors at the CYWA
- Asked for a small budget of \$600 to fund the two events in December.

3. Certificate of Recognition

Vice President Lawson present President Hunt with a Certificate of recognition to the Emmett Golden Hunt Foundation and the Emmett Golden Hunt Memorial Chapel

Citizens’ Hearings – Regular Action Items Only (3 Minutes)

Paul Evans

Mr. Evans asked what the largest expense was that requires the withdrawal from the Trust fund. Mr. Carnes explained the withdrawal of \$1.7 was included in the budget (not one expense). The City is only requesting \$600,000 instead of the full \$1.7 million.

Mrs. Lavender-Norris made a motion to close citizens’ hearings on regular action items only; Vice President Lawson seconded the motion. Motion passed 6-0.

Regular Action Items

1. Receive and consider Resolution for an Economic Development Liquor License

Vice President Lawson made a motion to approve a Resolution for an Economic Development Liquor License for Sports Bar, LLC; Mrs. Green seconded the motion. Motion passed 6-0.

2. Receive and consider first reading an Ordinance amending article V: collection, Chapter 190, Section 190-29 Fee collection schedule of the Coatesville City Code to establish that billing for solid waste is to be done with the real estate billing in the same bill and with payment made under the same general terms

Vice President Lawson explained that the City will save money in fees by having the trash on the real estate bills. No fees for Keystone Collections or Xpress bill pay. The. Only fee the City will

pay is for the one billing. Mr. Simpson explained the City will collect more money once fees are included on the tax bills.

Mrs. Green made a motion to approve first reading an Ordinance sending Article V: Collection Chapter 190-29 fee collection schedule of the Coatesville City Code to establish that billing for solid waste is to be done with the real estate billing in the same bill and with payment made under the same general terms; Mrs. Lavender-Norris seconded the motion. Motion passed 6-0

3. Receive and Consider first reading an Ordinance amending Article IV: General Revenue Tax, Chapter 203-28 of the Coatesville City Code to establish billing procedures for collection of real estate taxes

Mrs. Lavender-Norris made a motion to approve first reading an Ordinance amending Article IV: General Revenue Tax, Chapter 203-28 of the Coatesville City Code to establish billing procedures for collection of real estate taxes; Mrs. Green seconded the motion. Motion passed 6-0

4. Receive and consider and Ordinance for LERTA

Mrs. Green made a motion to table approval of Ordinance for LERTA; Vice President Lawson seconded the motion. Motion tabled 6-0

5. Receive and consider and emergency Ordinance authorizing the withdrawal (borrowing) and use of principal of a City Reserve Trust Fund in an amount of six hundred thousand (\$600,000) dollars for emergency bills outside of the current budget

Mr. Simpson asked why we put emergency when we withdrawal every year. It is hypocritical to do it every year. President Hunt stated the City did not withdrawal from the Trust fund last year and are taking a minimal withdrawal this year.

Mr. Simpson made a motion to approve an Ordinance authorizing the withdrawal of \$600,000 from the Reserve Trust Fund; Mrs. Green seconded the motion. Motion passed 4-2. Mr. Simpson and Mrs. Jones were the dissenting votes.

6. Receive and consider advertising an RFP for Tax Anticipation Note in the amount of \$1,000,000.00

Mrs. Lavender-Norris made a motion to approve an RFP for a \$1,000,000 Tax Anticipation Note; Vice President Lawson seconded the motion. Motion passed 6-0

7. Receive and consider authorization to execute satisfaction piece for the Cultural Society

Mr. Simpson asked why the Cultural Society could not offer the City money from the sale since the City previously satisfied the \$25,000 loan to the Cultural Society, Mrs. Lavender-Norris made a motion to approve authorization to execute satisfaction piece for the Cultural Society; Vice President Lawson seconded the motion. Motion passed 6-0.

8. Receive and consider the hiring of Brian Barrett as a Part Time for Firefighter for the City of Coatesville

Mrs. Green asked why we need to hire more firefighters. Mr. Trio explained one part time firefighter is leaving and we are replacing the person. There is no overtime on the schedule for the month of November and all openings are filled. This is the first time in two years that all shifts have been filled. Mrs. Green asked for documentation showing no OT and shifts filled.

Vice President Lawson made a motion to approve hiring Brian Barrett as a part-time Fire fighter; Mrs. Lavender- Norris seconded the motion. Motion passed 5-1. Mrs. Green was the dissenting vote.

9. Receive and consider receipt of bids for HVAC work at City Hall received on November 2, 2017

Mrs. Lavender-Norris made a motion to receive bids for HVAC work at City Hall received on November 2, 2017; Vice President Lawson seconded the motion. Motion passed 6-0.

10. Receive and consider to reject all bids as outside of budget and re-bid same and confirm advertisement for re-bidding with bids to be opened on November 17, 2017

Mrs. Lavender-Norris made a motion to reject all bids as outside of the budget and re-bid same and confirm advertisement for re-bidding with bids to be opened on November 17, 2017; Vice President Lawson seconded the motion. Motion passed 6-0.

Discussion Item

1. Meeting Minutes

Per request of Council at the last meeting. Mr. Trio and Mr. Saites looked into the storm water issues a 10th and Olive creating the sinkhole. Mr. Trio announced a flow test was held at the property of Ms. Casella at 10th and Oliver. Storm water creating the subsurface erosion was traced to downspout discharge from property owner. PW will back fill and top the repair without future subsurface erosion when repairs of uncontrolled storm water from downspout is cure by homeowner.

Solicitors Report

Mr. Carnes announced:

- City Hall renovations - AIA contracts have been executed by all parties. City is moving forward with the HVAC rebid process. - New bids due November 17, 2017
- Saha - survey work by Urwiler & Walter completed and monuments have been installed
- Received application for a liquor license for Coatesville Sports Bar LLC, to be opened at /43 East Lincoln Highway (Cultural Society Building)
- City formally satisfied the mortgage to permit transfer of title to DEPG for redevelopment
- DEPG presenter its preliminary/final plans to the City Planning Commission on November 8, 2017 and is moving forward on the project
- Ordinance approved for withdrawal from Trust Fund
- Assisted with various miscellaneous matters involving litigation and enforcement and has assisted the City in its interpretation of codes, rules and regulations and various personnel matters.

City Manager's Report

Mr. Trio announced:

- City Hall demolition was completed on September 22, 2017. - Meet with Boyle biweekly to review RFI's, value engineering issues and prepare res project reports - all contracts executed other than HVAC which due to non-conforming bid packet has been rebid. Vice President Lawson asked what if the employer rents property in Coatesville and give works to the occupants as City residents. Mrs. Green stated we need to make sure that we keep true to Coatesville residents. Boyle should be maintaining records. Mrs. Lavender-Norris stated we need to make sure the employees are not transplants from another area and consider resident employees for the project.
- 1st Avenue (Route 82) and Lincoln Highway/Streetscapes program - permitting is on schedule for November and December
- Cedarville has filed 4th phase of HOP Plans for intersection HOP and construction plan. Finance comments are being addresses and HOP is currently on schedule to have permit issued before end of 4th quarter
- Gateway Development - DEPG - Preliminary submittal have been reviewed by City Engineer and comment letter (10-12-17) issued to the City and applicant subsequent revised lanes were resubmitted on 11-2-2017 including architectural drawings to address Mixed Use Overlay District

Architectural Review requirements. - Mr. Simpson asked for Diamond Street to be reopened. It cannot stay closed.

- Ms. Huntzinger held a public information meeting on November 3, 2017b to inform property owners and tenants regarding the street/sidewalk reconstruction on 4th Avenue in conjunction with the Train Station project.
- Began preliminary AFSCME talks for their contract

Citizens' Hearings – *Non-Agenda Items Only* (3 Minutes)

Spartacus Lewis

Mr. Lewis congratulated all incumbents for City Council. There are many vacant property signs around the City. He stated Mr. Mulderig explained the benefits of registering your buildings for the homeowner and the City. Mr. Lewis asked for contractors to have parking permits when they are working at their jobs.

Archie Perry

Mr. Perry explained a woman has been parking in front of his driveway harassing him. He has called the police and they have her mover her vehicle. Is there are way to have her ticketed.

Allen Smith

Mr. Smith introduced Estelle Baker who is interested in redeveloping the old VFW. There is an old lien by the City on the building. Mr. Smith inquired about the lien. Mr. Carnes explained the information can be requested at the County on the deed. Mr. Smith stated he would like into the matter at the County and come back in front of Council to speak about what they would like to bring back to the City.

Kenya Robinson

Ms. Robinson questioned who pays for the flowers and for the tickets for events. Is this paid personally or by the tax payer? Mrs. Green explained it is paid by the tax payers. Council attends events in support of the City.

Paul Evans

Mr. Evans questioned all the vacant signs on Lincoln Highway. It is off putting when you see so many vacant properties. Mr. Mulderig explained once the property is registered or posted, the two year clock starts. We can only move forward.

Mrs. Lavender-Norris made a motion to close citizens' hearings on non-agenda items only; Mrs. Green seconded the motion. Motion passed 6-0.

Special Events

There were no special events at this time

Council Comments

Mrs. Green thanked everyone for attending the meeting. He is excited for Arugas coming into the City.

Mrs. Jones thanked everyone for attending the meeting. She quoted "Almost always, the creative dedicated minority has made the world better." By Martin Luther King, Jr.

Mrs. Lavender-Norris thanked everyone for attending the meeting. She congratulated incumbent City Council and President Hunt for the ceremony in Hunt's honor. She thanked staff for all their effort, you have done a wonderful job. She thanked the residents. Be safe and God Bless!

Mr. Simpson thanked everyone for attending the meeting. In January, he will be the only male on City Council. He is excited about the horseshoe pits. It is a popular sport in which more people are getting involved.

Vice President Lawson thanked everyone for attending the meeting. She is excited about the Horse shoe pit park. The City emergency personnel greeted the marching band into the City after their big win. She thanked Scott for his work, she has been working with him and translating. It is awesome to see all the signs up and see how people are interested in the City. Have a great night. Congratulations to Mr. and Mrs. Hunt.

President Hunt thanked everyone for attending the meeting and to Council for the Certificate of Recognition. She is excited to see what is happening in and around the City. Thank you staff for your hard work.

Adjournment

Mrs. Green made a motion to adjourn the meeting at 10:10 pm; Mrs. Lavender-Norris seconded the motion. Motion passed 6-0.