

MINUTES
CITY COUNCIL MEETING
Council Chambers, 1 City Hall Place, Coatesville, PA 19320
June 12, 2017

President Hunt called the meeting to order at 8:00 pm and welcomed everyone to the meeting. Council members present were President C. Arvilla Hunt, Vice President Marie Lawson, Msrs, Edward Simpson, Joseph Hamrick, Mrs. Carmen Green, Mrs. Linda Lavender-Norris and Mrs. Ingrid W. Jones. Staff members present included City Manager Michael Trio, City Solicitor John Carnes, Police Chief John Laufer, Finance Department Joe Egan, Codes Department Scott Mulderig and recording secretary Ruthann Mowday.

President Hunt announced an executive session was held earlier this evening June 12, 2017 to discuss personnel and legal matters.

President Hunt announced Mr. Simpson would be late.

Approval of Minutes

Mrs. Jones made a motion to approve the May 27, 2017 transcribed meeting minutes; Vice President Lawson seconded the motion. Motion passed 6-0.

Approval of Accounts Payable

Vice President Lawson made a motion to approve the accounts payables; Mrs. Lavender-Norris seconded the motion. Motion passed 6-0.

Mr. Simpson entered the meeting at 8:10 pm.

Additions, Deletions or Modifications to the Agenda

Mrs. Lavender-Norris made a motion action item 3) Resolution authorizing the waiver of vendor fees for City sponsored events; Mrs. Green seconded the motion. Motion passed 7-0.

Presentations

1. Fresh2You – Roberta Consentino and Phoebe Kitson

Ms. Cosentino asked for exemption of the permit fees as per Chapter 172 A,B and D of the City Charter. The Fresh2You Mobile Market, now accepts all forms of payment: cash, credit and debit cards, SNAP/EBT (food stamps), and WIC and Senior Farmers' Market Nutrition Program (FMNP) vouchers. This year, we're offering a wonderful program that provides a dollar-for-dollar match on all fruit and vegetable purchases made with SNAP *and* FMNP vouchers. Most matching dollar programs throughout the country only match SNAP purchases, but this year we are also able to match FMNP purchases. We are excited to offer our WIC and Senior FMNP shoppers this additional benefit. Fresh, nutritious food is one of the cornerstones of a healthy, vibrant community. For thousands of years, local agriculture has sustained civilizations and fostered the growth of society as we know it.

Local farms like Pete's Produce host the Food Bank's farming initiatives, in which a bounty of crops are grown and harvested to support fresh food distribution efforts. These crops are a large part of what arrives at area food cupboards and shelters, as well as the Fresh2You mobile market, through the hard work of the Chester County Food Bank and their dedicated volunteers.

Mr. Carnes inquired about the separate sections of Chapter 172-9 and did not feel as if section D) was applicable for the exemption, but being a non-profit Section A) is applicable.

Vice President Lawson made a motion to add action item 4) Waiver of permit fees for Fresh2You

Citizens' Hearings – Regular Action Items Only (3 Minutes)

Paul Evans

Mr. Evans announced the CHA met with the City Manager and Codes Department regarding the new Ordinance and various issues. The CHA addressed a few items in the Ordinance they were concerned with. The City does not have enough members on the appeals board if and someone applies and appeal. He suggested forward them to the County.

Mrs. Lavender-Norris made a motion to close citizens' hearings on regular action items only; Vice President Lawson seconded the motion. Motion passed 7-0.

Regular Action Items

1. Receive and consider Second Reading and Adoption an Ordinance adopting the 2012 Edition of the International Property Maintenance Code, regulating and governing the conditions and structures; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; and the condemnation of buildings and structures unfit for human occupancy and use, and the demolition of such existing structures in the City of Coatesville; providing for the issuance of permits and collections of fees therefor; providing for an alternative citation procedure to address yard maintenance and snow and ice on sidewalks; repealing all other Ordinance and parts of the Ordinance in conflict therewith and not specifically preserved.

Mrs. Lavender-Norris stated that all appeals should be in-house and not relinquish to the County. Vice President Lawson stated if a property receives a violation, it is the responsibility of the landlord to make sure property is compliant. Mr. Mulderig explained the meeting with the CHA (it was not only for the IPMC Ordinance other issues were addressed). Vice President Lawson thanked Mr. Mulderig for the work he has done. There is significant progress shown. Mr. Simpson questioned the travel trailer requirement and asked for it to be specified in the Ordinance. (No Travel Trailer unless registered and inspected)

Vice President Lawson made a motion to approve Second Reading and Adoption an Ordinance adopting the 2012 Edition of the International Property Maintenance Code, regulating and governing the conditions and structures; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; and the condemnation of buildings and structures unfit for human occupancy and use, and the demolition of such existing structures in the City of Coatesville; providing for the issuance of permits and

collections of fees therefor; providing for an alternative citation procedure to address yard maintenance and snow and ice on sidewalks; repealing all other Ordinance and parts of the Ordinance in conflict therewith and not specifically preserved including the amendment for travel trailers; Mrs. Lavender-Norris seconded the motion. Motion passed 7-0.

2. Receive and consider part time fire fighters applicants for employment upon recommendations from the Civil Service Commission.

Mrs. Green stated adding additional part-timers will help lower the Overtime costs of the department. Chief Alderman explained the firefighters will be available to fill the slots in fall and there will be a reduction in overtime.

Mrs. Lavender-Norris made a motion to approve the part time firefighter applicants for employment upon recommendations from the Civil Service Commission; Mr. Hamrick seconded the motion. Motion passed 5-0.

3. Receive and consider Resolution authorizing the waiver of vendor fees for City sponsored events

President Hunt read the Resolution.

Mrs. Green made a motion to approve the Resolution authorizing the waiver of vendor fees for City sponsored events; Mr. Hamrick seconded the motion. Motion passed 7-0.

4. Receive and consider waiver of permit fees for Fresh2You

Mr. Carnes announced Fresh2You meets the requirements for the exemption of the fees. No vote is required

Discussion Item

1. Meeting Minutes

There was no discussion on the meeting minutes.

2. Financial Quarterly Report

Ms. Gattuso announced the City has received 87% of the current year's real estate taxes. The year revenue to date (April 30, 2017) is 41.54%. The year to date expenses to date (April 30, 2017) is 27.09%. Vice President Lawson thanked Ms. Gattuso for the budget versus actual report. Vice President questioned the earned income tax and how we know if all businesses on the City are paying. Ms. Gattuso explained Keystone Collections provides the information to the City. Mr. Simpson announced the Finance Department has suggested putting the trash fees on the real estate bills. Mrs. Green stated they have been trying to do that for years. Vice President Lawson asked if they will be able to pay online.

Solicitors Report

Mr. Carnes announced he:

- Prepared and finalized the contract with Eagle Disposal
- Prepared and finalized a contract with Sebastian Brothers, Inc to do emergency repairs and install two rooftop Carrier air conditioning units for City Hall.
- Worked with the City Manager and Fire Chief with the executed contracts with Fireworks Extravaganza
- Obtained an escrow agreement with Catalyst to move forward with the lease for the Gateway Park Amphitheatre
- Reviewed various draft contracts and agreements and assisted with various miscellaneous matters involving litigation and enforcement and has assisted the City in its interpretation of codes, rules and regulations.

City Manager's Report

Mr. Trio announced:

- He received signed leases from catalyst (route 30 will take up to 140 days to completion and Gateway park Amphitheatre Feb 2018)
- Channel 66 has been moved to Coatesville Area School District
- City Hall Renovation – Staff may relocate to the third floor of Benner School
- Boyle Construction has contracted the services out to bid
- 133 rental inspections were completed and 162 permits were submitted
- RDA – Lincoln Center and Diamond Street property demolition in July
- CDBG – preparing a list of work to streetscapes for allocation of the funds

Mr. Mulderig announced 214 West Chestnut was running a rooming house. We need to tighten up the Ordinance on rooming houses. The people are relocating to other rooming houses when theirs is shut down.

Citizens' Hearings – *Non-Agenda Items Only* (3 Minutes)

Fran Scamuffa

Ms. Scamuffa asked if nepotism is a conflict of interest. Does the City have anything in place that addresses this issue? Mr. Carnes explained that City Charter has an Article & Prohibition and Ethics act.

Quincy Teel

Mr. Teel asked for the City to waive the fees for the summer basketball league. Council explained the City has not been waiving fees for special events. Council approved the fee to be half off the cost as stated on the special event form as it is non-profit Organization.

Paul Evans

Mr. Evans read the meaning of nepotism. At this time LERTA only shows up for DEPG. He asked about the LERTA on the mixed use zone. Mr. Trio explained there is no LERTA for anyone at this

time. Mr. Evans asked the Police Department to address the 4 wheeler and dirt bikes riding thru the City. Someone is going to be hurt. Chief explained the Police are looking into ways to address it.

Mrs. Green made a motion to close citizens' hearings on non-agenda items only; Vice President Lawson seconded the motion. Motion passed 7-0.

Special Events

There were no special events for discussion.

Council Comments

Mr. Hamrick thanked everyone for attending the meeting. He appreciated the CHA working with the City. We are moving in a positive direction working together. Kudos to the Finance Department, have heard nothing but complaints about my gov from previous administrations. It is nice to see how it is working for the City. He thanked staff for their work.

Mrs. Green announced a new business opened up in the City, Mickeys Uniform and gifts. Hope we can get Unity Day figured out and back on track. She thanked Mr. Carnes for putting the Resolution together for City sponsored Special Event fees. She thanked Ms. Gattuso for the financial information she provided Council, appreciates the job Mr. Mulderig has been doing finding and fixing things to make quality of life better. She thanked the Fire Department and Police Department for their work.

Mrs. Jones thanked everyone for attending the meeting and stick it out with us. It has been informative and entertaining. Kudos to the Finance and Codes for everything they do and fire, Police and Mr. Trion for hanging out with us all this time. She quoted "It is the sandstorms that shape the stone statues of the desert. It is the struggles of life that form a person's character." A Native American Proverb

Mrs. Lavender-Norris thanked everyone for attending the meeting. She announced Council is putting together a summer jazz series in August every Friday night. The last night a resident would like to hold a fireworks display. Pray for Fridays in August for good weather. She appreciated the resident who come out to the meetings. She may not always agree with you all the time. Everyone entitled to their point of view and that's how we grow. She appreciates staff and all that they do. Have a wonderful evening and God Bless. She stated the splash pad – we need it, we need it.

Mr. Simpson thanked everyone for attending the meeting. He too has an issue with the 4 wheelers and dirt bikes on the streets. We have to do something. It is ridiculous how many dirt bikes are roaming the streets.

Vice President Lawson thanked everyone for attending the meeting. She thanked the Fire, Police, Finance, Codes and Public Works Department for their work. On Saturday June 17th, there will be a fly-fishing demonstration at the Riverwalk. She deferred time to Chief Laufer. Chief Laufer announced The COPS Office featured the June 2017 winner of the Community Policing in Action Photo Contest: The Coatesville (PA) Police Department. The winning photo features an officer (Sergeant Ollis) and a group of children running through the local splash pad during its reopening ceremony after having been closed

for maintenance to repair winter storm damage. Vice President Lawson announced the Coatesville Ladies Steel won the State Championship. There are tremendous successes going on.

President Hunt thanked everyone for attending the meeting. She dittoed everyone's comments. She thanked staff for doing a great job. Parks and Recreation will be holding a Senior Appreciation Day on June 24th.

Adjournment

Mrs. Jones made a motion to adjourn the meeting at 10:15 pm; Mrs. Green seconded the motion. Motion passed 7-0.