

MINUTES  
CITY COUNCIL MEETING  
Regular Meeting  
545 East Lincoln Highway, Coatesville, PA 19320  
May 14, 2018

President Lavender-Norris called the meeting to order at 7:40 pm and welcomed everyone to the meeting. Council members present were President Linda Lavender-Norris, Vice President Carmen Green, Messrs., John Guerrero, Edward Simpson, Mrs. Deborah Bookman, Mrs. C. Arvilla Hunt and Mrs. Delores Williams. Staff members present included City Manager Michael Trio, City Solicitor John Carnes, Police Chief John Laufer, Codes Department Scott Mulderig, Finance Department Peter Barsz and Recording Secretary Ruthann Mowday.

0.01 Public Hearing on revised signage standards in the MU “Mixed Use development” Overlay Zoning District

Mr. Carnes announced the City of Coatesville desires to amend the Coatesville Zoning Ordinance. The City Planning Commission and Chester County Planning Commission have each reviewed the proposed amendment. The City advertised the public hearing and notice of intent to adopt the proposed amendments to the Zoning Ordinance.

A stenographer was present for the public hearing.

Vice President Green made a motion to close the public Hearing; Mrs. Hunt seconded the motion. Motion passed 7-0.

President Lavender-Norris announced an Executive Session was held earlier this evening May 14, 2018 to discuss personnel and legal matters.

President Lavender-Norris announced Mr. Trio would not be in attendance due to an illness.

**Approval of Minutes – April 23, 2018**

Vice President Green made a motion to approve the April 23, 2018 meeting minutes; Mrs. Bookman seconded the motion. Motion passed 7-0.

**Approval of Accounts Payable**

Mrs. Hunt made a motion to approve the accounts payables; Mrs. Bookman seconded the motion. Motion passed 7-0.

Council asked to review Cedarville Invoices before approving them (not on the same night as approving the check for payment). It would be nice to know what they are doing before we pay them.

Council asked for a purchase order policy to be implemented.

**Additions, Deletions or Modifications to the Agenda**

Mrs. Hunt made a motion to add Action Item 8) Resolution for the Opioid Crisis; Mrs. Bookman seconded the motion. Motion passed 7-0.

## **Presentations**

### **1. CMS Elite All Stars**

President Lavender-Norris announced the CMS Elite All Stars Senior Surge Team North and the National Cheer and Dance Extremes are the National Northeast Champions 2018. She presented each member a Certificate of Recognition from the City of Coatesville.

## **Citizens' Hearings – Regular Action Items Only (3 Minutes)**

There were no citizens' comments at this time.

Vice President Green made a motion to close citizens' hearings on regular action items only; Mrs. Hunt seconded the motion. Motion passed 7-0.

## **Regular Action Items**

1. Receive and consider first reading an Ordinance authorizing the City of Coatesville to acquire temporary construction easements for a highway improvement project (realignment of First Avenue at Intersection with Lincoln Highway) in the City of Coatesville from DEPG Coatesville Associates, LP

Mrs. Hunt made a motion to approve First Reading an Ordinance authorizing the City of Coatesville to acquire temporary construction easements for a highway improvement project (realignment of First Avenue at Intersection with Lincoln Highway) in the City of Coatesville from DEPG Coatesville Associates, LP; Vice President Green seconded the motion. Motion passed 7-0.

2. Receive and consider a Resolution to approve the City of Coatesville to sign a Resolution applying for a \$250,000 grant from the Pennsylvania Department of Community and Economic Development under Greenways, Trails and Recreation Program (GTRP) program. Said grant would provide funding for implementation of Phases Two and Three of the Palmer Park Master Plan adopted by Council.

Vice President Green made a motion to approve a Resolution approving the City of Coatesville to sign a Resolution applying for a \$250,000 grant from the Pennsylvania Department of Community and Economic Development under Greenways, Trails and Recreation Program (GTRP) program. Said grant would provide funding for implementation of Phases Two and Three of the Palmer Park Master Plan adopted by Council; Mrs. Hunt seconded the motion. Motion passed 7-0.

3. Receive and consider 2<sup>nd</sup> Reading and adoption an Ordinance amendment to the City of Coatesville Zoning Ordinance to revised signage standards in the MU "Mixed Use Development" Overlay Zoning District

Mrs. Bookman made a motion to approve 2<sup>nd</sup> Reading and adoption an Ordinance amendment to the City of Coatesville Zoning Ordinance to revised signage standards in the MU "Mixed Use Development" Overlay Zoning District; Mrs. Hunt seconded the motion. Motion passed 7-0.

4. Receive and consider 1<sup>st</sup> Reading an Ordinance amending Section 218, Vehicles and Traffic, of the City of Coatesville’s code, Section 218.46 “Schedule of one-way streets” to remove a portion of East Diamond Street as a one-way street East a distance of 300 and fifty eight feet from the existing intersection with Route 82 and a distance of three hundred and thirty one feet after the First Avenue realignment) and to make said portion of the street two-way subject to approval by the Pennsylvania Department of Transportation and construction of needed improvements by DEPG Coatesville Associates, LP

Mr. Simpson made a motion to approve first reading an Ordinance amending Section 218, Vehicles and Traffic, of the City of Coatesville’s code, Section 218.46 “Schedule of one-way streets” to remove a portion of East Diamond Street as a one-way street East a distance of 300 and fifty eight feet from the existing intersection with Route 82 and a distance of three hundred and thirty one feet after the First Avenue realignment) and to make said portion of the street two-way subject to approval by the Pennsylvania Department of Transportation and construction of needed improvements by DEPG Coatesville Associates, LP; Mrs. Williams seconded the motion. Motion passed 7-0.

5. Receive and consider 1<sup>st</sup> Reading an Ordinance amending Section 218 Vehicles and Traffic – Harmony Street

Mrs. Bookman made a motion to approve first reading an Ordinance amending Section 218 Vehicles and Traffic – Harmony Street; Vice President Green seconded the motion. Motion passed 7-0.

6. Receive and consider a Resolution amending lease with the County relative to 3600 square for District Court located in City Hall initially executed on May 19, 2016 to change lease start date and other minor amendments thereto.

Vice President Green made a motion to approve a Resolution amending lease with the County relative to 3600 square for District Court located in City Hall initially executed on May 19, 2016 to change lease start date and other minor amendments thereto; Mrs. Bookman seconded the motion. Motion passed 7-0.

7. Receive and consider Vector contract

Mr. Simpson made a motion to approve the Vector contract; Mrs. Williams seconded the motion. Motion passed 7-0.

8. Receive and consider a Resolution authorizing, approving and directing the employment of certain law firms to represent City in potential litigation against contributors of opioid addiction crisis.

Vice President Green made a motion to approve a Resolution authorizing, approving and directing the employment of certain law firms to represent City in potential litigation against contributors of opioid addiction crisis; Mrs. Bookman seconded the motion. Motion passed 7-0.

Vice President Green made a motion to close action items; Mrs. Hunt seconded the motion. Motion passed 7-0.

### **Discussion Item**

1. Meeting Minutes

There was no discussion on meeting minutes.

2. Resolution 2006-04 – Citizen input

Mr. Simpson stated the City should expand a little and look into videotaping the council meetings. Vice President Green stated at there will be taping in the new building. Will reach out to Alray Johnson regarding the proposal he submitted awhile back volunteering to tape the meetings. Mrs. Hunt asked if it will be live stream. Mr. Simpson stated the Housing Association sent an email out proposing the taping of the meetings.

3. Quick facts report by the United States Census Bureau for Coatesville City

Mr. Guerrero supplied Council with the quick facts report by the United State Census Bureau for the City of Coatesville for their review.

4. Non-Profits

Mr. Guerrero asked for a copy of the non-profits in the City of Coatesville. He asked Council to review the list so it can be discussed at the next meeting on how the City can improve the tax base.

### **Solicitor's Report**

Mr. Carnes announced:

- City Hall Renovation project moving forward
- First Avenue realignment to accept temporary realignment construction easements from DEPG Coatesville Associates
- Public received extension letter from Valley and West Caln Townships for 5 acre trail area from City property o Route 340
- Assisted with various miscellaneous matters involving litigation and enforcement and has assisted the City in its interpretation of codes, rules and regulations and various personnel matters.

### **City Manager's Report**

There was no City Managers report at this time.

### **Citizens' Hearings – *Non-Agenda Items Only* (3 Minutes)**

Paul Evans

Mr. Evans explained the Resolution done in 2004 regarding the cameras is interfering with the Sunshine Law. City Council and the Solicitor should follow the code regarding the Trust Fund. If the Council does not follow code, how are the people expected to follow the code?

Fran Scamuffa

Ms. Scamuffa stated the Resolution for the cameras was done after Mr. Saha and his son were escorted out of a meeting in 2004. There need to be updates on the Resolution. The people in the audience are only getting bits and pieces from the meetings, it is hard to hear what Council is saying.

Diane Brownfield

Ms. Brownfield explained it is hard to hear Council. She asked if the non-profit list can be added to the website and if the City is planning an Open House when the newly renovated City Hall is open. President Lavender-Norris stated a Ribbon cutting will be held.

Vice President Green made a motion to close citizens' hearings on non-agenda items; Mrs. Hunt seconded the motion. Motion passed 7-0.

**Special Events**

There were no special events at this time.

**Council Comments**

Mr. Simpson explained the camera issue can be reviewed when we get into the new building. We are in a temporary location at this time. He thanked everyone for attending the meeting.

Mrs. Williams quoted "Faith is taking the first step even when you don't see the whole staircase" by Martin Luther King, Jr.

Mrs. Hunt thanked everyone for attending the meeting. She wished Mr. Guerrero and Mrs. Williams Good Luck. She wished the other nominees good luck. We will continue to work on the City to move forward.

Mr. Guerrero thanked everyone for attending the meeting. He is looking forward to a successful day tomorrow.

Mrs. Bookman thanked everyone for attending the meeting. She had the opportunity to go on the tours. It is exciting to see the changes in the City. She will continue to educate herself to help Council continue to move the city forward.

Vice President Green thanked everyone for attending the meeting. She thanked Mrs. Bookman and President Lavender-Norris for bringing Mr. Viell to the City. It brought other eyes and things to the City.

President Lavender-Norris thanked everyone for attending the meeting. She thanked Ms. Huntzinger for being instrumental to the City and the relationship with the 2<sup>nd</sup> Century Alliance. It was an exciting tour and received a good response from Mr. Viell. DCNR was also on the tour, they were able to see where all the work is in the City and more than willing to help out. The future is looking much brighter. Thank you and God Bless.

**Adjournment**

Mrs. Hunt made a motion to adjourn the meeting at 8:57 pm; Mrs. Bookman seconded the motion. Motion passed 7-0.