

MINUTES
CITY COUNCIL MEETING
Council Chambers, 1 City Hall Place, Coatesville, PA 19320
March 27, 2017

Call to Order

President Hunt called the meeting to order at 7:30 pm and welcomed everyone to the meeting. Council members present were President C. Arvilla Hunt, Vice President Marie Lawson, Mrs. Carmen Green, Mrs. Linda Lavender-Norris and Mrs. Ingrid W. Jones. Staff members present included City Manager Michael Trio, City Solicitor John Carnes, Police Chief John Laufer, Fire Chief Garry Alderman, Finance Department Joe Egan and recording secretary Ruthann Mowday.

President Hunt announced an executive session was held earlier this evening March 27, 2017 to discuss personnel and legal matters

President Hunt Announced Mr. Hamrick and Mr. Simpson are not in attendance. Mr. Simpson may be late.

Approval of Minutes:

Vice President Lawson made a motion to approve the March 13, 2017 meeting minutes; Mrs. Green seconded the motion. Motion passed 5-0.

Approval of Accounts Payable

Vice President Lawson made a motion to approve the accounts payables; Mrs. Lavender-Norris seconded the motion. Motion passes 5-0.

Additions, Deletions or Modifications to the Agenda

Vice President Lawson made a motion to add Presentation 2) Natural Lands Trust; 3) Sonia Huntzinger; Discussion Item 5) WCCOG and Action Item 9) Fred Sharpe to Parks and recreation Commission; Mrs. Green seconded the motion. Motion passed 5-0.

Presentations

1. 3ctLive - Alray Johnson, Michael Dunn

Mr. Dunn asked Council if they had any questions on the information provided at the last meeting. There were no questions. Council explained they just received additional information earlier this evening and were unable to review prior to the meeting and will need to move presentation to the next meeting.

2. Natural Lands Trust – Ann Hutchinson and Oliver Bass

Mrs. Hutchinson and Mr. Bass provide Council with a Quote on the Coatesville Parks 2021 Action items as follow:

- Ad Hoc Parks and Rec Advisory Committee – submitted list of invitees and draft invitation letters to the City.
- Seek peer professional grant, determine means for funding the \$1,000 match – in discussion with DCNR and intend to prepare the grant mid-April at which time we will ask City Council to approve the application
- Public Works staff to support park and rec initiatives – have not requested support
- Approve City membership in the pa Recreation and Parks Society and the PA Urban Parks and recreation alliance. – Suggest City purchase \$300 membership when advisory committee begins meeting, as they could benefit from publications, conference discounts, etc.

- Establish a friends of Patton Park, with volunteer training provided by Natural Lands Trust – group of two enthusiastic neighbors has held meeting and begun plan of activities for the coming year.
- Institute a Park Safety Program, contingent upon the availability of outside funding to cover costs – Natural Lands Trust in partnership with Brandywine Health Foundation, is continuing to seek grant funds to support this program.
- Authorize Natural Lands Trust to investigate funding opportunities for a master plan and subsequent rehabilitation of Palmer Park. – Natural Lands Trust and City representatives met with Chester County Planning Commission staff to discuss Vision Partnership (VPP) grant application.

3. Strategic Action Plan -Sonia Huntzinger

Ms. Huntzinger announced the Five year action plan as follows:

- Create vibrant Commercial Corridor
 - Identify small focus area to concentrate efforts and spur improvements outward
 - Source creative funding options for funding improvements
 - Retain and strengthen existing businesses
 - Attract an appropriate mix of retail and hospitality businesses
 - Ensure a welcoming downtown environment for patrons
- Inspire Confidence and build a business a business friendly atmosphere
 - Streamline business startup process
 - Encourage new development
 - Coordinate development strategies with neighboring municipalities
 - Proactively identify highest and best uses for vacant and underutilized properties
- Build strong, stable residential neighborhoods
 - Establish and support neighborhood associations
 - Ensure City residents have access to needed services and opportunities
 - Increase home ownership
- Improve the overall quality of Life
 - Create and safe and secure City
 - Have safe, inviting and active parks and public spaces
 - Contribute to city wide programming and services
- Communicate the City’s positive attributes & competitive advantages
 - Market business, developers and investors
 - Promote results of goals #2/objectives #4
 - Communicate pipeline projects
 - Market downtown Coatesville as a destination for living
 - Host special events to draw patrons and engage residents

Citizens’ Hearings – Regular Action Items Only (3 Minutes)

There were no citizens’ comments at this time.

Mrs. Green made a motion to close citizens’ hearings on regular action items only; Mrs. Lavender-Norris seconded the motion. Motion passed 5-0.

Regular Action Items

1. Receive and Consider second reading and adoption an Ordinance authorizing the lease of City property located on the Northside of Route 30 bypass West of the Route 82 interchange (Tax parcel No. 16-1-40) to Coatesville Bypass Outdoor, LLC pursuant to a long term lease.

Vice President Lawson made a motion to approve second reading and adoption an Ordinance authorizing the lease of City property located on the Northside of Route 30 bypass West of the Route 82 interchange (Tax parcel No. 16-1-40) to Coatesville Bypass Outdoor, LLC pursuant to a long term lease; Mrs. Lavender-Norris seconded the motion. Motion passed 5-0.

2. Receive and consider second reading and adoption an Ordinance authorizing the lease of city property located at the southwest corner of the intersection of Lincoln Highway (Business RT 30) and South First Avenue (Tax Parcel Nos. 16-5-223, 16-5-224, 16-5-225 and 16-5-225.1) to Coatesville Monument Outdoor, LLC pursuant to a long term lease.

Mrs. Lavender-Norris made a motion to approve second reading and adoption an Ordinance authorizing the lease of city property located at the southwest corner of the intersection of Lincoln Highway (Business RT 30) and South First Avenue (Tax Parcel Nos. 16-5-223, 16-5-224, 16-5-225 and 16-5-225.1) to Coatesville Monument Outdoor, LLC pursuant to a long term lease; Mrs. Green seconded the motion. Motion passed 5-0.

3. Receive and consider second reading and adoption an Ordinance identifying that city property (Tax Parcel No.16-1-40) located East of the Brandywine Creek and North of U.S. Rt. 30 by-pass and South of Rt. 340 and West of Rt. 82, consisting of approximately 17.2 acres, and acquired by the city for recreational uses shall specifically include among such uses (on a small portion thereof) a monopole sign which shall be available for the City's use for public messaging display.

Mrs. Jones made a motion to approve second reading and adoption an Ordinance identifying that city property (Tax Parcel No.16-1-40) located East of the Brandywine Creek and North of U.S. Rt. 30 by-pass and South of Rt. 340 and West of Rt. 82, consisting of approximately 17.2 acres, and acquired by the city for recreational uses shall specifically include among such uses (on a small portion thereof) a monopole sign which shall be available for the City's use for public messaging display; Vice President Lawson seconded the motion. Motion passed 5-0.

4. Receive and consider bid proceedings for entering into a one year farming lease for City property known as the "Conti Property" Conti Lease (with option for extensions and terms to cancel after crops removed at the discretion of the City).

Mrs. Lavender-Norris made a motion to approve a bid proceedings for entering into a one year farming lease for City property known as the "Conti Property" Conti Lease (with option for extensions and terms to cancel after crops removed at the discretion of the City); Vice President Lawson seconded the motion. Motion passed 5-0.

5. Receive and consider a Resolution to approve Change Order No. 3 to JCI Performance Contract (removing any work not yet completed – including any work which would interfere with the Renovations to City Hall).

Mrs. Lavender-Norris made a motion to approve a Resolution to approve a Change Order No. 3 to JCI Performance Contract (removing any work not yet completed – including any work which would interfere with the Renovations to City Hall); Mrs. Green seconded the motion. Motion passed 5-0.

6. Receive and consider a Resolution authorizing the City's sale/trade of vehicles and other equipment identified herein by means of municibid or trade-in pursuant to COSTARS purchases for new vehicles or by public bid or auction consistent with the requirements of the Third Class City Code

Mrs. Green made a motion to approve a Resolution authorizing the City's sale/trade of vehicles and other equipment identified herein by means of municibid or trade-in pursuant to COSTARS

purchases for new vehicles or by public bid or auction consistent with the requirements of the Third Class City Code; Mrs. Lavender-Norris seconded the motion. Motion passed 5-0.

7. Receive and consider a Resolution approving lease terms four (4) police cars

Mrs. Jones made a motion to approve a Resolution approving lease terms for four (4) police cars: Vice President Lawson seconded the motion. Motion passed 5-0.

8. Receive and consider first reading an Ordinance authorizing the City of Coatesville (the City) to enter into a “bank Qualified lease agreement for purpose of acquiring 4 police vehicles (two (2) 2017 Ford Interceptor and two (2) 2017 Ford Explorer) pursuant to COSTAR contracts and incurring lease obligations (not in excess of \$140,221.42) for the police vehicles) to be evidenced by lease purchase agreements with the bank (the “Lessor”) to which the City will pay to lessor the rental payments for the purposes of providing the said equipment for the City; authorizing the execution and delivery of such lease purchase agreements; setting forth the amounts of rental payments to be made thereunder and covenanting to pay such amounts from current revenues, subject to annual appropriation; authorizing and directing the taking of necessary or appropriate actions including execution and delivery of requisite documents in connection with the lease purchase agreements; and taking related actions.

Mrs. Jones made a motion to approve first reading an Ordinance authorizing the City of Coatesville (the City) to enter into a “bank Qualified lease agreement for purpose of acquiring 4 police vehicles (two (2) 2017 Ford Interceptor and two (2) 2017 Ford Explorer) pursuant to COSTAR contracts and incurring lease obligations (not in excess of \$140,221.42) for the police vehicles) to be evidenced by lease purchase agreements with the bank (the “Lessor”) to which the City will pay to lessor the rental payments for the purposes of providing the said equipment for the City; authorizing the execution and delivery of such lease purchase agreements; setting forth the amounts of rental payments to be made thereunder and covenanting to pay such amounts from current revenues, subject to annual appropriation; authorizing and directing the taking of necessary or appropriate actions including execution and delivery of requisite documents in connection with the lease purchase agreements; and taking related actions; Vice President Lawson seconded the motion. Motion passed 5-0.

9. Receive and consider Fred Sharpe reappointment to the Parks and Recreation Commission for the term 2015-2018

Vice President Lawson made a motion to reappoint Fred Sharpe to the Parks and Recreation Commission for the term 2015-2018; Mrs. Green seconded the motion. Motion passed 5-0.

Discussion Item

1. Meeting Minutes

There were no questions on previous meeting minutes

2. Anti-Discrimination Ordinance

Vice President Lawson announced multi municipalities have anti-discrimination Ordinances. The City should be proactive and look into making sure we have one and all areas are included.

3. Community Day Meeting

President Hunt suggested the meeting to be held after the executive session on April 3, 2017 to discuss the Community Unity Day event. Mrs. Lavender-Norris asked if the RFP's have been sent out for the Fireworks.

4. Santa House

President Hunt questioned the status of the shed (Santa House) at Gateway Park. Is it going to stay or be moved? Mr. Trio stated he thought the shed was rented for the event. Mrs. Lavender-Norris stated it was agreed upon the shed would be purchased. Mrs. Bookman announced she dropped off the invoice for the additional payment of \$960 at the reception desk a while back. She agreed drop off another receipt.

5. WCCCOG

Vice President Lawson announced members are still working on regionalizing emergency management services. The first meeting will be scheduled as soon as all municipalities reply that they are in agreement. The focus of the regionalized emergency management collaboration will be for instances of blizzards, storms, or other situations where services might be needed over a continuous amount of time. Each municipality should choose who would be their representative. Usually the EOC.

Veris Visalign a technology company, will give a group presentation on April 24, 2017 10:30 am at the PSATs. The members of the COG will receive discounted rates on services and products from the vendor. -A technology survey was sent out to municipalities to complete.

All elected officials must have taken or take the FEMA Emergency Management Institute courses IS100 and IS700. In the event of an emergency, a municipality with elected officials not having these courses complete, will not be eligible for FEMA money. UPDATE: April 19, 2017 there will be a group training (Location TBD but most likely the Training Center in S. Coatesville) April 19, 2017- Re-certification for Hazmat

April 8, 2017- Shredding event at Kmart 9am-12 noon- Flyer is on our website
Chester County Emergency Management will be supplying Public Works Departments with radios to communicate with first responders in case of emergencies. The county will contact each municipality.

Solicitors Report

Mr. Carnes explained:

- Valley Township has extended 90- day review clock
- Monitoring and assisting with development of DEPG project
- Kai CannaPharm application has been submitted
- Advertised Ordinance for Catalyst
- Advertised Ordinances for Leased vehicles
- Prepared and reviewed Resolutions change order for JCI
- Reviewed various draft contracts and agreement and assisted with various miscellaneous matters involving litigation and enforcement and has assisted the City in its interpretation of codes, rules and regulations.

City Manager's Report

Mr. Trio announced:

- City will be hosting the first Chester County "Walk Works" on Thursday April 6, 2017 at 1 pm beginning at Gateway Park
- Scott Mulderig began work today in the Codes Department
- The Revenues YTD are Actual \$1,434,680 of budgeted amount \$1,369,547
- The Expenditures YTD are Actual \$1,409,401 of budgeted amount \$1,560,469
- Boyle Construction is the Project Manager for City Hall Renovation
- Coordinating Civil Service testing for fire fighters.
- Grand Prix is September 23, 2017

- LERTA will help development once approved by taxing authorities.

Sonia Huntzinger explained the LERTA Program.

Citizens' Hearings – *Non-Agenda Items Only* (3 Minutes)

Deborah Bookman

Mrs. Bookman asked for the termination of Ruthann Mowday, Right to Know Officer and the resignation of Ed Simpson and Mrs. Jones, City Council members, based on the Right to know, employee handbook and the City Charter Section 2 701-703. Mrs. Bookman read the sections as written in the code. Mr. Carnes suggested Ms. Bookman put the formal complaint in writing to be investigated in appropriate form. Ms. Bookman stated City Council and staff should be held accountable the same as resident are held accountable. Council asked Mr. Carnes to look into the allegations.

Khadejah AlAmin

Ms. AlAmin stated the election is not city business and council should not have put Ms. Mowday in the middle regarding the Right to Know. She asked how a business can acquire reserved (special privilege) parking in front of their businesses. There are cones left for days in front of Ms. Hunt's Funeral Home next to the CYWA. There is no parking sometimes for the clients of the CYWA. Mrs. Hunt stated she would contact Mim Wheeler to discuss the parking issues. Ms. AlAmin questioned the City clearing the snow off the street in front of the Funeral Home.

Vanessa Corbett

Ms. Corbett explained the solid waste bills were being sent to the previous owner. She received a letter from Portnoff with late fees and legal fees. She should not have to pay the legal fees since the bills were sent to the previous owner. Council asked Ms. Corbett to contact the Finance office to discuss the bills.

Dave Terry

Mr. Terry asked the Chief for assistance with the crosswalks for the F.I.S.H event in April 29, 2017. He asked if vendor tables could be set up. There will be no selling. He asked for the property to be posted no trespassing two weeks prior to the event. The sign could read "This is for the kids, please refrain."

Mrs. Lavender-Norris made a motion to approve citizens' hearings on non-agenda items only; Mrs. Green seconded the motion. Motion passed 5-0.

Special Events

1. "Healthy Kids Day" held by Brandywine YMCA on April 29, 2017, 10 am to 2:30 pm at Gateway Park
Vice President Lawson made a motion to approve the "Healthy Kids Day" held by Brandywine YMCA on April 29, 2017, 10 am to 2:30 pm at Gateway Park; Mrs. Lavender-Norris seconded the motion. Motion passed 5-0.
2. "Fut Bol Soccer" held by Liga De Fud Bol Soccer De Coatesville on Sundays beginning April 2, 2017 until October 29, 2017 from 9 am to 5 pm at Ash Park
Mrs. Jones made a motion to approve the Fut Bol Soccer" held by Liga De Fud Bol Soccer De Coatesville on Sundays beginning April 2, 2017 until October 29, 2017 from 9 am to 5 pm at Ash Park; Vice President Lawson seconded the motion. Motion failed 1-4. President Hunt. Vice President Hunt, Mrs. Lavender-Norris and Mrs. Green were the dissenting votes
3. "Latino Soccer Club" held by Juan Alvarez, Saul Escabedoe, Miquel Delqadello on Sundays beginning April 1, 2017 until November 30, 2017 from 8 am to 6 pm at Ash Park

Vice President Lawson made a motion to approve the “Latino Soccer Club” held by Juan Alvarez, Saul Escabedoe, Miquel Delqadello on Sundays beginning April 1, 2017 until November 30, 2017 from 8 am to 6 pm at Ash Park; Mrs. Lavender-Norris seconded the motion. Motion passed 5-0.

4. “Success Bookbag Giveaway” held by City of Coatesville and 12 other organizations on August 4, 2017 from 12:30 pm to 7:30 pm at Abdala Park.

Vice President Lawson made a motion to approve a “Success Bookbag Giveaway” held by City of Coatesville and 12 other organizations on August 4, 2017 from 12:30 pm to 7:30 pm at Abdala Park; Mrs. Green seconded the motion. Motion passed 4-0-1. Vice President Lawson abstained from the vote.

Council Comments

Ms. Lavender-Norris thanked everyone for coming out and staying. I personally take being a council member very seriously. I care about the community or I would not have gotten on Council. I don't feel like we should be above the law. If I feel at any given time as though we are in violation. We're not holding up our oath, I'll stand against it, even if it's me, hold me accountable. That's what we said were here for. At any given time, hold me accountable. We said we wanted to do better to make it better we have to prove it. We have to walk it, before we talk it. We are not sitting in these seats just because. I understand you as residents have to live with the decisions we make. I need you to understand so do we. I do, you do. I choose to do my due diligence to make sure it is done right. If it's right, its right; if it's wrong, it's wrong. I have no problem of agreeing or disagreeing with anyone out there or up here. I'm not here just for fun. I'm here to serve you and I'm going to serve you to the best of my ability. Trust me! I'm here by the Grace of God and Gumption. If it were only up to me I wouldn't be here, because the nonsense makes me angry. So with that being said. These are serious allegations a do I hope on this side of the table it is taken seriously, concerned seriously. Because if it's wrong I will be the standing with Ms. Bookman saying yes they did, no they didn't. If their right I'll also say yes they did, no they didn't. Tell you right now, I am not going along to get along. We all should be in a position we need to remain above reproach, transparent, telling the truth, shedding light on all this nonsense. I'm not here to make friends, I have a huge family and we're friends. . I want to do what's right for the people that what I stand on. I'm not angry. I'm compassionate in what I believe in and I'll stand on it.

Mrs. Jones thanked everyone for attending the meeting and staying. She stated “When following liars, it is he who represents himself in a court of law that has a fool for a client.”

Mrs. Green thanked everyone for coming to the meeting. I wrote down some things. I read the charter frequently. Very, very troubled by information shared. I'm not going to sit here and act first time hearing information because it is not. But this is something that was done to someone. We all have to be held accountable for our actions and that's what it's about. Accountability. I have to be accountable myself, have responsibility to the staff, to each council person that I serve with, but most of all to the people who elected me to uphold. We took an oath and that oath says I will not selfishly use my position on council (I, paraphrasing) for anything that's going to benefit me or my family. We're just not to do that and so I ask Ms. Bookman to elaborate because she said a lot of stuff and nobody knew really what she was talking about. I really do need for her to write this down. I'm having a hard time communicating because I'm a little ill, but I really need you to write this down very detailed and submit this to our solicitor. Because an attorney is needed and an attorney will be gotten. An attorney is going to fight this in court and get these people removed. I'm sorry because what happened is against the law, whether we want to believe it or not. We can cover it up, we can sugarcoat it or whatever but you can't use people for things to get things done the way you want them done. We have to follow a procedure, I got to follow procedure, I'm not going to call the Chief and say officer somebody gave me a ticket. Chief you know I

try to vote on everything you want me to vote on, I need you to make that ticket go away. I wouldn't do that. We take an oath of integrity. I'm not trying to give a speech but I just want to state my position. I wrote down some things that I'm going to look into. Thank you very much.

Vice President Lawson announced Saturday she had the opportunity to represent City Council at the dedication in Community Lane welcoming the new homeowners. There are 16 homes left to build up on the hill. The event was originally scheduled in December but cancelled due to the snow and moved to last Saturday. It was a great event for the families and see the product of their hard work, 200 hours of service, down payment and maintain a mortgage. Ash Park, unfortunately received a report this morning that some of their equipment was damaged. Teenagers took it upon themselves to do some graffiti on our play equipment. Emailed Mr. Saites, Public Works Director, and the damage was removed this morning. The damaged swing was replaced this morning. I want to thank our Public Works Department for going above and beyond to have all things taken care of before kids got to school. Kids look forward to going over there every day. I to also want to speak on what happened tonight. It's very saddening when you are 100% committed to you City, where you grew up. It's not a secret everything I do is on Facebook. That is one of the ways that I feel I can be the most transparent in everything I do. People at my job laugh because they love Coatesville so much and I don't work here. People in the area love Coatesville so much because of what I post on Facebook. To have people come after you or your character because you're doing a good job, it sucks. I just want to put it out there as plain as I can. For the most part I try say and do positive but this day I feel as though I need to put it out there saying "Do it for the right reasons and wouldn't have to lie at all. People only fear what they cannot destroy. When you do from the goodness of your heart, there is nothing to destroy." I just want to do what is best for the 13,000 people in the City whether it's your ward or not. We the people on the board are doing it. I have been called names, I have been disrespected sitting in this chair by people sitting next to me. It's not right. We are going into a tough year, things have been different the last couple of months. I hope we can get it back together because we were rocking for three years. With that being said I love what I do and I intend to remain here for another four years.

President Hunt thanked everything for attending the meeting and staying. It has been a long agenda. I believe everyone here has a difference of opinion, different reason why we think the way we think. But I do believe we as Council have the best interest of the City in our hearts. Can't think of anyone who would be giving up their time week after week, day after day doing what we are doing for no reason. There are difficult times, difficult situations that we all have to face. I do trust and hope that there was no malintent. that we can get to the bottom of things and see what exactly went on and what happened in the whole situation. I do want to address once more the parking at my place. I do not want people to think because I am on Council that I can call for help and get assistance. We used a snow blower to move as much snow as we possibly could. We used shovels but the heavy snow on the street, we couldn't do anything with it. And just like Fuel City gets assistance. All over Facebook after their anniversary the City went and cleaned up all the snow. So they could have parking. The family needed parking so I asked for assistance. I have always had a good relations hip with the CYWA. I will call Mim tomorrow so we can continue that relationship. Thank you for coming.

Adjournment

Vice President Lawson made a motion to adjourn the meeting at 9:30 pm; Mrs. Green seconded the motion. Motion passed 5-0.