

MINUTES
CITY COUNCIL MEETING
Council Chambers, 1 City Hall Place, Coatesville, PA 19320
January 23, 2017

Call to Order

President Hunt called the meeting to order at 7:40 pm and welcomed everyone to the meeting. Council members present were President C. Arvilla Hunt, Vice President Ingrid W. Jones, Msrs, Joseph Hamrick, Edward Simpson, Mrs. Carmen Green, Mrs. Linda Lavender-Norris and Mrs. Marie Lawson. Staff members present included City Manager Michael Trio, City Solicitor John Carnes, Police Lieutenant James Audette; Fire Chief/Codes Director Garry Alderman, Finance Department Richard Brennan and recording secretary Ruthann Mowday.

President Hunt announced and executive session held earlier this evening January 23, 2017 to discuss personnel and legal matters.

Mrs. Lavender-Norris made a motion to add Discussion Item 2) Black History Month and 3) Community Unity Day; Mr. Hamrick seconded the motion. Motion passed 7-0.

Approval of Minutes:

Mr. Simpson made a motion to approve the January 9, 2017 with edits; Mrs. Lawson seconded the motion. Motion passed 7-0.

Council inquired about information requested from the last meeting.

- o Meeting with Eagle Disposal – Mr. Trio awaiting response with date
- o Posted snow information on website – Not completed at this time
- o City Managers report – regarding part time Public Works employees

Mr. Hamrick made a motion to add Discussion of minutes on the agenda as a standing item under discussion items from this point forward; Mrs. Norris seconded the motion. Motion passed 7-0.

Approval of Accounts Payable

Mrs. Lawson made a motion to approve accounts payables; Mr. Simpson seconded the motion. Motion passed 7-0.

Additions, Deletions or Modifications to the Agenda

Mrs. Lawson made a motion to add action item 8 to acknowledge receipt of bids for contractor services; Mr. Hamrick seconded the motion. Motion passed 7-0.

Presentations

1. Alray Johnson- presentation scheduled for a later date

Citizens' Hearings – Regular Action Items Only (3 Minutes)

There were no citizens' comments on action items at this time.

Mrs. Jones made a motion to close citizens' hearings on action items only; Mrs. Green seconded the motion. Motion passed 7-0.

Regular Action Items

1. Receive and consider Designation of Agent Resolution

Mr. Simpson made a motion to approve the Designation of Agent Resolution for PEMA; Mr. Hamrick seconded the motion. Motion passed 7-0.

2. Receive and consider Electronic Access to PennDot Systems License Agreement

Mrs. Lavender-Norris made a motion to approve the Electronic Access to PennDot Systems License Agreement; Mr. Hamrick seconded the motion. Motion passed 7-0.

3. Receive and consider Resolution for DCED electronic filing

Mrs. Lawson made a motion to approve a Resolution for DCED electronic filing; Mr. Hamrick seconded the motion. Motion passed 7-0.

4. Receive and consider energy contract

Mrs. Lawson made a motion to approve the energy contract with Constellation Energy for 36 months at the rate of 0.0473; Mrs. Green seconded the motion. Motion passed 6-0-1. Mr. Simpson abstained from the vote.

5. Receive and consider a Resolution releasing and approving the subdivision bond and approving a maintenance agreement and maintenance bond

Council asked if all items have been addressed as required by the City Engineer. Mr. Carnes stated all items to release the bond have been corrected. Council members discussed the lack of trees on the site as required. The site is lacking the shrubbery as required by Code.

Mr. Hamrick made a motion to approve a Resolution releasing the sub division bond and approving a maintenance agreement and maintenance bond including the installation of durable shrubbery; Mr. Simpson seconded the motion. Motion passed 7-0.

6. Receive and consider 3rd Avenue Streetscapes Ordinance waiver request

Mrs. Green made a motion to approve the 3rd Avenue Streetscapes Ordinance waiver request as written; Mrs. Lavender-Norris seconded the motion. Motion passed 7-0.

7. Receive and consider the filing of Declaration of taking pursuant to the authorizing Ordinance

Mr. Hamrick made a motion to approve the filing of Declaration of taking pursuant to the authorizing Ordinance; Mr. Simpson seconded the motion. Motion passed 7-0.

8. Receive and acknowledge bids for contractor services

Mrs. Lawson made a motion to acknowledge receipt of the bids for contracted services; Mr. Hamrick seconded the motion. Motion passed 7-0.

Council asked for the approval and award of the bids to be placed on the next meeting agenda.

Discussion Item

1. Council Liaison for specific departments

Council appointed liaisons for the departments as follows:

President Hunt	oversee all departments as President
Vice President Jones	Police and Public Works
Mrs. Green	Police and Fire
Mr. Hamrick	Fire and Finance
Mrs. Lavender-Norris	Codes and Public Works
Mrs. Lawson	Codes and Information Technology

2. Black History Month

Mrs. Green asked for a Proclamation recognizing February as Black History Month

Mr. Hamrick made a motion to approve a Proclamation recognizing February as Black History Month; Mrs. Lavender-Norris seconded the motion. Motion passed 7-0.

3. Community Unity Day

The first Community Unity Day meeting is scheduled for February 2, 2017 at 7pm. The Parks and Recreation Commission is invited to the meeting.

4. Meeting Minutes

This discussion item will be on the agenda as a standing item to discuss questions from the previous meeting. Council asked for the items questioned to be placed in the City Manager report.

The City needs help now in the Public Works Department, clarification is required for the part time employees (emergency/seasonal. There are a lot of things that need to be done

in the City, look at placing them as permanent part time. The part time director should be here every day for 3-5 hours.

Solicitors Report

Mr. Carnes announced:

- The Saha's have signed the variance application which is being filed with Valley Township,
- Solicitor has been monitoring and assisting with the development of this project.
- Has reviewed various draft contracts and agreements and assisted with various miscellaneous matters involving litigation and enforcement and has assisted the City in its interpretation of codes, rules and regulations.

City Manager's Report

Mr. Trio announced:

- Finance and Code enforcement staff, e=identifying vendors and conducting meetings with systems providers to determine the best and most efficient software to integrate permit management.
- Garry Alderman in transitioning out of the directing of the Codes Department.
- Financial information has been provided as of December 31, 2016 to show revenues and expenditures. This information will be provided in the manager report once a month.
- The City is putting the RFP out for the City Hall Renovation Project this week.
- The KAI land agreement has been approved by the RDA.
- The City Engineer is determining the most efficient areas to utilize fudes to address infrastructure needs of the City.
- The City Street Light Energy savings project has been completed.

Citizens' Hearings – *Non-Agenda Items Only (3 Minutes)*

Fran Scanuffa

Ms. Scamuffa asked for basic information to be provided to the public regarding the Police Department, something like the old police beat. She asked about the status of the toters and recycle bins being matched to physical addresses. The bins are all mixed up.

Paul Dodson

Mr. Dodson stated he still has trash cans where he has dumpsters. He would like to owners put up little fences to hide the trash toters. He asked for a time frame set up after the rental inspection to provide the name of the tenants of up to 72 hours.

Mrs. Lawson made a motion to close citizens' hearings on non-agenda items only; Mrs. Green seconded the motion. Motion passed 7-0.

Special Events

1. Brandywine Men's Rugby Football Club – February 21, 2017 to April 27, 2017; 8:00 pm to 10:00 pm every Tuesday and Thursday night at Abdala Park

Mrs. Lawson made a motion to approve the Brandywine Men's Rugby Football Club – February 21, 2017 to April 27, 2017; 8:00 pm to 10:00 pm every Tuesday and Thursday night at Abdala Park; Mrs. Lavender-Norris seconded the motion. Motion passed 7-0.

2. Hispanic Heritage Day, September 9, 2017 (rain date September 16, 2017) from 1:00 pm to 4:00 pm at Ash Park

Mrs. Lavender-Norris made a motion to approve Hispanic Heritage Day, September 9, 2017 (Rain date September 16, 2017) from 1:00 pm to 4:00 pm; Mrs. Green seconded the motion. Motion passed 6-0-1. Mrs. Lawson abstained from the vote.

Council Comments

Mr. Simpson thanked everyone for attending the meeting.

Mrs. Lavender-Norris thanked everyone for attending the meeting. She is not mad at the person from Family Dollar, just does not like the appearance of the building. I feel our community deserves better. Be safe going home!

Mrs. Lawson announced The Department of Justice, Office of Community Oriented Policing Services (COPS Office) announced the 12 winners of its third annual "Community Policing in Action" photo contest. This year, the COPS Office invited state, local, and tribal law enforcement agencies to submit one photo that best depicts community policing in action. Close to 200 agencies participated and through an office-wide selection process the City of Coatesville was one of the winners with a photo of Sergeant Ollis and children going thru the water at the Riverwalk. This is awesome news for the guys and the community.

Mrs. Green thanked everyone for attending the meeting. Thank you so much Sergeant Ollis and Lieutenant for all that you do. There are a lot of events happening in the City for Black History month. Hope to recognize and participate.

Mr. Hamrick thanked everyone for attending the meeting and their comments.

Mrs. Jones thanked everyone for attending the meeting. She quoted "When in doubt, you apologize quicker than you can get permission."

Mrs. Hunt thanked everyone for attending the meeting. She thanked everyone for their opinions and comments. Have a wonderful evening.

Adjournment

Mrs. Lavender-Norris made a motion to adjourn the meeting at 9:30 pm; Mrs. Green seconded the motion. Motion passed 7-0.