

MINUTES
CITY COUNCIL MEETING
July 13, 2015

Call to Order

President Lavender-Norris called the meeting to order at 7:50 pm p.m. and welcomed everyone to the meeting. Council members present were President Linda Lavender-Norris, Council Vice President Marie Lawson, Mssr, Joseph Hamrick, Mrs. Carmen Green, and Mrs. Ingrid W. Jones. Staff members present included Interim City Manager Michael O'Rourke, Finance Director John Marcarelli, City Solicitor John Carnes, and Police Chief John Laufer and recording secretary Ruthann Mowday.

President Lavender-Norris announced an Executive Session was held earlier this evening July 13, 2015 to discuss personnel and legal matters.

President Lavender-Norris announced Mrs. Hunt and Mr. Simpson would not be in attendance.

Approval of Minutes:

Mrs. Jones made a motion to approve the June 22, 2015 meeting minutes; Mrs. Green seconded the motion. Motion passed 5-0.

Approval of Accounts Payable

Vice President Lawson made a motion to approve the accounts payables; Mr. Hamrick seconded the motion. Motion passed 5-0.

Additions, Deletions or Modifications to the Agenda

There were no additions/deletions or modifications at this time.

Presentation

1. William Miller, Representative Harry Lewis Office

Mr. Miller presented the City with the House Resolution No. 392, that the House of Representative congratulate the City of Coatesville upon the momentous occasion of its Centennial Anniversary. The City of Coatesville, throughout its history, has been blessed with dedicated civic leaders who have helped it to grow and flourish as well as diligent and productive residents who have helped it become and inspiring presence in the Commonwealth.

2. Michael Bayesa, Johnson Controls - Presentation on preliminary energy analysis

Mr. Bayesa explained a years' worth of utility bills for each of the accounts were analyzed to determine the baseline energy consumption. The annual expenditure in combined utilities for the City of Coatesville is \$213,000 and the majority (85%) is spent on electricity. Street Lighting is the largest electric expense. A significant energy and cost savings can be realized by retrofitting the street lights. Electricity accounts for the majority costs at City Hall. The building is in need of major HVAC upgrades including HVAC controls that can be employed to reduce energy usage and costs. Energy efficient lighting with occupancy controls will also produce significant electric savings. Fuel accounts for the majority of the utility costs at the City Garage. Significant heating cost savings can be realized by converting the building to natural gas. Electric savings can be realized with more efficient lighting and occupancy controls.

Electric energy savings will be targeted in building like the Municipal buildings like the Municipal buildings where electricity compromises the largest share of energy cost. Natural Gas

and fuel oil savings can be realized in the municipal building by upgrading the HVAC equipment. Electric energy reductions can be achieved through interior and exterior lighting upgrades in most buildings. Enhanced HVAC controls and new control strategies can reduce energy consumption and costs spent on heating and cooling in some buildings.

Johnson Controls (JCI) recommends converting street lights to LED, traffic lights to LED, Interior lighting upgrade, Occupancy sensor installs, exterior lighting upgrades, fuel oil to natural gas conversion, City garage security upgrades, vending machines/plug load controls and City Hall HVAC retrofit and upgrades. Johnson Controls recommendations in this project are estimated to generate \$93,022 in annual savings, plus an additional \$50,000 in rebates. The estimated savings over a period of 20 years could be \$2,525,000.

Citizens' Hearings – Regular Action Items Only (3 Minutes)

There were no citizens' hearings on regular action items only.

Discussion Item

1. Discuss Committee members for our council water features initiative
The committee will look at the current water facilities such as the pools, splash pad, etc.. They will search out grants to accomplish the goals we set based on the needs from the community. The committee members are President Lavender-Norris, Vice President Lawson and Mrs. Green.

2. Discuss possibility of having toters picked up in the same location on trash day
The trash toters and the recycling toters are placed in two separate areas on pick-up day. Residents have asked for the both to be picked up in the same place. Would it be hard for the drivers to differentiate? The alleyways are very tight. There are some residents who do not have alleyways. Representatives from Eagle explained it can be a possibility. They will look into it and contact the City with their findings.

3. Discuss Community Center Fees
The Community Center is a vital part of the community. The more we rent it the more we can cover the costs. The current fees at the Community Center are \$300 for 4 hours, \$100 per additional hour, \$150 security deposit. The current fees are considered too high. Council discussed a variation of fees for the Center. Mr. Marcarelli supplied Council with the monthly costs for using the Community Center.

Council asked for an Ordinance to be on the next meeting agenda as an action item with new fees as discussed. The fees are \$50 per hour (4 hour minimum), \$75 per additional hour, \$150 security deposit, \$25 set up/cleaning fee.

4. Discuss Award summaries from council
The award summaries discussed were: *Certificate of Recognition*- examples- Family reunions, church anniversaries, Celebrations of life, birth, etc.; *Certificate of Excellence*- examples- community contests, winning a local competition, sports accomplishments; and *Proclamations* - examples- national accomplishments, state accomplishments, extraordinary accomplishments within the city.

Council asked for the discussion item to be placed on the next meeting agenda as an action item.

5. Discuss solicitation and resident rights/quality of life and enforcement of it.
Council discussed soliciting the residents. Most residents in the City are not aware of the code requirements for solicitors. The solicitor is supposed to provide a permit issued by the Code Department. Residents should ask for proof. A variation of ways to inform the residents was discussed flyers, Channel 66, Website, newsletters, etc.
6. Discuss disposal trash cans
Item was discussed during discussion item #2.
7. Discuss code 82-17 about vacant properties and fees
The description in Section 82-17 of the code book does not address vacant lots as vacant premises. The fee for a vacant lot is the same as a vacant premise. s a vacant lot also considered a vacant premise since there is no structure on it? During the discussion it was clarified in Section 82-19 the vacant premises definition is residential, commercial, industrial sites and vacant lots. Council agreed all vacant properties/vacant premises should be filed with the City and maintained as per the City Code.
8. Discuss EMT Billing at City Events
Mr. O'Rourke questioned EMT billings at our City events. There was an incident where a person felt faint and had his blood pressure checked, denied going to the hospital but was billed \$300. Council asked Mr. O'Rourke to look further into the matter, the EMT's should not be charging at the events. Lieutenant Audette explained the EMT's are a separate entity from the City.

Regular Action Items

1. Receive and consider second reading and adoption an Ordinance amending Chapter 218-Vehicle and Traffic for the City of Coatesville, Chester County, Pennsylvania
Mr. Hamrick made a motion to approve second reading and adoption an Ordinance amending Chapter 218-Vehicle and Traffic for the City of Coatesville, Chester County, Pennsylvania; Mrs. Green seconded the motion. Motion passed 5-0.
2. Receive and consider authorization to issue RFQ for energy savings related work.
Vice President Lawson made a motion to authorize the issuance of an RFQ for energy savings related work; Mr. Hamrick seconded the motion. Motion passed 5-0.

Solicitors Report

Mr. Carnes announced the developer for Family Dollar will be receiving a Highway Occupancy Permit from PennDot in the near future and will finalize for recording its plans and all prerequisites. The 2nd Reading and possible of the Ordinance prohibiting parking on Coronet in the Millview Subdivision was advertised. The City Solicitor has worked on various matters involving litigation and assisted the City in its interpretation of codes, rules and regulations.

City Manager's Report

Mr. O'Rourke provide Council with the Engineers Report for June 2015. The departmental reports were provided to Council via email or hard copy. The RFP's requested will be done shortly. He is still working on the Early Intervention Program Grant.

Citizens' Hearings – Non-Agenda Items Only (3 Minutes)

There were no citizens' hearings on non-agenda items only.

Special Events

There were no special events.

Council Comments

Mr. Hamrick thanked everyone for attending the meeting. He thanked President Lavender-Norris, Vice President Lawson and Mrs. Hunt for a great community day. It was better this year. If we keep building, it will get better each year. Had a great time.

Mrs. Green thanked everyone for attending the meeting. It was an awesome weekend with the Jazz Festival in the park Friday night and the community celebration and fireworks on Saturday. There were no Police incidents at either event, it was a great day. A lot of residents and out of City people attended both events. Look forward to more to having more events in the City. Gateway Park is an asset for entertainment.

Mrs. Jones thanked everyone for attending the meeting. Hope all had a good weekend and continue to have good times with all the Centennial activities forthcoming. She quoted "There is a loftier ambition than merely to stand high in the world. It is to stoop down and lift mankind a little higher."

Vice President Lawson thanked everyone for attending the meeting. She thanked Chief Laufer, Lieutenant Audette and the Public Works Department for their assistance with the Community Celebration. It was a great day and a great time. There were no Police calls on Friday or Saturday. It showed positivity for Coatesville. She thanked Council so much for being there. She announced the new Jam Rock Restaurant in the 2nd Ward.

President Lavender-Norris thanked everyone for attending the meeting. God Bless and Be Safe!

Adjournment

Mrs. Green made a motion to adjourn the meeting at 9:44 pm; Vice President Lawson seconded the motion. Motion passed 5-0.