

MINUTES
CITY COUNCIL MEETING
Council Chambers, 1 City Hall Place, Coatesville, PA 19320
April 24, 2017

President Hunt called the meeting to order at 7:44 pm and welcomed everyone to the meeting. Council members present were President C. Arvilla Hunt, Vice President Marie Lawson, Mssrs, Edward Simpson, Joseph Hamrick, Mrs. Carmen Green, Mrs. Linda Lavender-Norris and Mrs. Ingrid W. Jones. Staff members present included City Manager Michael Trio, City Solicitor John Carnes, Police Chief John Laufer, Finance Department Joe Egan and recording secretary Ruthann Mowday.

President Hunt announced an executive session was held earlier this evening April 24, 2017 to discuss personnel and legal matters.

Approval of Minutes:

Mrs. Green made a motion to approve the April 10, 2017 meeting minutes; Vice President Lawson seconded the motion. Motion passed 7-0.

Approval of Accounts Payable

Council requested a breakdown of Cedarville's invoices showing reimbursable, escrows attached to their billing and show what the City is accountable for. Special legal billing – are they paying more for legal than what they are fighting for?

Vice President Lawson made a motion to approve the accounts payables; Mrs. Lavender-Norris seconded the motion. Motion passed 7-0.

Additions, Deletions or Modifications to the Agenda

Vice President Lawson made a motion to add Action item 5) AIA contract agreement executed by City Manager; 6) Boyle Construction contract executed by City Manager and Discussion 3) Certificate of Recognition and 4) Proclamation request; Mrs. Green seconded the motion. Motion passed 7-0.

Presentations

1. Certificate of Recognition
 1. President Hunt presented Jaydon Ward with a Certificate of Recognition.
 2. President Hunt presented Francis Green with a Certificate of Recognition.

Citizens' Hearings – Regular Action Items Only (3 Minutes)

There were no citizens' comments on regular action items only.

Mrs. Lavender-Norris made a motion to close citizens' comments on regular actions items only; Vice President Lawson seconded the motion. Motion passed 7-0.

Regular Action Items

1. Receive and consider accepting resignations of Denis Panik and Henry Assetto from the Historical Commission and Jay Byerly from the Parks and Recreation Commission

Vice President Lawson made a motion to accept the resignations of Denis Panik and Henry Assetto from the Historical Commission and Jay Byerly from the Parks and Recreation Commission; Mrs. Green seconded the motion. Motion passed 7-0.

2. Receive and consider Ronald Osborne to the Historical Commission for the term 2015-2017 and Lauren Shannon-Bailey to the Parks and Recreation Commission for the term 2017-2020 and the Vacant Property Committee for term 2014-2017

Mrs. Green made a motion to appoint Ronald Osborne to the Historical Commission for the term 2015-2017 and Lauren Shannon-Bailey to the Parks and Recreation Commission for the term 2017-2020 and the Vacant Property Committee for term 2014-2017 and Carmen Green as Council Representative to the Vacant Property Committee; Mrs. Lavender-Norris seconded the motion. Motion passed 7-0.

3. Receive and consider entering into a farming lease for City property with Smoker Farms

Vice President Lawson made a motion to approve a three year lease with Smoker Farms as per the conditions set forth in the lease; Mr. Simpson seconded the motion. Motion passed 7-0.

4. Receive and consider part time police officers

President Hunt announced the Civil Service Commission has provided us with the certified list of applicants who have successfully completed the oral and written exams for appointment of Part Time Police Officers. The Third Class City Code requires that the Chief of Police nominate a candidate from among the three highest ranked applicants on the eligibility list. These appointments are for the position of part-time Patrol Officer within the Coatesville Police Department. Any candidate who is eligible for veterans' preference under the Third Class City Code, appearing on the list of three candidates must be selected. Candidates appointed tonight by council will be conditionally appointed subject to successful completion of a background check, medical and psychological evaluation. The first list of three candidates for consideration by Council are ranked by score as follows: Michael T. Kinsman, Bryan J. Kane, Kevin E. Marvill. Chief Laufer has nominated Michael T. Kinsman, Bryan J. Kane and Kevin E. Marvill for conditional appointment as a part-time Patrol Officer in the City Police Department.

Mrs. Lavender-Norris made a motion that Michael T. Kinsman, Bryan J. Kane and Kevin E. Marvill be appointed as a part-time Patrol Officer in the City Police Department subject to successful completion of a background check, physical and psychological examination; Mr. Hamrick seconded the motion. The motion carries 7-0 and Michael T. Kinsman, Bryan J. Kane and Kevin E. Marvill are appointed as a Patrol Officer on a part-time basis, subject to successful completion of a background check, medical and psychological exam

5. Receive and consider AIA Concepts

Mrs. Lavender-Norris made a motion to approve Architectural Concepts binding hold harmless agreement strike the Project Management out of the contract and have the City

Manager execute; Mr. Hamrick seconded the motion. Motion passed 6-1. Mr. Simpson was the dissenting vote.

6. Receive and consider Boyle Construction

Mrs. Lavender-Norris made a motion to approve Boyle Construction as Project Manager Agreement and execute by City Manager; Vice President Lawson seconded the motion. Motion passed 7-0.

Discussion Item

1. Meeting Minutes

Mr. Hamrick asked if the signs were taken down for the Elite Riders. Mr. Trio explained the signs were not taken down, there are zoning issues that need to be addressed. The property owners will be filling the zoning application. Mr. Hamrick asked if the trash issue has been address with Ms. Grove. Mr. Egan explained she has talked to Portnoff. Mr. Hamrick asked if the issue of the trash on new street was addressed. Mr. Trio explained the people have been cited.

2. Immediate family not considered “tenants”

Vice President Lawson explained Codes needed to get into a house. Mom owns home, does not live there, son pays rent/mortgage and runs a boarding house. Son considered renter. We have Ordinances and Codes for a reason.

3. Cert of Recognition

President Hunt and Vice President Lawson announced two certificates of recognitions will be awarded next meeting, one for clean p and beautification and the other a letter of congratulations for an Eagle Scout Degree.

4. Proclamation

The City Council has been invited to attend the Rebecca Lukens Award Dinner. The honoree of the 2017 award is Frances Sheehan. The City would like to present her with a Proclamation for all her accomplishments in the City.

Solicitors Report

Mr. Carnes announced:

- Subdivision plan in Valley Township was presented before the Planning Commission on April 11, 23017 and received support for approval with two waivers.
- Monitoring and assisting with the development of the DEPG project
- Public Trash Bid has been advertised with responses due by May 5, 2017
- Reviewed various draft contracts and agreement and assisted with various miscellaneous matters involving litigation and enforcement and has assisted the City in its interpretation of codes, rules and regulations.

President Hunt excused herself from the meeting at 8:35pm

City Manager’s Report

Mr. Trio announced:

- The City solicitor is working with 3ctv is preparing a base multi party agreement for the use and position of the capital equipment owned by the City for the cable channel.
- Conducting weekly 2017 Vintage Grand Prix Committee Meetings
- Initiated discussion and conducted working meetings on campus with WCI Urban Planning Program to build GUS platform to integrate MYGOV data base systems and mapping to continue to upgrade to the city systems.
- Working with Dr. Taschner to coordinate temporary space during City Hall renovation.
- 360 building permits (including 185 rental permits) issued in March 2017
- Scott Mulderig developing an up to date vacant and blighted inventory list.
- DEPG development – As of April the residential component was eliminated. The development will consist of 35,000 sq feet of new commercial retail/offices on two levels.
- Reviewed and coordinated city requirements for introduction of an updated LERTA process with City solicitor and coordinated with Sonia Huntzinger and CASD for needed support and future school board review and approvals.
- Mr. Mulderig continues to address quality of life issues
- Planning Commission Board voted to award Vision Partnership Grant for the Palmer Park Revitalization Project.

Citizens' Hearings – *Non-Agenda Items Only* (3 Minutes)

Vanessa Corbett

Ms. Corbett questioned her trash bill. Nothing is set in concrete yet with Portnoff regarding her costs. Council asked Ms. Corbett to call Diane at Portnoff and speak directly to her.

Andrew Vilchek

Mr. Vilchek asked for Palmer Alley to get the appropriate snow removal from now on. Not just go thru once. The Coatesville Grand Prix increaser's perspective for the City.

Diane Brownfield

Ms. Brownfield thanked Council on the behalf of the Historical Commission for appointing Mr. Osborne. Thank you for the snow removal also.

Mrs. Green made a motion to close citizen's hearings on non-agenda items; Mrs. Lavender-Norris seconded the motion. Motion passed 6-0.

Special Events

There were no special events at this time.

Council Comments

Mr. Hamrick announced it is great to be back and thanked everyone for attending the meeting. He appreciates Mr. Osborn and Ms. Bailey for their interest in the City and appointment to the commissions. He thanked Mr. Francis Green and Jaydon Ward for the Community Service.

Mrs. Green thanked everyone for attending the meeting. She thanked Ms. Corbett and Mr. Vilchek. She appreciates them bringing their issues and concerns to the City. She thanked Ms. Bailey for her appointment to the commissions. There are so many things that need to be done and always room for

improvement. Seven people can't see everything and do everything, help us along. There are many Boards and Commissions to join to serve on.

Mrs. Jones thanked everyone for attending the meeting. She piggybacked the comments of Mrs. Green. She quoted Michelangelo "Genius is eternal patience."

Mrs. Lavender-Norris thanked everyone for attending the meeting. She provided an update for the Train Station and Third Avenue Streetscapes. The RDA only received 1 bid for the 3rd Avenue Streetscapes. Pennoni working on advertising the bid again. Attended the Wells Fargo meeting. On our way to do big things. Envious of Ash Park. It looks good. I appreciate staff. I question a lot and will continue to question a lot, but I do appreciate you all. I will be a thorn in your side. She asked about the weekend coverage in Codes and the Street Sweeper.

Mrs. Simpson thanked everyone for attending the meeting. He thanked the two residents who were honored with the certificate of recognition for their actions. He thanked the officers for going after the dirt bikes. It is a quality of life issue. The Chief explained it comes down to the cooperation of the community to help stop the dirt bike and four-wheelers.

Vice President Lawson thanked everyone for attending the meeting. It has been a busy month. Wiffle ball with the Police versus the kids was a fantastic day. The kids had a good day and formed a new relationship with the police. The Easter Egg Hunt at Abdala Park was fantastic. The weather did not cooperate with the clean up on Saturday. A homeowner cleaned up the bridges and did a fantastic job. G.P. Martini backed up the project of cleaning the Scott Field. A go fund me account has been set up and a Scott Field website. The following events are coming up: 4/29 Drug Take Back and Healthy Kids day; 4/29 & 4/30 Trout Roade; 5/13 the annual garden planting and free pet shots for the first 500 animals.

Adjournment

Mrs. Green made a motion to adjourn the meeting at 9:12 pm; Mr. Hamrick seconded the motion. Motion passed 6-0.