

MINUTES
CITY COUNCIL MEETING
Regular Meeting
1 City Hall Place, Coatesville, Pa 19320
Council Chambers, Coatesville City Hall
June 24, 2019

President Lavender-Norris called the meeting to order at 7:45 pm and welcomed everyone to the meeting. Council members present were President Linda Lavender-Norris, Vice President Carmen Green, Ms. Khadijah AlAmin, Mrs. Deborah Bookman, Mrs. C. Arvilla Hunt, Mr. Donald Folks and Mr. Edward Simpson. Staff members present included: City Manager, Michael Trio, Assistant City Manager, James Logan, Police Chief, John Laufer, Finance Department, Richard Troutman and Recording Secretary Ruthann Mowday.

President Lavender-Norris announced an Executive Session was held earlier this evening to discuss personnel and legal matters.

Approval of Minutes:

Vice President Green made a motion to approve the June 10, 2019 meeting minutes; Mrs. Hunt seconded the motion. Motion passed 7-0.

Approval of Accounts Payable

Mrs. Hunt made a motion to approve the accounts payables; Mr. Folks seconded the motion. Motion passed 7-0.

Additions, Deletions or Modifications to the Agenda

Mr. Simpson made a motion to add action item 3) City Solicitor to attend Zoning Hearing Board Meeting on June 27, 2019; Mrs. Hunt seconded the motion. Motion passed 7-0.

Presentations

There were no presentations at this time.

Citizens' Hearings – Regular Action Items Only (3 Minutes)

There were no citizens' hearings at this time on regular action items only.

Regular Action Items

1. Receive and consider second reading an adoption an Ordinance amending the general laws of the City of Coatesville, as amended, Part II, "General Legislations," by adding Chapter 158, Mobile Food Vehicles," for the purpose of regulating mobile food vehicles in the City of Coatesville; and including §158-1, "Purpose," Addressing the purpose of the new chapter; §158-2, "Scope," Establishing the scope of the new chapter; §158-3, "Definitions," Defining the terms used in the new chapter; §158-4, "Mobile Food Vehicle

License Required,” Requiring mobile food vehicles to possess a license in order to operate in the City; §158-5, “Application for License and Fees,” Addressing for license and requirements and associated fees; §158-6 “Standards of Operation,” Setting forth the standards of operation of mobile food vehicles in the City; §158-7, “Special Event Permit,” Addressing special event permit rules; §158-8, “Indemnification of the City; Insurance,” Requiring the indemnification of the City and naming the City as an insured; §158-9, “Violations, Enforcement, and Penalties,” Establishing liability for violations, the enforcement thereof, and penalties to be imposed for violations of the chapter.

Vice President Green made a motion to approve second reading an adoption an Ordinance amending the general laws of the City of Coatesville, as amended, Part II, “General Legislations,” by adding Chapter 158, Mobile Food Vehicles,” for the purpose of regulating mobile food vehicles in the City of Coatesville; and including §158-1, “Purpose,” Addressing the purpose of the new chapter; §158-2, “Scope,” Establishing the scope of the new chapter; §158-3, “Definitions,” Defining the terms used in the new chapter; §158-4, “Mobile Food Vehicle License Required,” Requiring mobile food vehicles to possess a license in order to operate in the City; §158-5, “Application for License and Fees,” Addressing for license and requirements and associated fees; §158-6 “Standards of Operation,” Setting forth the standards of operation of mobile food vehicles in the City; §158-7, “Special Event Permit,” Addressing special event permit rules; §158-8, “Indemnification of the City; Insurance,” Requiring the indemnification of the City and naming the City as an insured; §158-9, “Violations, Enforcement, and Penalties,” Establishing liability for violations, the enforcement thereof, and penalties to be imposed for violations of the chapter; Mrs. Bookman seconded the motion. Motion passed 7-0.

2. Receive and consider payment no 9. To Veterans Construction and Utility Services Inc in the amount of \$23,523.10 for performing work at Palmer Park

Vice President Green made a motion to approve payment No. 9 to Veterans Construction and Utility Services Inc. in the amount o \$23,523.10 for performing work at Palmer Park; Mr. Folk seconded the motion. Motion passed 7-0.

3. Receive and consider Solicitor to attend Zoning Hearing Board Meeting on June 27, 2019

Ms. AlAmin made a motion to approve the Solicitor attending and representing the City at the Zoning Hearing Board scheduled on June 27, 2019; Mr. Simpson seconded the motion. Motion passed 7-0.

Vice President Green made a motion to close regular action items; Mrs. Bookman seconded the motion. Motion passed 7-0.

Discussion Item

1. Meeting Minutes

There were no meeting minutes at this time.

Solicitors Report

Mr. Verwey announced he:

- Continued work on code enforcement and litigation matter.
- Addressed development issue
- Addressed issues related to a liquor license.

City Manager's Report

Mr. Trio announced:

- Route 30 and Route 82 (1st Avenue and Lincoln Highway) re-alignment has begun
 - Temporary traffic signals will be tentatively up by weekend of June 28, 2019.
 - Lane restrictions will occur during the process
 - Water main replacement to be done by PA American on South 1st Avenue and Route 82 and 30. Coordination is necessary to determine how to avoid conflicts between the two work zones.
 - Permit expiration date extended to June 20, 2020
 - PennDot Utility Highway Occupancy Permit obtained by PA American for the installation of the water and sewer main installation within the PennDot Right of Way.
- Developers
 - Flats Baseball Stadium Project
 - Committee has reviewed the Project Scope Analysis
 - Q & A's have been submitted to Council for their review.
 - DEPG
 - Record Bldg. reuse
 - 2019 Economic Development Liquor License had been filed. Additional information from City will be submitted this week.
 - Awaiting response.
 - 190 W Lincoln Highway
 - RDA selected Nth Solutions. Pending final agreements
 - Applicant will be renovate/expansion plans for technology and manufacturing.
- Zoning Hearing Board
 - 91 South 12th Avenue filed an application for variance of minimum lot size for a 2 lot subdivision.
- Planning Commission
 - No new development plans.

- City Wide Parking Program
 - Addressing overall parking plan for the City. MS. Huntzinger developing a calendar for meetings.
- Code Enforcement
 - LTL has initiated code inspections for the City.
 - Continuing interviews for Quality of Life personnel
- City Hall Pending items.
 - Roof study has been completed – no action recommended
 - Acquiring quotes for security glass and bollards

Assistant City Manager Report

Mr. Logan announced:

- LTL Consultants
 - Analysis of fees – checking to see if comparable to other municipalities
- Unity Day
 - July 6th – Biggest and hottest event.
 - Live entertainment and kids entertainment
 - Food trucks
 - New banner
 - Thank the committee for their support and the residents.
- Eagle Disposal
 - Trash issues – continue to send Eagle and Public Works out to clean up various issues within the City.
- Channel 66
 - Up and running
- Welcomed tenant, Representative Dan Williams to the building.

Chief Laufer announced the Coffee with the Chief is cancelled due to the holiday week (4th of July being the day after) and the August event will be held at City Hall.

Finance Director

Mr. Troutman announced:

- Good shape ahead of budget in May.
- Implementing new policies and procedures
- Working on a training schedule
- Council will receive monthly instead of quarterly summary
- Numbers are currently good.
- In the accounts payables, any invoices over \$1,000 will be provided to council as each batch is prepared.

Citizens' Hearings – *Non-Agenda Items Only* (3 Minutes)

There were no citizens' hearing on non-agenda items at this time.

Special Events

There were no special events at this time.

Council Comments

Mr. Simpson thanked everyone for attending the meeting. I noticed on one of the bills, do we repair anything ourselves to save any amount of money around here? We just paid \$28.47 each for windshield wipers equaling \$56.94 and then \$35 to put them on. It cost \$90 to get the blades and installation and then spent another \$90 to put a front seat cover on. Its little things like this that, how hard is it to put windshield wiper blades on a vehicle you use every day instead of sending to a garage to get it done, then we are fighting because we can't get our way with certain things. That's crazy! Thank you to everyone for coming out.

Mr. Folks thanked everyone for attending the meeting. The City is looking up and I am so proud to be a Coatesvillian as they say. I see more businesses coming in. I see a lot more happening, it feels good, it's starting to feel good again, and things are looking up. Continue to exurb, continue to clean up after yourself in the City. We have hot zones that need to be addressed, landlords that need to be put out but one day at a time, we need to straighten up our City. Have a good night. God Bless you all.

Mrs. Hunt wished everyone a good evening. Its good to be here. I have two concerns to talk about. Last summer, we were blessed with the new basketball court on Elm Street. We had a dedication. I thought we had cleared up the parking lot of the cars so the basketball court could use that space. . It's not really a parking lot, just cars have been parking there. The basketball court is now on the edge of the road from where it was, down the street. There could be a quick accident with a child. I had a parent stop by my office to talk about t. I don't know if we can look inti that or what right we have to stop people from parking in that area, if that is something we can enforce or not, especially during the summer months. When that ball rolls, they go right up after it. If we can look into that Chief. The second thing is the clean-up in the City before Unity Day. Do we have anything planned? There is grass in the sidewalks and trees along the fences at Gateway. It just looks bad when you drive thru town. The Downtown looks bad right now. Hopefully, we have something planned to clean it up. The cleaning should be an ongoing thing to keep the community alive. Thank you so much and have a good night.

Ms. AlAmin thanked everyone for attending the meeting. Safe travels home to everyone.

Mrs. Bookman thanked everyone for attending the meeting. It's good to be back. You will be stuck with me for a few years.

Vice President Green thanked everyone for attending the meeting. I have two items to discuss. Chief, I have received a couple of emails regarding fireworks. On 10th Avenue and Olive Street between 9 pm to 9:30 pm, someone has been letting off a series of fireworks. One of the lady's feel that they are coming up on the side of her yard and setting them off. She thought she was going to have a heart attack. They were so loud. Maybe we can patrol down there. I know the 4th of July is coming up and everyone likes to have fireworks. I'm not against the fireworks, but I hope we can be mindful of some of the areas, a lot of the seniors get fearful sometimes. Chief Laufer reminded Council that the Commonwealth did change the law but we did not, pretty much it is status quo, when in the City there are no fireworks permitted other than sparker and the little snakes that spin around on the ground. Short of that, there's no fireworks permitted in the City. The Ordinance still stands even though the state law changed and Mr. Verwey did do a little research to confirm that the local Ordinance can still regulate the fireworks even though the state law changed. Vice President Green stated that she is not opposed to the fireworks, but at the same time there is a thin line. I have emails from residents in that area and they can't take them anymore. The second item is Codes Department. How often LTL Consultants are here in the City. How many days a week? I have received a couple of grass complaints. Mr. Trio explained that LTL is here every day, but not in the office all day because they are out doing inspections. We need to do a case by case on the quality of life (QOL) issues until we hire the Codes Supervisor.

President Lavender-Norris thanked everyone for attending the meeting. Thank you to my colleagues, staff, administration and all the people who came out. I appreciate you all. I pray you have a blessed evening and safe trip home. God bless.

Adjournment

Ms. Al Amin made a motion to adjourn the meeting at 8:25 pm; Mr. Folks seconded the motion. Motion passed 7-0.