

MINUTES
CITY COUNCIL MEETING
Council Chambers, 1 City Hall Place, Coatesville, PA
September 12, 2016

Call to Order

President Lavender-Norris called the meeting to order at 7:45 pm and welcomed everyone to the meeting. Council members present were President Linda Lavender-Norris, Vice President Marie Lawson Mssrs, Edward Simpson, Mrs. Carmen Green, Mrs. C. Arvilla Hunt and Mrs. Ingrid W. Jones. Staff members present included City Manager Michael Trio, City Solicitor John Carnes, Fire Chief Garry Alderman, Police Chief John Laufer and recording secretary Ruthann Mowday.

President Lavender-Norris announced an Executive Session was held on September 12, 2016 to discuss personnel and legal matters.

President Lavender-Norris announced Mr. Hamrick would not be in attendance.

Approval of Minutes:

Vice President Lawson made a motion to approve the August 22, 2016 meeting minutes; Mrs. Green seconded the motion. Motion passed 6-0.

Approval of Accounts Payable

Vice President Lawson made a motion to approve the accounts payables excluding the payment to Unifrano Arteaga Mata in the amount of \$500 until clarified; Mrs. Green seconded the motion. Motion passed 6-0.

Additions, Deletions or Modifications to the Agenda

Mr. Simpson made a motion to remove action item 1, add presentation 1) recognition of Sergeant Ollis, amend action item 6.3 from 6 officers to 4 officers, and add 6.7 permit for Ash Park (Lida De Fut-bol soccer de Coatesville); Mrs. Hunt seconded the motion. Motion passed 6-0.

Presentations

President Lavender-Norris acknowledged the American African youth Leadership Foundation led by Ms. B. The group consist of youth resident going thru the debutante process. They are being taught etiquette and leadership. She thanked the young women for attending the meeting.

President Lavender-Norris presented Sergeant Ollis with a certificate of recognition for his service to the community. Mrs. Green announced Pastor Fullwood wanted to acknowledge Sergeant Ollis estends his duties above and beyond Police duties.

Citizens' Hearings – Regular Action Items Only (3 Minutes)

Amber Olivera

Ms. Olivera expressed her concern regarding the Fut-Bol league held at Ash Park on Sundays. She asked for another opportunity for the league. There was a miscommunication with the previous applicant regarding the permit. She had been checking the previous food vendors to make sure they are following proper procedures. Vice president Lawson explained the process of the league and the vendors. Council agreed the old permit will be revoked and a new permit can be submitted by Ms. Olivera for Fut-Bol only. No vendors.

Mr. Simpson made a motion to close citizens' hearings on regular action items only; Mrs. Green seconded the motion. Motion passed 6-0.

Regular Action Items

- ~~1. Receive and consider appointment of Rick Loughery to the Planning Commission for the term 2015-2018.~~

2. Receive and consider adoption of Civil Service part time eligibility list for the Police Department

Chief Laufer announced the previous list was exhausted. A new written and oral test was provided with 14 eligible officers. Chief asked for the first four on the list to be approved this evening for part-time hire.

Mrs. Hunt made a motion to adopt Civil Service part time eligibility list for the Police Department; Vice President Lawson seconded the motion. Motion passed 6-0.

3. Receive and consider approval to offer conditional offers of employment to the first six (6) officers from the Civil Service part time eligibility list

President Lavender-Norris announced the appointment of part-time patrol officers, the Civil Service Commission has provided us with the certified list of applicants who have successfully completed the oral and written exams for appointment. The Third Class City Code requires that the Chief of Police nominate a candidate from among the three highest ranked applicants on the eligibility list. These appointments are for the position of part-time Patrol Officer within the Coatesville Police Department. Any candidate who is eligible for veterans' preference under the Third Class City Code, appearing on the list of three candidates must be selected. Candidates appointed tonight by council will be conditionally appointed subject to successful completion of a background check, medical and psychological evaluation.

The first list of three candidates for consideration by Council are ranked by score as follows: 1. Thomas P. Becker (vet)* 2. Raul G. Apoute-Rodriguez (vet) 3. Daniel J. Irons. From this list, Chief Laufer has nominated Thomas P. Becker for conditional appointment as a part-time Patrol Officer in the City Police Department.

Mrs. Jones moved that Thomas P. Becker be appointed as a part-time Patrol Officer in the City Police Department subject to successful completion of a background check, physical and psychological examination; Vice president Lawson seconded the motion. The motion carries and Thomas P. Becker is appointed as a Patrol Officer on a part-time basis, subject to successful completion of a background check, medical and psychological exam 6-0.

Mrs. Green moved that Raul G. Apoute-Rodriguez be appointed as a part-time Patrol Officer in the City Police Department subject to successful completion of a background check, physical and psychological examination; Mr. Simpson seconded the motion. The motion carries and Raul G. Apoute-Rodriguez is appointed as a Patrol Officer on a part-time basis, subject to successful completion of a background check, medical and psychological exam 6-0.

Mrs. Hunt moved that Daniel J. Iron be appointed as a part-time Patrol Officer in the City Police Department subject to successful completion of a background check, physical and

psychological examination; Vice president Lawson seconded the motion. The motion carries and Daniel J. Irons is appointed as a Patrol Officer on a part-time basis, subject to successful completion of a background check, medical and psychological exam 6-0.

Mrs. Green moved that Michael E. Carlson be appointed as a part-time Patrol Officer in the City Police Department subject to successful completion of a background check, physical and psychological examination; Mr. Simpson seconded the motion. The motion carries and Michael E. Carlson is appointed as a Patrol Officer on a part-time basis, subject to successful completion of a background check, medical and psychological exam 6-0.

4. Receive and consider retirement agreement with Sandra Steen, Police Secretary
Chief Laufer announced Sandra Steen has retired as the police secretary which position she held for 15+ years, She was a steady influence and always there, only used 3 sick days. Council has agreed to award her with 50% of her sick leave for retirement. Council announced there gratitude and best wishes to Mrs. Steen.

Mrs. Jones made a motion to approve a Resolution of the City of Coatesville, Chester County, Pennsylvania to approve payment to Sandra Steen one half (1/2) of accrued sick leave in recognition of her 15+ years of service to the City; Vice President Lavender-Norris seconded the motion. Motion passed 6-0.

5. Receive and consider permission for Domestic Violence Center of Chester County (DVCCC) to place purple ribbons on lamp posts, trees and signs in the City of Coatesville during the month of October for Domestic Violence Awareness Month
Vice President Lawson asked for stronger ribbons and tied tighter. The ribbons came off the poles last year as soon as they were put on. Chief Laufer announced the Police Department places the ribbons on the passenger side handles of the police cruisers. Sergeant Ollis announced the Ribbons have been upgraded from last year.

Mrs. Jones made a motion passed to permit Domestic Violence Center of Chester County (DVCCC) to place purple ribbons on lamp posts, trees and signs in the City of Coatesville during the month of October for Domestic Violence Awareness Month; Mrs. Hunt seconded the motion. Motion passed 6-0.

6. Receive and consider settlement regarding claim against the City
Vice President Lawson made a motion to approve the settlement agreement regarding a claim against the City of Coatesville (Denithorne); Mrs. Hunt seconded the motion. Motion passed 6-0.

7. Receive and consider special event permit for Lida De Fut-bol soccer de Coatesville
Mrs. Green made a motion to revoke the current application for the Lida De Fut-bol soccer de Coatesville and approve new permit submitted for soccer league only and if all receipts are paid in whole; notice any violations reported will be forwarded to the Police Department; Vice President Lawson seconded the motion. Motion passed 6-0.

Discussion Item

There were no discussion items at this time.

Solicitors Report

Mr. Carnes announced he:

- Worked with DEPG regarding its projects on Lincoln Highway and the City and reviewed a revised Memorandum of Understanding supplied by DEPG at the last meeting.
- Worked with infrastructure counsel to bring forward first reading ordinances to acquire property for road re-alignment of Route 82 and acquisition of property for parking garage.
- Assisted City engineer with subdivision of add-on 5 acre lot 9 (already subject to City easement) connecting property south of the by-pass to route 340. West Caln Township Planning Commission unanimously supported the application subject to compliance with the Townships engineer review letter.
- Worked on various matters involving litigation and enforcement and has assisted the City in its interpretation of codes, rules and regulations.

City Manager's Report

Mr. Trio announced the following:

- Participated in Representative Harry Lewis City Chat on September 8, 2016 member of forum of ED/Council/2nd Century and redeveloper to update citizens concerning city operations and initiatives, fielded various questions from residents and stake holders covering business and property conditions.
- City Hall renovation project construction numbers have come in over budget. City and Johnson controls are investigating cost savings,
- Street light retrofit – energy savings project has been completed on schedule. Close out review meeting scheduled with Johnson Control staff.
- Train Station – Ongoing development process. Weekly meetings held.
- Splash Pad closed today for the season
- Code Department operating well within expectations. Anthony Facciolo here to field any questions or complaints.
- Grand Prix – September 24, 2016. Have received over \$30,000 to date in donations.

Citizens' Hearings – *Non-Agenda Items Only (3 Minutes)*

A Emondi

Mr. Emondi explained he received notices gain from Portnoff that his trash fees have not been paid. He has provided statements in the past to update the account as paid. Mr. Trio asked Mr. Emondi to come in and speak with him regarding the matter. Mr. Emondi questioned the process of rental licenses and unpaid trash, real estate fees. Council explained a provision is in the ordinance that fees must be paid prior to acquiring a rental license.

Paul Evans

Mr. Evans asked to consider an IT degree for the Assistant City Manager who can work with the Finance Department. The Finance department needs to make changes to their information. Very disappointed in the lack of process.

Fran Scamuffa

Ms. Scamuffa stated a landlord across the street from her was provided a rental license with unpaid trash and taxes. Ms. Scamuffa questioned the 2nd Century Alliance and their participation with the City. President Lavender-Norris explained the 2nd Century Alliance is an advisory board with 5 committees. She advised Ms. Scamuffa to meet with Ms. Huntzinger to find out how the program operates.

Mr. Simpson read the code for the Trash and Real Estate taxes required to be paid prior to receiving a rental license.

Mrs. Green made a motion to close citizens' hearing on non-agenda items only; Vice President Lawson seconded the motion. Motion passed 6-0.

Special Events

There were no special events at this time.

Council Comments

Mrs. Green thanked everyone for attending the meeting. There are a a lot of great things going on in the City. Can't wait for the Grand Prix!

Mrs. Jones thanked everyone for attending the meeting. Thank you for your presence and encouragement. She quoted "Do something today that your future self will thank you for."

Mr. Simpson thanked everyone for attending the meeting. The Grand Prix has had a lot of work put into it. There is a lot of sponsors, volunteers and cars.

Mrs. Hunt thanked everyone for attending the meeting. There are a lot of great things happening.

Vice President Lawson thanked everyone for attending the meeting. She thanked everyone who helped put up the flags for Labor Day. Thank everyone who has stepped up for Liga De Fut-Bol and best of luck.

President Lavender-Norris thanked everyone for attending the meeting. The past week has really been moving on some things in the City. Awarded \$100,000 Wells Fargo Grant which is a resident driven grant. A 911 celebration was held at Lukens inside the building. Have a blessed and wonderful evening.

Adjournment

Vice President Lawson made a motion to adjourn the meeting at 9:15 pm; Mr. Simpson seconded the motion. Motion passed 6-0.