

MINUTES
CITY COUNCIL MEETING
September 28, 2015

Call to Order

President Lavender-Norris called the meeting to order at 7:35 pm p.m. and welcomed everyone to the meeting. Council members present were President Linda Lavender-Norris, Mssr, Joseph Hamrick, Mr. Simpson and Mrs. Ingrid W. Jones. Staff members present included City Manager Michael Trio, Finance Director John Marcarelli, City Solicitor John Carnes, and Police Chief John Laufer and recording secretary Ruthann Mowday.

President Lavender-Norris announced an Executive Session was held on September 28, 2015 to discuss personnel and legal matters.

President Lavender-Norris announced Vice President Lawson, Mrs. Green and Mrs. Hunt would not be in attendance.

Approval of Minutes:

Mrs. Jones made a motion to approve the September 14, 2015 meeting minutes with edits; Mr. Hamrick seconded the motion. Motion passed 4-0.

Approval of Accounts Payable

Mr. Hamrick made a motion to approve the accounts payables; Mr. Simpson seconded the motion. Motion passed 4-0.

Additions, Deletions or Modifications to the Agenda

Mr. Hamrick made a motion to table action items 1 & 2 regarding Family Dollar until the next meeting; Mr. Simpson seconded the motion. Motion passed 4-0.

Presentation

1. Update on Ready Chesco – James Lentz, Battalion Chief
Mr. Lentz provided an update on Ready Chesco which is Chester County’s Official Source for Emergency Events and Important County Services.

READY Chesco is used to notify you during a major crisis or emergency and delivers important emergency alerts such as weather, health or community alerts. Yyou can choose to sign up by County or Municipality. You can receive notifications and updates on all your devices: email account; cell phone (via text/SMS, voice or TTY), pager, and smartphone/PDA. A flyer was placed on each seat in Council Chambers on how to register.

2. Johnson Controls – Mike Bayesa
Mr. Bayesa announced improvements and repairs that generate energy, operational and maintenance savings in the City typically require major improvements. Performance contracting is a no risk way to fund these improvements using future savings instead of capital reserves. These projects do not require up-front capital expenditures from the Municipality and contain contractually guaranteed savings. The energy savings with the City of Coatesville would be a 27.4% reduction. The City currently pays \$213,302 in utility costs, with the new project it would be \$154,912.

The project highlights are City wide LED street lighting upgrade; City wide LED ornamental lighting upgrade; interior and exterior lighting and occupancy sensor upgrade; exterior lighting at Ash Park and Pool complex; Riverwalk LED lighting upgrade; City Hall HAVC retrofit; City Hall computer room dedicated cooling unit; new drop ceilings in City Hall; building envelope upgrade; City Hall security camera system, 11 wireless City security cameras and ACT 129 rebates.

The project cost would be \$1,829,947, project excess savings - \$39,670 with a project 20 year savings of \$2,206,848.

Citizens' Hearings – Regular Action Items Only (3 Minutes)

David DeSimone

Mr. DeSimone stated Johnson Controls sounds like a great deal. He expressed his concerns with the lighting, trash, etc. with the development of the Family Dollar Store.

Mrs. Jones made a motion to close citizen's hearings on non-agenda items; Mr. Hamrick seconded the motion. Motion passed 4-0.

Discussion Item

There were no Discussion items at this time.

Regular Action Items

1. Approve and Execute Subdivision and Land Development Plans and Financial Escrow Agreements for Family Dollar
Tabled until next meeting.
2. Execute and release final subdivision plans for recording for Family Dollar
Tabled until next meeting.
3. Receive and consider Second Reading and Adoption an Ordinance amending Chapter 218-31 Stop intersection designated for the City of Coatesville, Chester County, Pennsylvania
Mrs. Jones made a motion to approve Second Reading and Adoption an Ordinance amending Chapter 218-31 Stop intersection designated for the City of Coatesville, Chester County, Pennsylvania: Mr. Hamrick seconded the motion. Motion passed 4-0.
4. Receive and consider Second Reading and Adoption an Ordinance authorizing the purchase of 135 West Lincoln Highway, tax Parcel 16-5-348 from the Redevelopment Authority of the City of Coatesville for One Hundred Dollars for Public Purposes
Mr. Simpson made a motion to approve Second Reading and Adoption an Ordinance authorizing the purchase of 135 West Lincoln Highway, tax Parcel 16-5-348 from the Redevelopment Authority of the City of Coatesville for One Hundred Dollars for Public Purposes; Mr. Hamrick seconded the motion. Motion passed 4-0.
5. Receive and consider Resolution in order to utilize the 75% amortization option as allowed by PA Act 44 of 2009
Mr. Simpson made a motion to approve a Resolution in order to utilize the 75% amortization option as allowed by PA Act 44 of 2009; Mr. Hamrick seconded the motion. Motion passed 4-0.
6. Receive and consider receipt of the 2016 MMO

Mr. Hamrick made a motion to approve the receipt of the 2016 MMO: Mr. Simpson seconded the motion. Motion passed 4-0.

7. Receive and consider performance contract between Johnson Controls, Inc. and the City of Coatesville.

Mr. Simpson made a motion to approve the performance contract between Johnson Controls Inc. and the City of Coatesville; Mr. Hamrick seconded the motion. Motion passed 4-0.

8. Receive and consider agreement with Portnoff Law Associates, LTD for collection of delinquent municipal claims on behalf of the City of Coatesville.

Mrs. Jones made a motion to approve the agreement with Portnoff Law Associates, LTD for collection of delinquent municipal claims on behalf of the City of Coatesville; Mr. Hamrick seconded the motion. Motion passed 4-0.

9. Receive and consider First Reading an Ordinance amending the City Code and Chapter 108 thereof governing "Fees" to add a new section 108.1 L (5) entitled "Collection of Trash Fees", approving collection procedures and adopting interest and a schedule of attorney fees and charges to be added to the amount collected as part of unpaid trash fees for delinquent accounts

Mr. Hamrick made a motion to approve First Reading an Ordinance amending the City Code and Chapter 108 thereof governing "Fees" to add a new section 108.1 L (5) entitled "Collection of Trash Fees", approving collection procedures and adopting interest and a schedule of attorney fees and charges to be added to the amount collected as part of unpaid trash fees for delinquent accounts; Mr. Simpson seconded the motion. Motion passed 4-0.

10. Receive and consider memorandum of understanding between the City of Coatesville and Coatesville Solar Initiative, LLC for the provision of (2) parcels of land to build and operate an Energy Park and Energy Education Center

Mrs. Jones made a motion to approve a memorandum of understanding between the City of Coatesville and Coatesville Solar Initiative, LLC for the provision of (2) parcels of land to build and operate an Energy Park and Energy Education Center; Mr. Hamrick seconded the motion. Motion passed 4-0.

11. Receive and consider settlement agreement regarding personnel matters

Mr. Hamrick made a motion to approve a settlement agreement regarding personnel matter; President Lavender-Norris seconded the motion. Motion passed 3-1. Mr. Simpson was the dissenting vote.

12. Receive and consider Trick or Treat on October 31, 2015 from 6-8 pm annually.

Mrs. Jones made a motion to Have Trick or treat on October 31 from 6-8pm annually; Mr. Hamrick seconded the motion. Motion passed 4-0.

Solicitors Report

Mr. Carnes announced the resolution for the Family Dollar will be conditioned upon confirmation that the escrow has been brought current and that all signatures are obtained from the City Engineer, Planning Commission etc. and confirmation from the City Engineer that all is acceptable.

The City has reviewed and approved the contract for Johnson Controls. Johnson Controls has received a lot of positive comments.

City Manager's Report

Mr. Trio announced meeting were held with Johnson Controls to finalize scope and overall needs to implement the energy savings.

The Information Technology resigned and we are currently outsourcing with “Help-Now” on a contract.

The first budget workshop was held for general Council discussion/goals on September 21, 2015. The department heads are currently preparing a 5 year capital plan for future equipment and capital improvements to public facilities. A draft will be provided to Council.

Mr. Trio announced he has held on-going meetings with City property owners and potential retail developers/tenants.

Office hours were initiated with the City Engineer to update and provide strategic direction on ongoing infrastructure and grants projects including the Lincoln and 82 intersection design. Cedarville Engineering is producing design assumption drawings for review and submittal to PennDot this month.

A site visit was conducted with the Director of Court Services. The G.O. Carlson site as one of the possible locations.

Conducted meeting with staff and sweeps for developing improved educational information and PR to engage the residents in a consistent recycling.

Serious operation issues have been identified by the Police Department and Public Works relative to the future operation of Ash Park pool in 2016. Investigating CDBG monies to address funding recreational needs.

Investigating improvements to data systems to stream line rental license and inspection process. Met with software vendors to determine needs and pricing to implement a GIS based system to integrate departmental communication and customer service.

Developing customer service guidelines and processes to limit resident misunderstandings and complaints.

Citizens’ Hearings – *Non-Agenda Items Only* (3 Minutes)

Mr. Edmondi

Mr. Edmondi expressed his concerns regarding the trash totes, half the time they are not emptied. He asked about the when the street would be repaved on Oak Street from 1st Avenue to 10th Avenue. He voiced his concerns on high grass throughout the City.

Vanessa Corbitt

Ms. Corbitt expressed her concerns regarding an incident with a Police Officer and a citizen. Chief Laufer announced a complaint has been filed and an investigation is in place. She stated Division alley needs to be cleaned up.

Derrick Butcher

Mr. Butcher voiced his concerns on the Police Incident with the citizen.

Fran Scamuffa

Ms. Scamuffa voiced her concerns regarding an incident at the Policed Department when trying to pay a ticket. Chief Laufer stated he would conduct an internal investigation.

Dave DeSimone

Mr. DeSimone thanked the Chief for his professionalism. He suggested ways to attract developers.

Mr. Hamrick made a motion to close citizens' hearings on non-agenda items only; Mr. Simpson seconded the motion. Motion passed 4-0.

Special Events

1. Receive and consider a special event permit from Coatesville Christmas Parade, Inc. for the Christmas Parade held on December 5, 2015 closing parts Lincoln Highway, Strode Avenue, 11th Avenue and Madison Street

Mr. Hamrick made a motion to approve a special event permit for the Coatesville Christmas Parade on December 5, 2015 closing parts Lincoln Highway, Strode Avenue, 11th Avenue and Madison Street; Mr. Simpson seconded the motion. Motion passed 4-0.

Council Comments

Mr. Hamrick thanked everyone for attending the meeting. It was a nice little crowd. He asked everyone to remember that it is getting dark earlier, be careful of the kids on the street and pay attention to the speed limit.

Mrs. Jones thanked everyone for attending the meeting, it has been a truly fruitful evening. She quoted Mahatma Gandhi "Self-respect and honor cannot be protected by others, they are for each individual himself or herself to guard."

Mr. Simpson thanked everyone for attending the Meeting. He thanked Mr. Bayesa from Johnson Controls. Hopefully some of the cameras he discussed in his presentation will be placed in the West End. Be Careful going home.

President Lavender-Norris thanked everyone for attending the meeting. She thanked everyone for coming to the podium and voicing their concerns and complaints. Give us an opportunity to address them and please note they are not falling on deaf ears. We will do everything we can to rectify the situation. A movie night was held at Palmer Park. It was awesome and well attended. Each movie night is getting more participation. Thank you, be safe ad have a wonderful evening.

Adjournment

Mr. Simpson made a motion to adjourn the meeting at 9:00 pm; Mr. Hamrick seconded the motion. Motion passed 4-0.