

MINUTES
CITY OF COATESVILLE
Regular Meeting
1 City Hall Place, Coatesville, Pa 19320
Council Chambers, Coatesville City Hall
January 14, 2019

President Lavender-Norris called the meeting to order at 7:45 pm and welcomed everyone to the meeting. Council members present were President Linda Lavender-Norris, Vice President Carmen Green, Mr. Donald Folks, Mrs. Deborah Bookman, Mrs. C. Arvilla Hunt, and Ms. Khadijah Al-Amin. Staff members present included: City Manager, Michael Trio, Assistant City Manager, James Logan, Police Chief, John Laufer, Finance Department, Amanda Gattuso, Peter Barsz and Recording Secretary Ruthann Mowday.

President Lavender-Norris announced an Executive Session was held earlier this evening to discuss personnel and legal matters.

President Lavender-Norris announced Mr. Simpson would not be in attendance.

Approval of Minutes

Ms. Al Amin made a motion to approve December 10, 2018, December 18, 2018, and January 7, 2019 meeting minutes; Vice President Green seconded the motion. The motion passed 6-0.

Approval of Accounts Payables

Mrs. Hunt made a motion to approve the accounts payables; Vice President Green seconded the motion. The motion failed 3-3. Mrs. Folks, Ms. Al Amin, and Mrs. Bookman were the dissenting votes.

Council discussed the policy and procedures for purchase orders on the accounts payables and the lack of some departments following the policy.

Mr. Folks made a motion to approve the accounts payables; Mrs. Hunt seconded the motion. The motion passed 4-2. Ms. Al Amin and Mrs. Bookman were the dissenting votes.

Additions, Deletions or Modifications to the Agenda

Vice President Green made a motion to delete Action item 2) West End Lease, and add Action Item 5) RFP for financing equipment; Action Item 6) Termination of BIU Contract; Action item 7) RFP for Finance Firm and Action item 8) Discontinue the \$1,00 purchase order; Mrs. Hunt seconded the motion. The motion passed 6-0.

Presentations

1. Laurie Shannon Bailey – Mentoring Summit

Ms. Shannon-Bailey introduced the members of the Coatesville Area Juvenile Alliance. The Alliance is a system to support the youth who have found themselves in trouble and put in the juvenile system. The youth will receive a mentor(s) to work with them to keep them from going back in the juvenile system. Lieutenant Audette explained it is an opportunity to hopefully connect with the juvenile and show them their life outside of criminal activity.

Help them make positive choices. Mrs. Shannon-Bailey explained the mentoring will be lifetime for the youths to adults. The adult may then be able to mentor a youth offender. There is a need for mentors who are committed in helping keep the youth out of prison.

Citizens' Hearings – Regular Action Items Only (3 Minutes)

There were no citizens' comments on regular action items only.

Regular Action Items

1. Receive and consider reappointment to the Authorities, Boards, Commissions, and Committees. Joseph DiSciullo to the Redevelopment Authority for the term 2019-2023; Bill Shaw to the Fire, Non-Uniform and Police Pension for the term 2019-2020; Paul Trizonis to the Historical Commission for the term 2019-2021; Jeffrey Deacon to the Historical Commission for the term 2019-2021; John Ross to the Historical Commission for the term 2019-2021; Frederick Sharpe for the Parks and Recreation Commission for the term 2019-2022; Joseph Hamrick to the Zoning Hearing Board for the term 2018-2020

Vice President Green made a motion to reappoint Joseph DiSciullo to the Redevelopment Authority for the term 2019-2023; Bill Shaw to the Fire, Non-Uniform and Police Pension for the term 2019-2020; Paul Trizonis to the Historical Commission for the term 2019-2021; Jeffrey Deacon to the Historical Commission for the term 2019-2021; John Ross to the Historical Commission for the term 2019-2021; Frederick Sharpe for the Parks and Recreation Commission for the term 2019-2022; Joseph Hamrick to the Zoning Hearing Board for the term 2018-2020; Mrs. Hunt seconded the motion. The motion passed 6-0.

2. Receive and consider West End Lease

Item deleted from agenda.

3. Receive and consider Resolution No. 2019-04 authorizing the City's sale/trade of vehicles and other equipment identified herein by means of Municibid or trade-in pursuant to Costars purchases for new vehicles, or by public bid or auction consistent with the requirements of the Third Class City Code and City Charter

Mrs. Hunt tabled the action item a Resolution No. 2019-04 authorizing the City's sale/trade of vehicles and other equipment identified herein by means of Municibid or trade-in pursuant to Costars purchases for new vehicles, or by public bid or auction consistent with the requirements of the Third Class City Code and City Charter; Vice President Green seconded the motion. Motion tabled 6-0.

4. Receive and consider Malvern Bank Trust for the money previously in the Reserve Trust Fund

Mrs. Hunt made a motion to approve moving the money already in the Reserve Trust Fund to Malvern Bank Trust; Vice President Green seconded the motion. The motion passed 6-0.

5. Receive and consider an RFP for financing a compressor and 2019 Truck for the Public Works Department

Ms. Al Amin made a motion to approve an RFP for the financing a compressor and 2019 truck for the Public Works Department; Mrs. Hunt seconded the motion. The motion passed 6-0.

6. Receive and consider BIU Contract renewal

Mrs. Hunt made a motion to terminate BIU at the end of their contract and not renew their services; Mr. Folks seconded the motion. The motion passed 6-0.

7. Receive and consider RFP for Finance Firm

Vice President Green made a motion to approve an RFP for Finance Firms; Mrs. Hunt seconded the motion. The motion passed 6-0.

8. Receive and consider discontinuing the \$1,000 purchase order requisition

Mrs. Hunt made a motion to terminate the \$1,000 purchase order requisition and re-discuss the amount and get an overview with Finance; Vice President Green seconded the motion. The motion passed 6-0.

Discussion Item

1. Meeting Minutes

There was no discussion on meeting minutes.

Solicitors Report

Mr. Verwey announced that he:

- Considered and addressed pending litigation issues
- Addressed code enforcement issues
- Considered and advised on real estate and development matters
- Provided guidance on legal issues raised by the Council.

City Manager's Report

Mr. Trio announced:

- Olivet parking lot is operational.
- City Hall roof leaks identified after the snow event, standard areas have been patched. Awaiting proposal for repairs.
- Mark Lane has closed on the Lipkins warehouse and has filed for construction permits.
- Mark Lane – Record building activity pending the 2019 Economic Development Liquor License application
- 2018 Economic Development Liquor License application was awarded to Jim DePetris (DEPG) for Arooga's
- Code Enforcement – Advertisement for zoning Senior Code Officer advertised
- Catalyst permit under review by PennDOT and PA DEP
- Route 82 and Lincoln Highway Intersection Reconstruction Project meeting scheduled to review funding sources
- DCED and DEPG contract requires co-op agreement between DEPG and the City regarding the split from Gateway streetscape and the intersection work funding

Assistant City Manager Report

Mr. Logan announced:

- National Fitness Center Update: The City of Coatesville has submitted a letter of engagement and has begun identifying potential sponsors for the 2019 campaign.
- Eagle Waste Disposal Update: Eagle Disposal continues to make an effort on helping the city manage its waste removal problem. The guidelines have been posted on the City's website.
- Codes Department Update: successfully completed the preliminary review and exploration to identify a new code enforcement company. Beginning the process of creating an RFP and hope to secure a contractor by the end of February.

Citizens' Hearings – Non-Agenda Items Only (3 Minutes)

There were no citizens' comments on non-agenda items only at this time.

Vice President Green made a motion to close citizens' comments on non-agenda items only; Mr. Folks seconded the motion. The motion passed 6-0.

Special Events

1. Fathers Involved Shedding Hope submitted a special events application for a Fish Rodeo on May 3, 4, 5 and 6, 2019 at the Riverwalk and Brandywine Creek.
2. Latinos Soccer submitted a special event permit for the use of a portion of ASH Park for soccer every Sunday from March 1, 2019, to December 10, 2019.

Council acknowledged the Special Event applications were approved by all the Departments required. Mr. Logan explained the City will now need a Memorandum of Agreement for entities whose fees are waived.

Council Comments

Mr. Folks stated "Love grows on you, hate sticks to you," Have a good night.

Mrs. Hunt thanked everyone for attending the meeting. It is tough making tough decisions, but a good feeling when making decisions from the heart. When I pass a vote, my vote is based on my inner gut feeling. I will not be persuaded, I cannot be bought. I don't vote on the status quo. I do what I do as an individual. I was voted to represent a section of our city. I look forward to seeing our City continue to grow and that maybe we work together collectively as a council and respect each other even though we don't always agree with each other but continue to respect each other's opinions because together is how we are going to make the City grow. Thank you and if we do get this storm this weekend, be safe.

Ms. Al Amin thanked everyone for attending the meeting. Safe Travels.

Mrs. Bookman thanked everyone for attending the meeting. Have a good night.

Vice President Green thanked everyone for attending the meeting. I just want to say thank you to Ms. Laurie and Lieutenant Audette. I really appreciate your efforts with being a nonprofit or alliance that you are formulating an organization that is long overdue in our city. Some of our youth could have used this in our past. Wish you well, hope you have an abundance of mentors of people who want to come out. I hope some mentors have already been thru what you are trying to stop and come out because sometimes listening to the experience can help to scare some

of them straight. So I really do appreciate all you are doing. I just want to thank everyone for coming out. Bear with us as we make changes. You make a decision one time and feel that it's the right one and sometimes you have to revisit something. It's always about improving the status quo of our residents and improving how we do business in the City. Sometimes you will hear the little squirms or whatever but that's what it's all about, and sometimes you have to revisit. Thank you all and have a good night.

President Lavender-Norris thanked everyone for attending the meeting. I think it's been a great day. A very interesting meeting, lengthy however we have them when we want to get it done to the best of our ability. It's going to take time and I think we are representative of willing to take the time and get it done. Happy New Year to you all. It's going to be a wonderful year. The future is so much brighter as long as we are available and willing. I think we are going to be alright. God Bless, be safe and enjoy the rest of the evening.

Adjournment

Vice President Green made a motion to adjourn the meeting at 10:00 pm; Mrs. Hunt seconded the motion. The motion passed 6-0.