

MINUTES
CITY COUNCIL MEETING
Regular Meeting
1 City Hall Place, Coatesville, Pa 19320
Council Chambers, Coatesville City Hall
June 3, 2019

President Lavender-Norris called the meeting to order at 7:40 pm and welcomed everyone to the meeting. Council members present were President Linda Lavender-Norris, Mrs. C. Arvilla Hunt, Mr. Donald Folks, and Mr. Edward Simpson. Staff members present included: City Manager, Michael Trio, Assistant City Manager, James Logan, Police Chief, John Laufer, Finance Department, Peter Barsz and Recording Secretary Ruthann Mowday.

President Lavender-Norris announced an Executive Session was held earlier this evening to discuss personnel and legal matters.

President Lavender-Norris announced Vice President Green, Ms. Al Amin and Mrs. Bookman would not be in attendance.

Approval of Minutes:

Mrs. Hunt made a motion to approve the May 13, 2019 meeting minutes; Mr. Folks seconded the motion. The motion passed 4-0.

Approval of Accounts Payable

Mrs. Hunt made a motion to approve the accounts payables; Mr. Folks seconded the motion. The motion passed 4-0.

Additions, Deletions or Modifications to the Agenda

President Lavender-Norris made a motion to add action item 5) Receive and consider Vision Partnership Program Grant Project; Mr. Simpson seconded the motion. The motion passed 4-0.

Presentations

1. David Terry Recognition

Mr. Terry was not in attendance. He will be attending the June 10, 2019 meeting.

Citizens' Hearings – Regular Action Items Only (3 Minutes)

There were no citizens' comments on regular action items only.

Regular Action Items

1. Receive and consider William Carter as Full Time Police Officer

Mrs. Hunt made a motion to approve the hiring of Officer William Carter in the open full time police officer position; Mr. Folks seconded the motion. The motion passed 4-0.

2. Receive and consider second reading and adoption of an Ordinance authorizing the City of Coatesville to enter into a bank qualified lease-purchase agreement with Univest Capital, Inc. for purposes of acquiring a compressor and hose for the use of the City pursuant to a COSTAR contract exempt from public bidding , with no pledge of full faith

and credit and taxing power of the City as security for repayment, a non-appropriation clause which are less in duration than the useful life of the compressor being leased, said agreement to require interest payments at rates set forth in the attachment for a three (3) year term for a maximum lease amount of \$18,270.00 plus interest

Mrs. Hunt made a motion to approve second reading and adoption of an Ordinance authorizing the City of Coatesville to enter into a bank qualified lease-purchase agreement with Univest Capital, Inc. for purposes of acquiring a compressor and hose for the use of the City pursuant to a COSTAR contract exempt from public bidding , with no pledge of full faith and credit and taxing power of the City as security for repayment, a non-appropriation clause which are less in duration than the useful life of the compressor being leased, said agreement to require interest payments at rates set forth in the attachment for a three (3) year term for a maximum lease amount of \$18,270.00 plus interest; Mr. Simpson seconded the motion. The motion failed 0-4. President Lavender-Norris, Mrs. Hunt, Mr. Folks, and Mr. Simpson were the dissenting votes.

3. Receive and consider purchasing a compressor and hose for use in the City in the amount of \$18,270.00 with monies received by the sale of equipment on Municibid.

Mr. Folks made a motion to approve the purchase of the compressor and hose for use in the City in the amount of \$18,270.00 with the monies received from the sale of equipment on Municibid; Mr. Simpson seconded the motion. The motion passed 4-0.

4. Receive and consider first reading an Ordinance amending the general laws of the City of Coatesville, as amended, Part II, "General Legislations," by adding Chapter 158, Mobile Food Vehicles," for the purpose of regulating mobile food vehicles in the City of Coatesville; and including §158-1, "Purpose," Addressing the purpose of the new chapter; §158-2, "Scope," Establishing the scope of the new chapter; §158-3, "Definitions," Defining the terms used in the new chapter; §158-4, "Mobile Food Vehicle License Required," Requiring mobile food vehicles to possess a license in order to operate in the City; §158-5, "Application for License and Fees," Addressing for license and requirements and associated fees; §158-6 "Standards of Operation," Setting forth the standards of operation of mobile food vehicles in the City; §158-7, "Special Event Permit," Addressing special event permit rules; §158-8, "Indemnification of the City; Insurance," Requiring the indemnification of the City and naming the City as an insured; §158-9, "Violations, Enforcement, and Penalties," Establishing liability for violations, the enforcement thereof, and penalties to be imposed for violations of the chapter.

Mrs. Hunt made a motion to approve first reading an Ordinance amending the general laws of the City of Coatesville, as amended, Part II, "General Legislations," by adding Chapter 158, Mobile Food Vehicles," for the purpose of regulating mobile food vehicles in the City of Coatesville; and including §158-1, "Purpose," Addressing the purpose of the new chapter; §158-2, "Scope," Establishing the scope of the new chapter; §158-3, "Definitions," Defining the terms used in the new chapter; §158-4, "Mobile Food Vehicle License Required," Requiring mobile food vehicles to possess a license in order to operate in the City; §158-5, "Application for License and Fees," Addressing for license and requirements and associated fees; §158-6 "Standards of Operation," Setting forth the standards of operation of mobile food vehicles in the City; §158-7, "Special Event Permit," Addressing special event permit rules; §158-8, "Indemnification of the City; Insurance," Requiring the indemnification of the City and naming the City as an insured;

§158-9, “Violations, Enforcement, and Penalties,” Establishing liability for violations, the enforcement thereof, and penalties to be imposed for violations of the chapter; Mr. Simpson seconded the motion. The motion passed 4-0.

5. Receive and consider Vision Partnership Program Grant Contract

Mr. Simpson made a motion to approve the Vision Partnership Program Grant Contract; Mrs. Hunt seconded the motion. The motion passed 4-0.

Discussion Item

1. Meeting Minutes

There was no discussion on meeting minutes.

Solicitors Report

Mr. Verwey announced he:

- Worked on code enforcement and litigation matters
- Addressed real estate issues
- Addressed tax issues
- Addressed development issues
- Conducted a contract review

City Manager’s Report

Mr. Trio announced:

- First and Lincoln – work has initiated on intersection.
 - Installation of the temporary traffic poles is tentatively scheduled for Saturday June 8th or Sunday June 9th. Please note that during the installation lane restrictions may occur at any point on Saturday or Sunday to install the traffic poles.
 - A supplement to the Highway Occupancy Permit was submitted to PennDOT through their Electronic Permitting System (EPS) on Monday (5/13)
 - This supplement involves revisions to the storm water design due to an unexpected pipe that was discovered while placing the pipe run that crosses E. Diamond Street.
- Mark Lane – has begun to lease small workspaces and has significant inquiries on the additional rental spaces
 - Midway Arts Grand Opening was held on Sat., 6/1/2019 to showcase building and new tenants.
- QOZ- Presented at the symposium organized by the city and 2CA and was pleased with the format developed by James Logan which provided a great network opportunity for new connections with finance and development entitles.
- RDA selected Nth Solutions/Proudfoot Capital. Pending final agreements the applicant will be filing renovate/expansion plans for technology &D manufacturing. Expect July processing of development designs and permitting.

Assistant City Manager Report

Mr. Logan announced:

- Coatesville Night Out – welcomed with mixed reviews from the community

- Thanked Mondre Boggs for his in kind service for the evening.
- May 30, 2019 was the 1st symposium to educate on the Opportunity Zone
- July 6, 2019 – Unity Day
 - Planning has begun
- Branding link started

Finance Director Report

Mr. Troutman announced:

- High level overview of information presented in the finance committee last Thursday and provided to all other council members in a package on Friday.
- Three of four major funds are favorable to budget for the year through March 31; General Fund, Solid Waste Fund and Liquid Fuels Fund. The Capital Reserve Fund was slightly unfavorable due to grant reimbursements trailing behind expenditures.
- All four funds had better results than for the same time last year.
- Cash operating balances were higher at March 31, 2019 than at March 31, 2018.
- Mr. Jones retired as of May 31, 2019
- Jessica Arthur will be starting by the end of the week

Citizens' Hearings – *Non-Agenda Items Only* (3 Minutes)

There were no citizens' comments on non-agenda items only.

Special Events

Chief Laufer asked for the Special Event permit requesting the use of Gazebo and Splash pad to be added for discussion.

Council Comments

Mr. Simpson thanked everyone for the access to the City. It's an eye-opener. At the symposium, I asked if the municipality had a project, are we eligible for funding. The consensus was yes. So if we want to build, we would be eligible. One of the things we could possibly toss around is if we did the baseball stadium, it could be owned and operated by the Redevelopment Authority. I don't think the City could operate it. The City could develop and authority to own and operate one. Why can't we build a baseball stadium or a parking garage and use opportunity funds. It's the same old thing, "If you build it, they will come, but no one wants to be the first one in the pool. Susan Springsteen is in the process of purchasing 190 West Lincoln Highway (the old Go Carlson Building) for manufacturing. She is currently in Exton and wants to move her business to the City. She also leases a building across from City Hall. She is here because of the opportunity zone and she wants to stay in Chester County. Taking advantage of the opportunity zone is something we need to look into. It's like we have this opportunity and we need to take advantage of it, and the longer we wait people aren't going to jump at these properties. The City would be the developers and create an opportunity zone fund and people invest money in there, at the end of seven years they get a 15% reduction in their personal taxes. This is something for us to consider instead of waiting on everybody else, we can do it ourselves. We need to take advantage.

Mr. Folks gave a shout out to the VFW Post 287 for their banners. It is very, very nice and changing the landscape of the City. I believe the City is on the straight road to success. I'm

excited. There are a lot of businesses coming to the City of Coatesville. It's going to be a rich City. I'm happy and to the leadership of the City, keep doing what you're doing and don't stop. Thank you

Mrs. Hunt wished everyone a good evening. There are great things happening in the City. I am excited as we push and move forward with the City. I would like more information on our branding. I have not heard anything about the meetings and would like to attend the next one. I would like to consider renaming some of the areas in the City such as Gateway Park in recognition of the Huston Family, between 10th and 11th on the East End recognizing Doris A. Spann (in agreement with not changing the full street name) just adding her name to the street name as Doris A. Spann and East Chestnut Street. I understand the renaming of Community Center will have to wait until we have a better understanding of the status of the building. I would like to see us move on this soon with Doris A. Spann as she is 100 years old. It would be nice to have the event while she is still here and not after she transitions. Not a memorial, but for her to see and enjoy while she is still here. Are we still looking into the possibility of building our own Fire Station? I want to commend the staff for doing an excellent, excellent job and I'm just proud to be a part of City Council. Thank you Chief for your great job and keeping the City safe.

President Lavender-Norris announced the participation at the Garden Party was awesome. I just want to express appreciation to Vanessa Briggs for reaching out and making sure Council was a part of the wonderful event. I'm grateful for the opportunity to be a part of the forward movement of our City. The banners are awesome. I got a couple calls on the misspelling of a couple names. The mere fact banners are up made a difference. It's a wonderful thing. Tiffany said they will be open to applicants but the new banners will not go up until next year. There are still more banners to go up, but they ran out of brackets. They may fill up East Lincoln Highway and eventually go on the side streets. This is something to look forward to for next year. The City is moving forward in a positive direction. I echo my colleagues, I appreciate our administrative staff, and they are doing an awesome job. Rich, I welcome you. Everyone have a blessed evening.

Adjournment

Mr. Hunt made a motion to adjourn at 8:35 pm; President Lavender-Norris seconded the motion. The motion passed 4-0.