

MINUTES  
CITY COUNCIL MEETING  
Council Chambers, 1 City Hall Place, Coatesville, PA 19320  
January 9, 2017

**Call to Order**

President Hunt called the meeting to order at 8:00 pm and welcomed everyone to the meeting. Council members present were President C. Arvilla Hunt, Vice President Ingrid W. Jones, Msrs, Joseph Hamrick, Edward Simpson, Mrs. Carmen Green, Mrs. Linda Lavender-Norris and Mrs. Marie Lawson. Staff members present included City Manager Michael Trio, City Solicitor John Carnes, Police Chief John Laufer; Fire Chief/Codes Director Garry Alderman, Finance Department Richard Brennan and recording secretary Ruthann Mowday.

President Hunt announced an executive session held earlier this evening January 9, 2017 to discuss personnel and legal matters.

**Approval of Minutes:**

Mrs. Lawson made a motion to approve meeting minutes for December 12, 2016, December 27, 2016 and January 3, 2017 with edits: Mrs. Green seconded the motion. Motion passed 7-0

**Approval of Accounts Payable**

Mrs. Lawson made a motion to approve the accounts payables; Mrs. Green seconded the motion. Motion passed 7-0.

**Additions, Deletions or Modifications to the Agenda**

Mrs. Lawson made a motion to add action item 4) Memorandum of Understanding with AFSCME and Discussion items 6) Transportation and 7) department liaison; Mrs. Lavender-Norris seconded the motion. Motion passed 7-0.

Mr. Simpson made a motion to add action item 5) appoint council member and alternate for the WCCCOG; Mrs. Lawson seconded the motion. Motion passed 7-0.

**Presentations**

1. DEPG Status Update

Mr. DePetris presented City Council with an agenda and related material. He is very determined to get the project done. He announced plans to put retail space, market rate apartments, and two restaurants at the intersection of Lincoln Highway and First Ave.

Mr. DePetris expressed his thoughts on the project, stating, "DEPG is very enthused about developing this exciting mixed-use project in Coatesville. We have been active over the years in areas such as West Chester, Phoenixville, Coatesville and Manayunk, bringing many retailers and restaurants to those communities in the early stages of development. We are confident that we will be able to do the same again in Coatesville. With the new train station coming to the city, we are sure that the market-rate apartments will be a success. DEPG appreciates the vote of confidence by the Redevelopment Authority in allowing us to be part of the revitalization of Coatesville."

Mrs. Lavender-Norris thanked Mr. DePetris for his commitment to the City.

**Citizens' Hearings – Regular Action Items Only (3 Minutes)**

Fran Scamuffa

Ms. Scamuffa volunteered to assist in anyway with helping to solve the vacant property issues in any way. There are big problems with the vacant properties.

Indira Sammy

Ms. Sammy voiced her concerns on continuous problems with vacant properties in the City.

Mrs. Lavender-Norris made a motion to close citizens' hearings on regular action items only; Mrs. Green seconded the motion. Motion passed 7-0.

**Regular Action Items**

1. Receive and consider reappointment to the Authorities, Boards, Commissions and Committees. Joseph Kandler to the Redevelopment Authority for the term 2018-2021; Maitland Harvey to the Planning Commission for the term 2017-2020; Jay Byerly to the Historical Commission for the term 2017-2019; Darrell Williams to the Board of Housing Appeals for the term 2017-2019; Stephen Cane to the Uniform Construction Code for the term 2017-2021; Jose Rios to the Civil Service Commission for the term 2017-2020; and Martin Brice to the Police Pension Commission for the term 2017-2018.

Mrs. Lawson made a motion to reappoint Joseph Kandler to the Redevelopment Authority for the term 2018-2012; Jay Byerly to the Historical Commission for the term 2017-2019; and Martin Brice to the Police Pension Commission for the term 2017-2018; Mrs. Lavender-Norris seconded the motion. Motion passed 7-0.

2. Receive and consider Proclamation for "Pennsylvania 811 Safe Digging Month"  
No Motion made for approval.

3. Receive and consider bank depositories signatories

Mr. Simpson made a motion to approve President C. Arvilla Hunt and Vice President Ingrid W. Jones as bank signatories; Mr. Hamrick seconded the motion. Motion passed 7-0.

4. Receive and consider AFSCME Memorandum of Understanding

Mrs. Lawson made a motion to approve the AFSCME Memorandum of Agreement; Mrs. Green seconded the motion. Motion passed 7-0.

5. Receive and consider Council Member and alternate for WCCCOG

Mr. Hamrick made a motion to appoint Mrs. Lawson as the Council Member and Mrs. Green as alternate for the WCCCOG; Mrs. Lavender-Norris seconded them motion. Motion passed 7-0.

**Discussion Item**

1. Discuss Community Unity Day

Community Unity Day will be held on July 8, 2017. The RFP for the Fireworks will need to be sent out. Need to reach out to businesses and look for sponsors. Designated end dates for vendor applications to be submitted.

2. Eagle Disposal trash/recycling

Eagle Disposal has not been picking up all the recycling and trash on Tuesday and Friday. The cans throughout the City are not even being emptied completely. It is unfair that the Public Works has to go behind and pick up after them. The contact with Eagle is valid until June. Mr. Trio stated he would meet up with them.

3. Boarded up/abandoned properties

Council is working on curb appeal and taking the boarded up and abandoned properties seriously. They gave staff direction to move forward. There should be no properties with boards and windows. Ohio is currently using a board called secure view. No one should have to look at boarded homes.

4. Snow emergencies/snow removal

How long does a resident have to get the snow off the sidewalk? Can the information be posted on Channel 66 and the website? We need to be more proactive before enforcing.

5. Recycling education

The City spent a lot of money sending out flyers. We need Liaisons to help get recycling education out to the residents. Can we apply for an educational grant?

6. Transportation

People really rely on Krapft. They drop off in at Regency in the evening but do not pick up in the morning. The current scheduling is in accurate, it needs to be changed. A meeting with TMAAC needs to be scheduled.

7. Dept. Liaison

Council agreed to provide a list of departments that the member would like to be liaison at the next meeting.

### **Solicitors Report**

Mr. Carnes announced:

- He has been monitoring and assisting with the development of the project
- ACR Conditional Use Decision has been issued to the applicant and the applicants attorney
- Working with Family Dollar and the City Engineer to establish close out documents for the project.
- Reviewed various draft contracts and agreements and assisted with various miscellaneous matters involving litigation and enforcement and has assisted the City in its interpretation of codes, rules and regulations

### **City Manager's Report**

Mr. Trio announced:

- The City will utilize Keystone Collections for the Real Estate Tax
- City Hall renovations will be going to RFPO for project management services
- Codes Department (59 permits \$5,750) City received \$1,305 after paying consultant
- Working on finalizing lease for the Train Station
- Met with Pennoni regarding DEPG project
- Rt. 82 and Lincoln Highway funding acquired
- Public Works did fairly well the first snowfall. The City has moved forward to repair the equipment
- Interviewing part time applicants for Public Works

**Citizens' Hearings – *Non-Agenda Items Only* (3 Minutes)**

Fran Scamuffa

Ms. Scamuffa asked for the financial reports of the RDA to be put on the website. She asked if the Chief would supply a monthly report. He explained that is at the discretion of the Council. She explained there is a hole opening up near St. Joes Church.

Sandra McClure

Ms. McClure voiced her concerns about street parking. Is it possible to paint lines? Some people believe their renters lease guarantees them spots in front of the property. Chief explained painting lines is cost prohibitive and will lose spaces due to the legal size of the lots.

Paul Evans

Mr. Evans congratulated the new President and Vice president. Prices are beginning to rise on some of the properties in the City. There are problems with crime in the West End. A meeting was held with the landlords to discuss properties up for rental inspections. Council should look into a financial oversight committee.

Indira Sammy

Ms. Sammy announced there is a huge hole on Charles Street and Codes has been called, The landlords provide a big service to the community but she encourages renters to invest in purchasing properties.

Mr. Simpson made a motion to close citizen hearings on non-agenda items; Mrs. Green seconded the motion. Motion passed 7-0.

**Special Events**

There were no special events at this time.

**Council Comments**

Mr. Hamrick thanked everyone for attending the meeting. See you at the next meeting.

Mrs. Green thanked everyone for attending the meeting. She thanked Mr. DePetris for his devotion to the development in the City.

Mrs. Lawson thanked everyone for attending the meeting and wished them a good night.

Mrs. Lavender-Norris thanked everyone for attending the meeting, Hanging out and having the interest of the City. Have a Blessed Evening

Mr. Simpson thanked everyone for attending the meeting.

Mrs. Jones thanked everyone for attending the meeting and persevering. She stated her thought for the meeting. Day “New year, New Beginning, coming together is a beginning, working together progress and staying together will be a success.”

Mrs. Hunt thanked everyone for attending the meeting. It has been a good night. Council will be presenting a Proclamation for Martin Luther King Day Jr. Day at the Minister Alliance.

Mrs. Green asked for the vendor contract listing have an explanation of what they do.

### **Adjournment**

Mr. Simpson motion to adjourn the meeting at 9:50 pm; Mrs. Green seconded the motion. Motion passed 7-0.