

City of Coatesville Redevelopment Authority
Minutes from November 21, 2011

Board Members: Chairman Joseph Disciullo, Harry Colon, Eric Collins, and Joseph Kandler

Staff Members: Ruthann Mowday

RDA Chairman Joseph Disciullo called the meeting to order at 7:05 pm

EXECUTIVE SESSION: Chairman Disciullo announced that the RDA Board held an executive Session meeting earlier in the evening to discuss real estate and legal matters.

- A motion to approve the October 17, 2011 minutes was made by Mr. Collins with a second by Mr. Kandler.

Motion passed 3-0-1. Mr. Colon abstained due to his absence at the meeting.

ACCOUNTS PAYABLE

The RDA's accounts payables are being paid by Brite Realty, as part of their management services. A small number of payable came to City Hall for payment, and they were processed by the RDA staff. The list is noted below:

Daily Local News	Advertisement	80.56
Stacy Bjorhus	Reimbursement	539.54
Vincent Mancini	RDA Solicitor Billing	5,829.50

Brite Realty reported additional invoices paid in their monthly statement.

- A motion to approve the accounts payable was made by Mr. Disciullo with a second by Mr. Colon.

Motion passed 4-0.

ADDITIONS, DELETIONS and MODIFICATIONS:

Mr. Disciullo added item J. Amtrak Agreement to New Business.

CITIZEN COMMENTS REGARDING AGENDA ITEMS:

None

NEW BUSINESS:

(A) Consider Chester County CRP Grant Contract for Train Station Redevelopment

Mr. Disciullo explained the Chester County Department of Community Development has prepared an agreement that provide funding to the City of Coatesville Redevelopment Authority for the Blight Elimination and Train Station Relocation project in the City of Coatesville. The maximum contract amount is \$700,000.

- A motion to approve the Chester County CRP Grant Contract for the Train Station was made by Mr. Colon with a second by Mr. Collins.

Motion passed 4-0.

(B) Consider Fleetwood Street Property Taxes

Mr. Disciullo announced he would meet with President Hamrick and the City Solicitor to discuss splitting the Real Estate taxes for the properties located on Fleetwood Street 50/50 with the City of Coatesville.

- A motion to approve the chairman to meet with the City Solicitor and President of Council to split the taxes on Fleetwood Street 50/50 was made by Mr. Colon and a second by Mr. Collins.

Motion passed 4-0.

(C) Consider RDA Volunteer Resignation

Mr. Disciullo announced the RDA received a letter of resignation from Volunteer David Collins due to his position on City Council.

- A motion to accept the resignation from David Collin, RDA Volunteer, was made by Mr. Disciullo and a second by Mr. Colon.

Motion passed 4-0.

(D) Designate Right to Know Officer

Mr. Disciullo explained the administrative assistant is responsible for the Right to Knows submitted to the RDA.

- A motion to confirm designation Ms. Mowday, administrative assistant, as Right to Know officer effective October 27, 2011 was made by Mr. Disciullo and a second by Mr. Collins.

Motion passed 4-0.

(E) Consider RDA Treasurer Appointment

The Board agreed to table the discussion until the December meeting for all members to be present.

(F) Consider Resolution for Authorized Signers on RDA Accounts

The Board agreed to table the discussion until the December meeting for all members to be present.

(G) Discuss Celebrate Coatesville Steering Committee Appointment

The Board asked for staff to find out when, where, and how often the meetings are held.

The Board agreed to table the discussion until the December meeting for all members to be present.

(H) Discuss Vacant Property Review Committee Recommendation to City Council

The Board asked for staff to find out when, where, and how often the meetings are held.

The Board agreed to table the discussion until the December meeting for all members to be present.

(I) Discuss RDA Board Member Term

Mr. Colon asked for the bylaws to be reviewed regarding the appointment and reappointment of members to the Redevelopment Authority.

(J) Discuss Amtrak Agreement

Mr. Disciullo announced an agreement has been submitted regarding Tax Parcel 16-5-17 with Amtrak. Mr. Kodumal suggested approving the suggested agreement with the following conditions; Change the name of the buyer from the City to the Redevelopment Authority; revise the agreement to include the language regarding the protective fencing; revise the agreement to reflect the City Solicitors comments regarding the Riverwalk.

- A motion to approve the Chairman to sign the AMTRAK Agreement once all items are satisfied and the final version has been reviewed and approved by the RDA Solicitor was made by Mr. Disciullo and second by Mr. Collins.

Motion passed 4-0.

Citizen Comments:

None

The next Public RDA Meeting will be on Monday, December 19, 2011, at 7:00PM in City Hall Council Chambers.

Motion to adjourn was made by Mr. Collins with a second by Mr. Disciullo.

Motion Passed 4-0

Meeting adjourned at 7:30 PM

Respectfully submitted by Board Chairman Joseph Disciullo