

Budget Workshop MINUTES  
CITY COUNCIL MEETING  
1 City Hall Place, Coatesville, PA 19320  
November 8, 2018

Council members present were President Linda Lavender-Norris, Msrs, Donald Folks, Ms. Khadijah Al Amin and Mrs. Deborah Bookman. Staff members present included City Manager Michael Trio, Chief of Police Jack Laufer. Finance Peter Barsz, Amanda Gattuso and recording secretary Ruthann Mowday.

The following was discussed:

- Liquid Fuel
  - Peter explained the breakdown of the expenditures
  - Discussed using some liquid fuels to repair streets
- Department
  - Public Safety
    - Chart requested to show revenue received for blighted properties
  - Administration
    - Assistant City Manager salary \$75,000 for 2019
  - Finance
    - Hourly Wages increase – Union contractual employee
  - Legal
    - Special Legal Service increase special legal services to \$15,000
  - Information Technology
    - Office supply expense for 2018 – new supplies for building
  - Buildings and Plant
    - Operating supplies lower than last year
    - Heating fuel – need to look into (building or Public Works)
  - Fire Department
    - Part time hours over for 2018 –
    - Office supplies decrease to \$1500
  - Code Enforcement
    - Office supplies decrease to \$2,000
    - Postage – did we receive reimbursement letters sent out with incorrect phone number
    - Blight remediation – should be more than \$1,000 for 2018
  - Public Works
    - Heating fuel – look into Building and Public Works expenditures
    - Clothing and Uniforms decrease to \$10,000
  - Recreation – Pools
    - Change to recreation – Pools/Splash Pad
    - Splash Pad expenses to be changed from Parks
  - Parks
    - Electricity decrease to \$7,000
    - Contracted Services increase to \$6,000
  - Community Center
    - Heating fuel decrease to \$500
    - Electricity decrease to \$1500
    - Water decrease to \$500
    - Buildings R&M decrease to \$1,000
    - Contracted Services decrease to \$1,000