

MINUTES
CITY COUNCIL MEETING
October 26, 2015

Call to Order

President Lavender-Norris called the meeting to order at 7:50 pm p.m. and welcomed everyone to the meeting. Council members present were President Linda Lavender-Norris, Vice President Marie Lawson, Mssr, Joseph Hamrick, Mr. Simpson, Mrs. Carmen Green, and Mrs. C. Arvilla Hunt. Staff members present included City Manager Michael Trio, Finance Director John Marcarelli, City Solicitor John Carnes, and Police Chief John Laufer and recording secretary Ruthann Mowday.

President Lavender-Norris announced an Executive Session was held on October 26, 2015 to discuss personnel and legal matters.

President Lavender-Norris announced Mrs. Jones would not be in attendance this evening.

Approval of Minutes:

Mrs. Green made a motion to approve the October 12, 2015 meeting minutes; Vice President Lawson seconded the motion. Motion passed 6-0.

Approval of Accounts Payable

Mr. Simpson made a motion to approve accounts payables; Mrs. Green seconded the motion. Motion passed 6-0.

Additions, Deletions or Modifications to the Agenda

Mrs. Green made a motion to add Resolution to extend Yerkes agreement for 45 days; discussion item 5) Parks and Recreation event; Presentation 1) Keiron Marks of Q Consularis; and add lights to discussion item 4; Vice President Lawson seconded the motion. Motion passed 6-0.

Presentation

1. Keiron Marks – Q Consularis

Ms. Marks explained her company is dedicated to helping your community or company attract new markets or expand on the current assets that are located within that county, city, and business, urban, tribal and rural community. We are always looking for new challenges and opportunities. Progress requires new ideas or what an organization call fresh eyes. These ideas move communities from under served to sustainable.

She is introducing the “Shop Small” event that is currently an American shopping holiday held on the Saturday after Thanksgiving during one of the busiest shopping periods of the year. The event will be held on November 26, 2015. It is sponsored by American Express. She explained how to register an access the free and fee paid custom material.

Citizens’ Hearings – Regular Action Items Only (3 Minutes)

Paul Evans

Mr. Evans questioned the legality of withdrawing from the Trust Fund. He suggested outside Council to check the boundaries.

Vice President Lawson made a motion to close citizens’ hearings on regular action items only; Mr. Simpson seconded the motion. Motion passed 6-0.

Discussion Item

1. Discuss paint pallet
President Lavender-Norris explained the color palette would bring uniformity in the business district. She suggested partnering with the RDA to begin using the colors. Sherwin Williams has a discounted rate for the paints. It will show pride in our community and improve the facades of empty buildings downtown. The downtown could use a facelift. Maybe existing buildings will follow. Council has already adopted the color palette.
2. Accounting for funds received from the Coatesville Community Celebration
Council suggested designating funds for a particular project. A Family and Recreation account should be set up for the funds. Council never received a reporting of the revenues and expenses from the 2016 celebration. Council asked for copies of the financials.
3. Discuss sale of City flags
Vice President Lawson announced she sold flags and shirts at the Heritage day event. The flags were on sale for \$10.00 and the t-shirts were \$5.00. The flags were purchased years ago originally selling for \$26.00.
4. Discuss adopt-a wreath program for holiday decorations and lights along Lincoln Highway
Vice President Lawson stated she would love to see us have Christmas decorations this year. We can adopt-a-wreath. The wreaths from last year are at Public Works. President Lavender-Norris offered to adopt a wreath. Mrs. Green asked about the lights on Lincoln Highway. There are some of the lights that are not working. The electric does not work on all the pots. Vice President Lawson announced the Christmas tree lighting will be on December 4, 2015.
5. Discuss Parks and Recreation Halloween Event
The Halloween Parade needs to be done by professionals. The Parade was not what Council expected. There were only about 12-14 kids in costume. It is not what we hoped it would be. There has been dissatisfaction between the Parks and Rec Advisory Board and the Parks and Recreation Commission. Council asked to look at the Codes book and review the roles of the Organizations. Council discussed disbanding the Board and Commission.

Council announced an Executive meeting will be held after the regular meeting.

6. Discuss Yerkes 45 day extension
Mr. Trio announced the current Yerkes agreement is expiring.

Mrs. Green made a motion to approve a Resolution for a 45 day extension on the Yerkes Associates agreement for services; Vice President Lawson seconded the motion. Motion passed 6-0.

Regular Action Items

1. Receive and consider Second Reading and Adoption an Ordinance authorizing the City of Coatesville to enter into a "Bank Qualified" lease agreement with First Niagara Leasing, Inc. for purposes of acquiring one 2015 JCB skid steer loader for the use of the City pursuant to a COSTAR contract exempt from public bidding and with no pledge of full faith and credit and taxing power of the City as security for repayment, a non-appropriate clause which terminates the

lease if payments are not appropriated by the City and containing payment terms which are less in duration than the useful life of the equipment being leased, said agreement to require interest payments at rates as set forth in the attachment (2.96%) for a 5 year term for a maximum lease amount of \$59,619.05

Mrs. Green made a motion to approve Second Reading and Adoption an Ordinance authorizing the City of Coatesville to enter into a “Bank Qualified” lease agreement with First Niagara Leasing, Inc. for purposes of acquiring one 2015 JCB skid steer loader for the use of the City pursuant to a COSTAR contract exempt from public bidding and with no pledge of full faith and credit and taxing power of the City as security for repayment, a non-appropriate clause which terminates the lease if payments are not appropriated by the City and containing payment terms which are less in duration than the useful life of the equipment being leased, said agreement to require interest payments at rates as set forth in the attachment (2.96%) for a 5 year term for a maximum lease amount of \$59,619.05; Vice President Lawson seconded the motion. Motion passed 6-0.

2. Receive and consider a Resolution appointing Tax Collection Committee Delegates

Mrs. Hunt made a motion to approve a Resolution appointing Tax Collection Committee Delegates; Vice President Lawson seconded the motion. Motion passed 6-0.

3. Receive and consider an Emergency Ordinance authorizing the withdrawal (borrowing) and use of principal of a City Reserve Trust Fund in the amount of One Hundred and Forty Thousand (\$140,000.00) for Emergency needs (Repair of roof of City Hall.)

Council questioned the timing of the withdrawal.

Mrs. Hunt made a motion to approve an Emergency Ordinance authorizing the withdrawal (borrowing) and use of principal of a City Reserve Trust Fund in the amount of One Hundred and Forty Thousand (\$140,000.00) for Emergency needs (Repair of roof of City Hall); Vice President Lawson seconded the motion. Motion passed 4-2. Mrs. Green and Mr. Hamrick were the dissenting votes.

4. Receive and consider a Resolution officially authorizing the execution of the final subdivision and land development agreement, financial security agreement and storm water management agreement (when approved by the City Solicitor) and execution of the subdivision plans (23 sheets) with the release of the same, conditioned upon final review and signature by the City Engineer, signatures of the City Planning Commission and all other parties and confirmation by the City Finance Department that the escrow is fully funded.

Vice President Lawson made a motion to approve a Resolution officially authorizing the execution of the final subdivision and land development agreement, financial security agreement and storm water management agreement (when approved by the City Solicitor) and execution of the subdivision plans (23 sheets) with the release of the same, conditioned upon final review and signature by the City Engineer, signatures of the City Planning Commission and all other parties and confirmation by the City Finance Department that the escrow is fully funded; Mr. Simpson seconded the motion. Motion passed 6-0.

5. Receive accept proposals for Labor Counsel Legal Services

Mrs. Green made a motion to accept the proposals submitted for Labor Counsel Legal Services; Mrs. Hunt seconded the motion. Motion passed 6-0.

6. Receive and consider soliciting proposals for a 2016 Tax Anticipation Note

Vice President Lawson made a motion to approve the solicitation of proposals for a 2016 Tax Anticipation Note; Mr. Simpson seconded the motion. Motion passed 6-0.

7. Receive and consider Reorganization meeting time at 5:00 pm.

Vice President Lawson made a motion to change the 2016 reorganization meeting time to 5:00 pm; Mr. Simpson seconded the motion. Motion passed 6-0.

Solicitors Report

Family Dollar Store –The City Engineer has made some comments to the plans and the Finance department is awaiting the replenishment of escrow and the 1099 from the developer. The bond, storm water management agreement, developer's agreement and financial security agreement are being finalized. A Resolution is prepared to authorize signature of plans and development agreements upon finalization.

The City Solicitor has advertised for second reading an Ordinance authorizing financing through First Niagara for a 2015 JCB 190 Skid Loader pursuant to a 5 year lease/purchase financing at 2.06% with annual payments of \$11,923.81 and a total payment amount of \$56,619.05.

The City Solicitor has prepared an Emergency Ordinance to withdraw \$140,000.00 from the Reserve Trust Fund to pay for the emergency repair to the City Hall Roof - with funds to be repaid to the Trust.

Energy Park – Coatesville Solar Initiative, LLC The City Solicitor is moving forward with the preparation of an escrow account to fund work to be done by the city under the Memorandum of Understanding executed by the City and Coatesville Solar Initiative, LLC at the September 28, 2015 meeting.

The City Solicitor has worked on various matters involving litigation and assisted the City in its interpretation of codes, rules and regulations.

City Manager's Report

Mr. Trio announced he met with Mr. Depetris and April Barkasi. He is currently working on 3rd Avenue Streetscapes, the budget workshops, Public Works and the Codes Department.

He has been in continuous meeting with developers interested in the City.

Citizens' Hearings – *Non-Agenda Items Only* (3 Minutes)

Michael Robinson

Mr. Robinson inquired about the citizens' right to file a formal complaint. He voiced his concerns regarding an incident with the Valley and Coatesville Police Department.

Jeannette Hurdle

Mrs. Hurdle thanked the Chief Laufer and Lieutenant Audette for their help. She thanked Sergeant Ollis for his help with a lady who had an accident. The woman expressed her appreciation.

Mr. Simpson made a motion to close citizens' hearings on non-agenda items only; Vice President Lawson seconded the motion. Motion passed 6-0.

Special Events

There were no special events at this time.

Mr. Trio announced the Army Recruiting Center will have equipment in the Christmas Parade.

Council Comments

Mr. Hamrick thanked everyone for attending the meeting. He asked Mr. Trio when the light at Reed and 13th Avenue will be back up. He suggested forming a committee for the banners, wreaths and lights.

Mrs. Green thanked everyone for attending the meeting. She asked to have Chester Ave and Harmony Street. The fire trucks will not fit there. There are big trees at the corner of Charles Street and W 6th Avenue and the neighbors cannot work it out. There are yard sales every Saturday on S. 11th Avenue. Mr. Trio stated the Codes Department has cited the property owner.

Mr. Simpson thanked everyone for attending the meeting.

Mrs. Hunt thanked everyone for attending the meeting. She congratulated President Lavender-Norris who was honored at the Virtuous Sisters of Christ. She thanked staff for their work.

Vice President Lawson thanked everyone for attending the meeting. Chief Laufer, Lieutenant Audette, Sergeant Ollis and Mr. Scott (Public Works Department) helped on "Make a Difference Day", 100 volunteers attended the day. She announced her next ward meeting will be held at City Hall on November 12, 2015 from 7 pm to 8 pm. A credit counselor will be in attendance at the meeting. She thanked Henkel and McCoy for the paving of Oak Street. The only problem is the curbs are too low and there is nowhere for water run-off. She asked for a stop sign to be placed at 3rd and Walnut on the South side. The Christmas parade and 5k run is on December 5, 2015. She thanked Mr. DeSimone for painting and power washing the bridge.

President Lavender-Norris thanked everyone for attending the meeting and hanging in there. We are a work in progress, we are moving, and we are not stagnant anymore. She thanked staff. Be safe and God bless.

Adjournment

Mrs. Hunt made a motion to adjourn the meeting at 9:55 pm; Vice President Lawson seconded the motion. Motion passed 6-0.

President Lavender-Norris announced an Executive meeting will not be held after the meeting.