

MINUTES  
CITY COUNCIL MEETING  
Council Chambers, 1 City Hall Place, Coatesville, PA 19320  
August 14, 2017

Vice President Lawson called the meeting to order at 7:40 pm and welcomed everyone to the meeting. Council members present were President C. Arvilla Hunt, Vice President Marie Lawson, Msrs, Edward Simpson, Joseph Hamrick, Mrs. Carmen Green, Mrs. Linda Lavender-Norris and Mrs. Ingrid W. Jones. Staff members present included City Manager Michael Trio, City Solicitor John Carnes, Police Chief John Laufer, Finance Department Joe Egan, Codes Department Scott Mulderig and recording secretary Ruthann Mowday.

President Hunt announced an executive session was held earlier this evening August 14, 2017 to discuss personnel and legal matters.

President Hunt announced Vice President Lawson would be late.

**Approval of Minutes:**

Mrs. Lavender-Norris made a motion to approve the July 10, 2017 meeting minutes; Mrs. Green seconded the motion. Motion passed 6-0.

**Approval of Accounts Payable**

Mrs. Lavender-Norris made a motion to approve the accounts payables; Mr. Hamrick seconded the motion. Motion passed 6-0.

**Additions, Deletions or Modifications to the Agenda**

Mrs. Green made a motion to add action item 13) Receive and consider three proclamation; Mr. Hamrick seconded the motion. Motion passed 6-0.

**Presentations**

1. National Pollutant Discharge Elimination System(NPDES) Municipal Separate Storm Sewer System (MS4) Permit – Cedarville Engineering

Ms. Uhler explained the NPDES MS4 permit is a federally mandated permit enforced by the EPA. The ultimate goal of the program is to recognize and increase awareness of stormwater as a point service pollutant and manage stormwater as you would any other point-source pollutant (like sewage)

2. The Movement Community Development Corp – Fonz Newsuan

Mr. Newsuan read a Resolution from the Movement Community Development Corporation (MCDC). MCDC sets forth a goal of developing a plan to reopen the Ash Park Pool that is cost neutral to the City of Coatesville and has 3 years of operating funding in place. The MCDC will aim to do this with no cost to the City by securing grants, soliciting for corporate sponsorships and implementing community fundraising strategies. Not just trying to build up a pool, working to build up a community.

Council applauded the efforts of MCDC. Council consensus on board for the MCDC to move forward.

3. Palmer Park – Ann Hutchinson

Ms. Hutchinson announced Palmer Park received \$150,000 toward Nature Play at Palmer Park. The grant covers water and nature play not pool repair. The Palmer Park is beyond repair, consensus has been for a splash pad. The pool population is usually 25,000 per pool per community. The City had two pools at one time with a population of half for one pool. The National trend at this time is splash areas.

**Citizens' Hearings – Regular Action Items Only (3 Minutes)**

Laurie Shannon-Bailey

Ms. Shannon-Bailey asked if action item 9 was a paying position. Mr. Trio replied no, it is just additional responsibility for staff.

Mrs. Lavender-Norris made a motion to close citizens' hearings on regular action items only; Mr. Hamrick seconded the motion. Motion passed 6-0.

**Regular Action Items**

1. Receive and consider First Reading an Ordinance requiring all persons, partnerships, businesses and corporations to obtain a permit for any construction to development; providing for the issuance of such permits; setting forth certain minimum requirements for new construction and development within areas of the City of Coatesville which are subject to flooding; and establishing penalties for any persons who fail, or refuse to comply with, the requirements or provisions of the Floodplain Conservation Overlay District (FC); and accomplishing same by amending Article VIII of the Zoning Ordinance and replacing existing subsections 224-21 through 224-28 with the newly stated provisions identified.

Mrs. Lavender-Norris made a motion to approve First Reading an Ordinance requiring all persons, partnerships, businesses and corporations to obtain a permit for any construction to development; providing for the issuance of such permits; setting forth certain minimum requirements for new construction and development within areas of the City of Coatesville which are subject to flooding; and establishing penalties for any persons who fail, or refuse to comply with, the requirements or provisions of the Floodplain Conservation Overlay District (FC); and accomplishing same by amending Article VIII of the Zoning Ordinance and replacing existing subsections 224-21 through 224-28 with the newly stated provisions identified; Mr. Simpson seconded the motion. Motion passed 6-0.

2. Receive and consider authorization to enter into contract with Urwiler & Walter for survey of lot in Valley Township to complete subdivision (Saha)

Mrs. Lavender-Norris made a motion to approve authorization to enter into contract with Urwiler & Walter for survey of lot in Valley Township to complete subdivision (Saha); Mr. Simpson seconded the motion. Motion passed 6-0.

3. Receive and consider acceptance of Power Component Systems, Inc. as lowest responsible bidder for interior demolition work (\$83,500.00)

Council discussed their specific request for a percentage of the labor of the project should be local labor (within the 19320 zip code). The specification were not provided in the bid/RFP. The changes are required before City Council will agree on the proposed bidder. The wording should also be in all bids/RFP's from this point on. The proposal can be rebid or present an addendum showing the local labor requirements at the next meeting.

*Vice President Lawson entered the meeting at 9:20 pm.*

Mrs. Lavender Norris made a motion to accept Power Component Systems, Inc. as lowest responsible bidder for interior demolition work (\$83,500.00); Mr. Hamrick seconded the motion. Motion failed 3-4. President Hunt. Vice President Lawson, Mrs. Green and Mrs. Lavender-Norris were the dissenting votes.

4. Receive and consider authorization to enter into AIA contract in form approved by City Solicitor with Power Components Systems, Inc.

Mr. Hamrick made a motion to table authorization to enter into AIA contract in form approved by City Solicitor with Power Components Systems, Inc; Mrs. Lavender-Norris seconded the motion. Motion tabled 7-0.

5. Receive and consider Resolution authorizing the deferral of payment of accrued interest on Promissory Note between the Redevelopment Authority of the City of Coatesville and the City of Coatesville through the date of December 31, 2016 in the amount of \$279,966.24 (with deferred accrued interest totaling \$1,962,234.72)

Vice President Lawson made a motion to approve a Resolution authorizing the deferral of payment of accrued interest on Promissory Note between the Redevelopment Authority of the City of Coatesville and the City of Coatesville through the date of December 31, 2016 in the amount of \$279,966.24 (with deferred accrued interest totaling \$1,962,234.72); Mrs. Green seconded the motion. Motion passed 7-0.

6. Receive and consider confirmation/approval of License Agreement for use of Benner School as temporary City Hall.

Mr. Simpson made a motion to confirm and approve the License Agreement for use of Benner School as temporary City Hall; Mrs. Lavender-Norris seconded the motion. Motion passed 6-1. Mrs. Lavender-Norris was the dissenting vote.

7. Receive and consider resignation of Connie Ellis from the Parks and Recreation Commission

Mrs. Lavender-Norris made a motion to accept the resignation of Connie Ellis from the Parks and Recreation Commission; Vice President Lawson seconded the motion. Motion passed 7-0.

8. Receive and consider recommendation from the Civil Service Commission for the hiring of Josh Schreiber as full time fire fighter for the City of Coatesville

Council asked if the City could hire more part-timers in place of another full time firefighter. Council asked for a copy of the firefighter contract for further review.

Mr. Simpson made a motion to table the recommendation from the Civil Service Commission for the hiring of Josh Schreiber as full time fire fighter for the City of Coatesville; Vice President Lawson seconded the motion. Motion passed 7-0.

9. Receive and consider Michael Trio as Zoning Officer and Scott Mulderig as Assistant Zoning Officer

Vice President Lawson made a motion to appoint Michael Trio as Zoning Officer and Scott Mulderig as Assistant Zoning Officer; Mr. Simpson seconded the motion. Motion passed 7-0.

10. Receive and consider Licensing Ordinance for Administration Copier

Vice President Lawson made a motion approve the Licensing Ordinance for Administration Copier; Mrs. Lavender-Norris seconded the motion. Motion passed 7-0.

11. Receive and consider proposed Credit Card Policy

Vice President Lawson made a motion approve the credit card policy; Mrs. Lavender-Norris seconded the motion. Motion passed 7-0.

12. Receive and consider Facsimile Signature Policy

Vice President Lawson made a motion approve the Licensing Ordinance for Administration Copier; Mrs. Lavender-Norris seconded the motion. Motion passed 7-0.

13. Receive and consider three Proclamations

Mrs. Green made a motion to approve Proclamations for Cora Wilson, Elwood Dixon and Mim Wealer; Mrs. Lavender-Norris seconded the motion. Motion passed 7-0.

### **Discussion Item**

1. Meeting Minutes

There were no questions on meeting minutes.

### **Solicitors Report**

Mr. Carnes announced:

- Monitoring and assisting with the DEPG development
- Working with City Engineer to complete and file the approved Plans for Saha subdivision
- Working with City Manager and City Team on the process of contracting for the renovation of City Hall
- Working to transition into Benner School and has prepared a License Agreement with Coatesville Area School District

- Taken a draft Floodplain Ordinance prepared by the City Engineer and modified it to make it apart of the City's Zoning Ordinance
- Prepared an Ordinance to address financing a new color copier and maintenance agreement a new shredder
- Prepared a Resolution approving the action by the City Council to defer accrued interest on the promissory note between the City and the RDA
- Reviewed various draft contracts and agreements and assist with various miscellaneous matters involving litigation and enforcement and has assisted the City in its interpretation of codes, rules and regulations and involving various personnel matters.

### **City Manager's Report**

Mr. Trio announced:

- City Hall will be relocating to 545 East Lincoln Highway as of Wednesday August 16, 2017.
- Council meetings will be held on the 2nd Floor Auditorium of the Benner Building
- 78 building permit were submitted in July resulting in \$8,856.00 of permit fees of which \$2,614.00 are net proceeds to the City.
- 3<sup>rd</sup> Avenue Streetscapes has begun
- Current series of Council sponsored jazz festival events through the month of August on Friday nights
- National Lands Trust and Open Space Steering Committee for Palmer Park strategy meeting will be held on August 24, 2017
- Ash Park received updated renovation proposal from premier Aquatics.

### **Citizens' Hearings – *Non-Agenda Items Only* (3 Minutes)**

There were no citizens' comments on non-agenda items only.

Mrs. Lavender-Norris made a motion to close citizens' hearings on non-agenda items only; Mrs. Green seconded the motion. Motion passed 7-0.

### **Special Events**

There were no special events at this time.

### **Council Comments**

Mr. Hamrick thanked everyone for coming. Sometimes Council has heated discussions and sometimes the vote doesn't go the way we as an individual want it to go. We can agree to disagree. We as Council are one and continue to work together for the City.

Mrs. Green had no comment at this time.

Mrs. Jones thanked everyone for attending the meeting. She thanked Mr. Newsuan for his generosity and willingness to take up the process of reopening the pool. She quoted “Non-cooperation with evil is a much a duty as cooperation with good.” By Mahatma Gandhi

Mrs. Lavender-Norris thanked Mr. Carnes, Mr. Barsz, West End Fire Company, Brandywine Health Foundation and Coatesville Flower Shop for graciously donating to support the Jazz series. I appreciate you all. Thank you Public Works for coming out and helping set up for the concerts. Chief Laufer thank you for your work and leadership in your depart. The Department has risen. Chief Laufer thanked Mrs. Lavender-Norris for the recognition of the Police Department.

Vice President Lawson thanked everyone for attending the meeting. She announced she was honored to attend the graduation of her daughter from Coatesville Youth Initiative. The students were very involved in the whole graduation program.

President Hunt thanked everyone for attending the meeting and wished everyone a good night.

### **Adjournment**

Mr. Hamrick made a motion to adjourn the meeting at 10:02 pm; Vice President Lawson seconded the motion. Motion passed 7-0.