

MINUTES
CITY COUNCIL MEETING
Regular Meeting
545 East Lincoln Highway, Coatesville, PA 19320
June 11, 2018

President Lavender-Norris called the meeting to order at 7:40 pm and welcomed everyone to the meeting. Council members present were President Linda Lavender-Norris, Vice President Carmen Green, Messrs., Donald Folks, Edward Simpson, Mrs. Deborah Bookman, Mrs. C. Arvilla Hunt and Ms. Khadijah Al Amin. Staff members present included City Manager Michael Trio, City Solicitor John Carnes, Police Chief John Laufer, Codes Department Scott Mulderig, Finance Department Peter Barsz and Recording Secretary Ruthann Mowday.

President Lavender-Norris announced an Executive Session was held earlier this evening to discuss personnel and legal matters.

.01 Public Hearing for CCOIC – Chester County Opportunities Industrialization Corporation

City Council heard testimony from Joyce Chester of Chester County Opportunities Industrialization Corporation and granted conditional use subject to 5 conditions as set forth below:

- 1) CCOIC must shut down its operations by 9:30 p.m. so as to not inconvenience the neighbors;
- 2) If the lease with New Life in Christ Fellowship Church is terminated or there is a change in operations from those identified in the application, CCOIC must re-apply to the City to obtain permission for any such change;
- 3) CCOIC must comply with the conditions imposed by the City of Coatesville Zoning Hearing Board;
- 4) CCOIC may only use the 6,500 square feet identified in its Application; and
- 5) CCOIC is bound by its testimony and the exhibits of record and shall not conduct itself in any manner inconsistent with such representations.

Vice President Green made a motion to close the public hearing at 8:35 pm; Ms. Al Amin seconded the motion. Motion passed 7-0.

Approval of Minutes – May 29, 2018

Ms. Al Amin made a motion to approve the May 11, 2018 meeting minutes; Mr. Folks seconded the motion. Motion passed 7-0.

Approval of Accounts Payable

Vice President Green made a motion to approve the accounts payables; Ms. Al Amin seconded the motion. Motion passed 7-0.

Additions, Deletions or Modifications to the Agenda

Vice President Green made a motion to add Discussion Item 5) Zoning Officer; Remove presentation 2) Evidence Based Program until the next meeting; on Action Item 1) remove applicants for the RDA Board who applied prior to May 20, 2018; Ms. Al Amin seconded the motion. Motion passed 7-0.

Presentations

1. Safe and Healthy Communities Initiative – Deborah Ryan

Ms. Ryan explained one out of ten children suffer from abuse. Stewards of Children is a child sexual abuse prevention program developed by the national organization Darkness to Light. The program educates adults to prevent, recognize and react appropriately to child sexual abuse. The training program is designed for parent and any adults who work with children or adolescents. Stewards of Children is the only nationally available program scientifically proven to increase knowledge, improve attitudes and change child protective behaviors. The statistics on child abuse are startling, and it's a prevalent public health problem with life altering consequences for the victims.

Ms. Ryan present Chief Laufer with a Certificate of Recognition for his efforts. She thanked Chief Laufer and Officer Ollis for overseeing efforts to train Police Officers and other City Staff in the child abuse prevention program. The City of Coatesville is the first municipality in Chester County to have all Police Department personnel (law enforcement officers and staff) trained in the program.

2. Evidence Based Program , Mental health and Violence Protection – Jeannette Stukes Presentation was moved until the next meeting.

3. MS4 update – Cedarville Engineering

Ms. Uhler explained The City has an existing NPDES MS4 Permit (PAG130066) for National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4). Coatesville was required to develop a Total Maximum Daily Load (TMDL) Plan and submit it with the City's 2018 Individual MS4 permit application in September 2017 for PA DEP's review. This TMDL Plan established short-term goals to be implemented over the new five (5) year permit term and long-term goals (> 5 years).

PA DEP issued a review letter dated February 12, 2018, which contained new guidance which must be addressed in the revisions to the TMDL Plan. The new guidance includes a clarification that the drainage to and from all City-owned impervious surfaces must be included in the Planning Area. This change will cause the Planning Area to increase, the existing pollutant loading to increase, and ultimately increase the City's responsibilities to implement Best Management Practices (BMPs) to meet the required 10 percent sediment reduction over a five (5) year period (which is to begin once the TMDL Plan is approved by PA DEP).

Citizens' Hearings – Regular Action Items Only (3 Minutes)

Clarence Rhoads

Mr. Rhoads voiced his concerns regarding the potholes on 13th Avenue and asked if the potholes could be filled and if the trees blocking the streetlights at 13th Avenue and Lincoln Highway could be cut back. The trees are blocking the view of the street light. He asked for City Council to become more involved in the activities of the VFW.

Ms. Al Amin made close citizens' hearings on regular action items only; Mrs. Bookman seconded the motion. Motion passed 7-0.

Regular Action Items

1. Receive and consider appointment of Joseph Hamrick to the Zoning Hearing Board for the term 2016-2018; Marie Lawson to the Redevelopment Authority for the term 2018-2022 or Ricky Campbell to the Redevelopment Authority for the term 2018-2022.

Ms. Al Amin made a motion to appoint Joseph Hamrick to the Zoning Hearing Board for the term 2016 - 2018; Mr. Simpson seconded the motion. Motion passed 7-0.

Mrs. Hunt made a motion to appoint Marie Lawson to the Redevelopment Authority for the term 2018 - 2022; Mr. Simpson seconded the motion. Motion failed 5-2. Vice President Green, Mrs. Bookman, Ms. Al Amin, Mrs. Hunt and Mr. Folks were the dissenting votes.

Ms. Al Amin made a motion to appoint Ricky Campbell to the Redevelopment Authority for the term 2018 - 2022; Mrs. Hunt seconded the motion. Motion passed 7-0.

President Lavender-Norris thanked and appreciates everyone who submitted applications for the Boards and Commissions.

2. Receive and consider first reading an Ordinance re-naming that portion of Harmony Street between 1st Avenue and 3rd Avenue as “Martin Luther King Jr. Boulevard” and amending the official map of the City of Coatesville to reflect this change of name.

Mrs. Hunt made a motion to approve first reading an Ordinance re-naming that portion between 1st Avenue and 4th Avenue as “Martin Luther King, Jr. Boulevard” and amending the official map of the City of Coatesville to reflect this change of name; Vice President Green seconded the motion. Motion passed 7-0.

3. Receive and consider Resolution granting final approval of the lot consolidation plan of the redevelopment Authority of the City of Coatesville for the “Coatesville Train Station” prepared by the Shaheed A. Smith Geospatial LLC dated January 16, 2018 acting to consolidate property identified as consisting of tax Parcels 16-5-84 through 16-5-116 (Inclusive) and first reading an Ordinance of the City of Coatesville, Chester County, Pennsylvania vacating:1) A portion of Fleetwood Street between Brick Alley West to Fourth Avenue; and 2) a portion of Berry Alley between the section of Fleetwood Street aforementioned South to its intersection with Dewey Alley; listing the property owners abutting the portions of Fleetwood Street and Berry Alley to be vacated as referenced from any official map of the City of Coatesville; providing for a savings clause; providing for a repeal of inconsistent Ordinances and, vacating utility rights of way in portions of Fleetwood Street and Berry Alley to be vacated

Vice President Green made a motion to approve a Resolution granting final approval of the lot consolidation plan of the redevelopment Authority of the City of Coatesville for the “Coatesville Train Station” prepared by the Shaheed A. Smith Geospatial LLC dated January 16, 2018 acting to consolidate property identified as consisting of tax Parcels 16-5-84 through 16-5-116 (Inclusive) and first reading an Ordinance of the City of Coatesville, Chester County, Pennsylvania vacating:1) A portion of Fleetwood Street between Brick Alley West to Fourth Avenue; and 2) a portion of Berry Alley between the section of Fleetwood Street aforementioned South to its intersection with Dewey Alley; listing the property owners abutting the portions of Fleetwood Street and Berry Alley to be vacated as referenced from any official map of the City of Coatesville; providing for a savings clause; providing for a repeal of inconsistent Ordinances and, vacating utility rights of way in

portions of Fleetwood Street and Berry Alley to be vacated; Mr. Simpson seconded the motion. Motion passed 7-0.

4. Receive and consider a Resolution recognizing resident John Pawlowski for his efforts in beautifying the City and in particular for his vision in acquiring the gazebos and other improvements at the Riverwalk

Mr. Folks made a motion to approve a Resolution recognizing resident John Pawlowski for his efforts in beautifying the City and in particular his vision in acquiring the gazebos and other improvements at the Riverwalk; Mrs. Hunt seconded the motion. Motion passed 7-0.

5. Receive and consider Fire Works proposals

Mrs. Hunt made a motion to accept the fireworks proposals; Ms. Al Amin seconded the motion. Motion passed 7-0.

Ms. Al Amin made a motion to approve Bixler Pyrotechnics for the amount of \$12,500; Mr. Simpson seconded the motion. Motion passed 4-3. Mrs. Bookman, Vice President Green and President Lavender-Norris were the dissenting votes.

6. Receive and consider contract with IPS Group for the parking enforcement solutions equipment and related services.

Mr. Simpson made a motion to approve the contract with IPS Group for the parking enforcement solutions equipment and related services; Mrs. Bookman seconded the motion. Motion passed 7-0.

7. Receive and consider the disposition of records in accordance with the schedules and procedures as set forth in the Municipal Records Manual approved December 16, 2008.

Mrs. Hunt made a motion to approve the disposition of records in accordance with the schedules and procedures as set forth in the Municipal Records Manual approved December 16, 2018; Mrs. Bookman seconded the motion. Motion passed 7-0.

8. Confirm and reject bids for 1st Ave and Lincoln Highway Redesign and Third Avenue Streetscapes

Mrs. Bookman made a motion to confirm and reject the bids for 1st Avenue and Lincoln Highway and the Third Avenue Streetscapes; Vice President Green seconded the motion. Motion passed 7-0.

9. Receive and consider removing Comcast Cable TV from Public Works Department

Mrs. Bookman made a motion to remove the Comcast Cable Television for the Public Works Department. Ms. Al Amin seconded the motion. Motion passed 7-0.

10. Receive and consider Department Liaisons

Ms. Al Amin made a motion to approve Liaisons for City Departments as follows: Mr. Simpson - Police and Public Works; Mr. Folks - Police and Public Works; Mrs. Hunt - Finance and Administration; Ms. Al Amin - Finance and Codes; Mrs. Bookman - Finance and Administration; Vice President Green - Fire and Codes; President Lavender-Norris oversees all departments; Mrs. Bookman seconded the motion. Motion passed 7-0.

Mrs. Hunt made a motion to close regular action items; Vice President Green seconded the motion. Motion passed 7-0.

Discussion Item

1. Meeting Minutes

There was no discussion on the meeting minutes.

2. LERTA

3. Splash Pad

Mr. Trio explained the breakers for the splash pad are failing. The breakers were working last year. When the third party inspector verified the splash pad for reactivation, it was noted some of the equipment was the wrong size. A letter has been sent to the vendor regarding the necessity of the work to be done correctly and have the splash pad up and running. Council agreed the matter needs to be legally addressed with the electrician who did the work and the third party who certified the work last year. The City paid \$55,000 to fix the splash pad, after the electrical equipment which had been stored underground was damaged. The new equipment was moved above ground area to stop from the damage occurring again. We should not wait until the last minute to open up the Splash Pad. Need to be proactive not reactive. Council asked for step by step instructions in what happened when splash pad was being reopened.

4. Victory Sports

Mr. Trio announced that Mr. Riddick met with Mr. DiSciullo. A meeting has been set up with Mr. DePetris to discuss the first right of refusal. Mr. Folks explained Mr. DePetris has first right of refusal on the Flats until his current agreement expires.

5. Zoning Officer

Council asked to revisit the Zoning Officer with the Engineer or with a Codes Officer. Mr. Trio has a lot of other responsibilities to address as City Manager. Council has not been notified of all projects in front of the Zoning Hearing Board as required. The Old Army Navy Building received Residential in the back and commercial in the front. Council never notified. Did Cedarville review and confirm the property could be converted. Why was Cedarville taken out as previous Zoning Officer? Mr. Trio explained Cedarville Engineering was discontinued as Zoning Officer due to financial reasons. The fees for engineering were getting to high and the City was trying to cut costs. He stepped in because there was no one at this time. Council and Mr. Trio discussed qualifications of current Zoning Officers. Council asked for the appointment of Zoning Officer to be placed on the agenda for the next meeting.

Mr. Simpson excused himself at 10:50 pm.

Solicitor's Report

Mr. Carnes announced:

- City Hall renovations are moving forward
- CCOIC held a public hearing this evening

- Prepared a resolution approving Train Station Lot Consolidation
- Prepared Ordinance for first reading vacating portions of Fleetwood Street and Berry Alley
- Prepared Ordinance for first reading re-naming a portion of Harmony Street between 1st Avenue and 4th Avenue as Martin Luther King Jr. Boulevard
- Prepared a draft Resolution honoring John Pawlowski
- Assisted with various miscellaneous matters involving litigation and enforcement and has assisted the City in its interpretation of codes, rules and regulations and various personnel matters.

City Manager's Report

Mr. Trio announced:

- Unity Day planning is underway
 - Letters to sponsors have gone out
 - Confirmed amusement participation
- City Hall Renovation
 - Continued work through various issues with the County relative to final court room facilities
 - Courts are scheduled to be open last week of June
 - City Hall operations to be open second week of July
 - Secured access for elevator lock out of ground floor
- PennDot meeting scheduled in Harrisburg to reaffirm status of multi modal allocation to the City.
- New front end loader has been delivered to the City.

Citizens' Hearings – *Non-Agenda Items Only* (3 Minutes)

Tim Kelly

Mr. Kelly voiced his concerns regarding the overgrowth of shrubbery at 113 Strode Avenue. He complained about the noise around his home, by the time Police arrive, they have been seen and the noise it turned down.

Paul Evans

Mr. Evans congratulated Ms. Al Amin as it seems she will be a budget hawk. He suggested the street sweeper look into randomly going down the cross streets. He asked who in the City should respond about the complaint process.

Christopher Brown

Mr. Brown asked how he files a complaint about the Codes Department. He has 6 complaints and 1 is criminal. He feels he is being harassed. Ms. Al Amin asked Mr. Brown to meet with the Chief to discuss the criminal complaint. He stated he met with Mr. Trio and filled out other complaints and never heard back. Mr. Trio asked Mr. Brown to come in and fill out complaints and have them time stamped and give them to Ms. Mowday.

Ms. Al Amin made a motion to close citizens' hearings on non-agenda items only; Mrs. Bookman seconded the motion. Motion passed 6-0.

Special Events

There were no special events at this time.

Council Comments

Mr. Folks thanked everyone for attending the meeting. Mama said “when there’s dirt, remove it.”

Mrs. Hunt thanked everyone for attending the meeting and wished them a good night.

Ms. Al Amin thanked everyone for attending the meeting and wished them safe travels home. Coatesville is going to get where it need to be. Chester County is one of the wealthiest counties. We think Coatesville should reflect that but is going to take some time.

Mrs. Bookman thanked everyone for attending the meeting. It has been a long meeting but a good meeting. I am still excited and love the energy. Coatesville is on the move and we are going to build it.

Vice President Green thanked Chief Laufer for consistently doing right for the citizens of Coatesville. The Certificate of Appreciation is just another notch of the work you and the department do for the residents. Mr. Kelly thank you for coming forward with your issues, it is hard to address noise complaints when they turn it down before Police arrive. Don’t give up. We need a clear process in filing complaints. When they come in, where they go, how they are handled, when they are completed. We are here to serve the residents and we need you to feel comfortable and feel you are being represented.

President Lavender-Norris stated if it sounds like we are fussing, we are fussing because the residents that voted us in are fussing. I understand their frustration. Everything we do and don’t do affects us as well as them. I am tired of things not getting done, and when we do get it done, it is done improperly and needs done again. Enough is enough. We need to value our residents. We live here. Some staff gets in their cars and goes home. We have to live here with our decisions. We need positive results. I just need it. I’m not asking for much. If I offended anyone, I did not mean to. But I meant what I said. God Bless, Good Night.

Adjournment

Mrs. Hunt made a motion to adjourn at 11:25 pm; Mrs. Al Amin seconded the motion. Motion passed 6-0.