

MINUTES  
CITY OF COATESVILLE  
Regular Meeting  
1 City Hall Place, Coatesville, Pa 19320  
Council Chambers, Coatesville City Hall  
February 25, 2019

President Lavender-Norris called the meeting to order at 7:30 pm and welcomed everyone to the meeting. Council members present were President Linda Lavender-Norris, Vice President Carmen Green, Mr. Donald Folks, Mr. Edward Simpson, Mrs. C. Arvilla Hunt, and Ms. Khadijah Al-Amin. Staff members present included: City Manager, Michael Trio, Assistant City Manager, James Logan, Police Chief, John Laufer, Finance Department, Amanda Gattuso, Peter Barsz and Recording Secretary Ruthann Mowday.

President Lavender-Norris announced an Executive Session was held earlier this evening to discuss personnel and legal matters.

President Lavender-Norris announced Mrs. Bookman would not be in attendance.

**0.0 Public Hearing** – Mark Lane, LLC, d/b/a MLP Liquor LLC, to acquire an economic development license from the Pennsylvania Liquor Control Board regarding the property located at 204-206 East Lincoln Highway, Coatesville, PA 19320

**Approval of Minutes:**

Vice President Green made a motion to approve January 28, 2019 meeting minutes with edits; Mrs. Hunt seconded the motion. Motion passed 6-0.

**Approval of Accounts Payable**

Vice President Green made a motion to approve the accounts payables; Ms. Al Amin seconded the motion. Motion passed 5-1. Ms. Al Amin was the dissenting vote.

**Additions, Deletions or Modifications to the Agenda**

Mrs. Hunt made a motion to add presentation 3) VFW Banners and delete action item 3) Receive and consider RFP financing for the Sullivan Paltex Compressor; Vice President Green seconded the motion. Motion passed 6-0.

**Presentations**

1. Rotary – no one in attendance for presentation.  
No one was in attendance for the presentation.
2. Greening Coatesville Initiative by Natural Lands Trust and Brandywine Health Foundation  
Mr. Bass explained the process for Palmer Park had to stop for the winter. Will begin back up in March. The City received a DCNR grant. National Lands Trust will need to raise \$125,000 more after receiving \$65,000 from Brandywine Health. Ms. Briggs

announced this has been a significant project for the City. The goal is to attack all the parks in the City. In order to collectively work with everyone, we need to set up a collective impact model. Ms. Clancy stated the contractors will be at Palmer Park on Monday beginning work and hope to have it done by May 1<sup>st</sup>. Disney gave \$30,000 and may come out to film a video. The 2019 Master Plan will official begin in the spring. There will be two public forms, advisory committee, electronic questionnaire, social media updates, and pool analysis, Master site plan, cost estimates, maintenance and long-term stewardship program. Security is key in the parks. President Lavender-Norris stated it has been a pleasure working with you and just seeing everything come into fruition. Vice President Green thanked Brandywine Health for stepping up and assisting.

3. VFW Banners

Ms. Tiffany Whitfield announced the Sahler Sedan VFW Post 287 is celebrating 100 years of being a member of this fine community. In recognition of this milestone and community pride, the CFW would like to honor the local (Coatesville) veteran's by placing memorial banners with the image of each veteran along Lincoln Highway (bridge to bridge) highlighting their service. These banners will be retro fitted onto the City's existing lamp posts, in odd number sequence. The banner materials will be provided by VFW Post 287 and supporters. She asked for the City of Coatesville to provide installation and removal of each banner at a predetermined date. This is the first year implementing the project, and have already received commitments for \$75 banners. Each banner will be 30x60, there will be a picture of the veteran, service dates and what campaign they served in. They are welcoming all veterans living or deceased. Imagine the visual and historical impact many of these images will be on onlookers. They would like to see the banners raised by Memorial Day, May 27, 2019 and remain until after Veterans Day, November 11, 2019. After the second season of the banner being on display, purchased banners will be given back to the families. The VFW will take care of the production details as well as donating 75 brackets needed to install each banner. Coatesville will be the first to have the memorial banners in Chester County.

Mr. Folks made a motion to add action item 3) VFW Banners; Ms. Al A min seconded the motion. Motion passed 6-0.

**Citizens' Hearings – *Regular Action Items Only (3 Minutes)***

There were no citizens' comments on regular action items only at this time.

**Regular Action Items**

1. Receive and consider approving the application of Mark Lane LLC., d/b/a MLP Liquor, LLC for an economic liquor license at the premises known as 204-206 East Lincoln Highway, Coatesville, Chester County, Pennsylvania

Vice President Green made a motion a Resolution 2019-07 to approve the application of Mark Lane LLC, d/b/a MLP Liquor, LLC for an economic liquor license at the premises known as 204-206 East Lincoln Highway, Coatesville, Chester County, Pennsylvania; Mrs. Hunt seconded the motion. Motion passed 6-0.

2. Receive and consider RFP financing for the Pa International Truck

Mrs. Hunt made a motion to approve the RFP for the financing of the Pa International Truck: Mr. Folks seconded the motion. Motion passed 6-0.

3. Receive and consider VFW Post 287 placing memorial banners along Lincoln Highway

Mrs. Hunt made a motion to approve the VFW POST 287 to place memorial banners with the images of veterans along Lincoln Highway; Vice President Green seconded the motion. Motion passed 6-0.

4. Receive and consider an Ordinance authorizing the City of Coatesville to enter into a bank qualified lease-purchase agreement with Branch Bank and Trust for purposes of acquiring a dump truck with upfit for the use of the City pursuant to a Costar Contract exempt from public bidding, with no pledge of full faith and credit and taxing power of the City as security for repayment, a non-appropriation clause which terminates the lease if payments are not appropriated by the City, containing full payment terms which are less tin duration than the useful like of the vehicles being leased, said agreement to require interest payments at rates set forth in the attachment for a five (5) year term for a maximum lease amount of \$147,559.31.

No vote taken at this time.

5. Receive and accept Auditor General reports for the Firefighters Pension Plan, Non-Uniform Pension Plan, and the Police Pension Plan

Mrs. Hunt made a motion to accept the Auditor General reports for the Firefighters Pension Plan, Non-Uniform Pension Plan, and the Police Pension Plan; Vice President Green seconded the motion. Motion passed 6-0.

6. Receive and consider Washington Hose Company waiver of fees

Mrs. Hunt made a motion to consider Washington Hose Company waiver for Fees. Ms. Ala Amin seconded the motion.

Washington Hose Company withdrew their request.

Mrs. Hunt withdrew her motion to consider Washington Hose Company waiver of fees; Ms. Al Amin withdrew the second. Motion withdrawn.

7. Receive and consider Resolution No 2019-05 “Community Unity Day Fireworks Event” on July 6, 2019

MS. Hunt made a motion to approve Resolution No. 2019-05 ‘Community Unity Day Fireworks Event’ to be held on July 6, 2019; Vice President Green seconded the motion. Motion passed 6-0.

8. Receive and consider Resolution No. 2019-06 “Annual Coatesville Invitational Vintage Grand Prix” on September 21, 2019.

Vice President Green made a motion to approve Resolution No. 2019-06 “Annual Coatesville Invitational Vintage Grand Prix to be held on September 21, 2019; Mr. Folks seconded the motion. Motion passed 5-0. Ms. Al Amin was not present for the vote.

4. *As per Legal Counsel Action Item 4 was placed back on agenda for consideration and action.*

Receive and consider an Ordinance authorizing the City of Coatesville to enter into a bank qualified lease-purchase agreement with Branch Bank and Trust for purposes of acquiring a dump truck with upfit for the use of the City pursuant to a Costar Contract exempt from public bidding, with no pledge of full faith and credit and taxing power of the City as security for repayment, a non-appropriation clause which terminates the lease if payments are not appropriated by the City, containing full payment terms which are less tin duration than the useful like of the vehicles being leased, said agreement to require interest payments at rates set forth in the attachment for a five (5) year term for a maximum lease amount of \$147,559.31.

Vice President Green made a motion to approve First Reading an Ordinance authorizing the City of Coatesville to enter into a bank qualified lease-purchase agreement with Branch Bank and Trust for purposes of acquiring a dump truck with upfit for the use of the City pursuant to a Costar Contract exempt from public bidding, with no pledge of full faith and credit and taxing power of the City as security for repayment, a non-appropriation clause which terminates the lease if payments are not appropriated by the City, containing full payment terms which are less tin duration than the useful like of the vehicles being leased, said agreement to require interest payments at rates set forth in the attachment for a five (5) year term for a maximum lease amount of \$147,559.31; Mrs. Hunt seconded the motion. Ms. Al Amin was not present for the vote,

Vice President Green made a motion to close regular action items; Mrs. Hunt seconded the motion. Motion passed 6-0.

**Discussion Item**

**1. Meeting Minutes**

There was no discussion on meeting minutes.

### **Solicitors Report**

Mr. Verwey announced he:

- Considered and addressed pending litigation issues
- Addressed code enforcement issues
- Worked on real estate matters
- Worked on contracting issues
- Drafted an Ordinance
- Attended a Planning Commission Meeting
- Provided guidance on various legal issues

### **City Manager's Report**

Mr. Trio announced he:

- The Public Works Department addressed the two snow events in the City with minor problems.
- The grand Opening Ribbon Cutting for City Hall was held on February 21, 2019 with the Chester County Commissioners. Staff and friends did an outstanding job to prepare for the event and our visitors and dignitaries were impressed with the building itself but also our great staff. Thanks to everyone who made this a great success. Particularly Council who stayed the course during construction delays and punch out.
- Roof investigation and report will be prepared to determine the sources of infiltration. This is necessary to insure the roof treatment and repairs.
- Flats and Lincoln Highway Intersection Project – all contracts have been received and the contract agreement has been executed by the City.
- North 3<sup>rd</sup> Avenue and Olivet Parking Lot – Signage will posted this week.
- South 3<sup>rd</sup> Avenue Streetscape Project – CDBG funding – work on Southside of RT 30 is 80% complete, Paving of the street will occur in March 2019.
- Catalyst Outdoor – Revision of the Amphitheatre pending final design
- Codes Department – Cedarville Engineering has started assisting the City Management of Building Codes and Rental Inspections. A representative will be at the City on Mondays and Wednesdays to provide support with Residential and Commercial Building Code process.
- DEPG Gateway updating their project schedule will be attending the March Meeting.
- Planning Commission held a meeting and approved the Minor Land Development Plans submitted by the Washington Hose Company conditioned upon resolution of comments in Cedarville's review letter.

### **Assistant City Manager Report**

Mr. Logan announced:

- The City of Coatesville, City Hall recognizes Black History Month with one event and one beautiful art exhibit featuring local Coatesville artists including Dane Tilghman, Derrick Chester, Andre Boggs and photographs from an installation titled AM Coatesville provided by the Art Partners Studio.
- February 16<sup>th</sup>, parks and Recreation held a Book Reading and pancake breakfast at City Hall. Readings from African American poets, authors and storytellers.
- National Fitness Center update – City has a tentative confirmation for a title sponsor.
- James Bookman, Chair of Parks and Recreation Commission will be hosting a meeting on March 6<sup>th</sup> at 5pm to discuss this year’s calendar of events and activities.
- Eagle Waste Removal update. The Codes department sent out new packets with the Rental license renewals with information on trash pick-ups, totes and bulk pick up dates.

### **Citizens’ Hearings – *Non-Agenda Items Only* (3 Minutes)**

There were no citizens’ comments on non-agenda items only.

### **Special Events**

There were no special events at this time.

### **Council Comments**

Mr. Simpson stated it feels good to be back. It’s been awhile. It’s not fun working all days and nights. It’s good to be back.

Mr. Folks stated “To get a sweetheart, you have to be a sweetheart.”

Mrs. Hunt wished everyone a good evening and thanked everyone for coming out. I just want to give kudos to our staff for the wonderful, wonderful ribbon cutting ceremony and all the work you guys do. We have been hard on you for a long time and you guys have really stepped up to the plate. You have increased your value to the City. I am grateful for that you do with the City.

Ms. Al Amin thanked everyone for attending the meeting and wished everyone a good night.

Vice President Green thanked everyone for the wonderful ribbon cutting. It was a very, very nice ceremony and the artwork hanging in the vestibule is wonderful and amazing. Hopefully the new business will hang some of the art in their stores/galleries. There has been so much going on during Black History month. The community has really been involved and everywhere you turn around something was going on. I had the pleasure of attending a play held by Pastor Montez Jones. It has been wonderful seeing the youth participate. Very nice thing happening and only a couple more days left. I have seen a lot of awesome things about the Police Department on Facebook. People have been acknowledging the Police and the services they

have done in the community. Thankyou Chief. I wanted to attend the event but was unable to. You have done so many things with our Department. The Department has really stepped up in the years you have been here. For you to receive the acknowledgement, it is wonderful, it speaks volumes to our community. As James said our Community is safe again. Thank you everyone for the Ribbon Cutting and putting it together. Peter, of course, thank you for all that you are doing.

President Lavender-Norris expressed her appreciation to staff. Did a wonderful job on the Ribbon Cutting. I thoroughly enjoyed myself. The turnout was amazing and a wonderful opportunity to allow people that don't normally come to City Hall to not just see our house but the pride we take in it. We can duplicate it, replicate it throughout the City. We as Coatesville residents take pride in our community, and that's 90% of the reason why we're on Council, because we care and we want the best, because we feel like our residents deserve the best. Chief, I just want to tell you that being over there at DA tom Hogan's and the entire entourage, it was such a blessing and an honor to have the City of Coatesville Police Chief, the Law Enforcement Officer of the Year. We have had God know issues with our Police Department and no longer are we considered an unsafe City, and it's due to your leadership. I want you to know we appreciate you and I had such a sense of pride sitting there hearing the DA talking about you and seeing your wife and daughter sitting there just beaming. It was an awesome experience and I am grateful that I shared the time with you. James, Ruthann the Ribbon cutting was awesome. We were here after hours and we were able to not be suit, tie, and heels perfect. We were able to be the everyday us and it was a pleasure just to be us and communicate with one another. It was awesome. Oliver, thank you very much for your care and participation in our community. Your care, concern and compassion does not go unnoticed form the 2-3 year olds to the adults that sit here. Vanessa, you are a testament to our City. Crosby, we appreciate you. Peter, your firm has been awesome to us. You turned us around and we are truly grateful for that. Thank you. Tony, thank you. Mike, thank you and I appreciate all of you and I just wanted to take this opportunity to say so.

Vice President Green stated James did talk about the breakfast and took no credit. He cooked the pancakes.

### **Adjournment**

Ms. Al Amin made a motion to adjourn the meeting at 9:05 pm; Mr. Folks seconded the motion. Motion passed 6-0.