

RESOLUTION No. 2009-20

**A DISPOSITION RESOLUTION OF THE COUNCIL OF THE CITY OF COATESVILLE,
CHESTER COUNTY, PENNSYLVANIA FOR DESTRUCTION OF SPECIFIC RECORDS**

WHEREAS, the City of Coatesville is a Home Rule Charter Third Class City in the Commonwealth of Pennsylvania; and

WHEREAS, by virtue of Resolution No. 2009-11, adopted on April 13th 2009, the City of Coatesville declared its intent to follow the schedule and procedures for the disposition of records as set forth in the Municipal Records manual approved on July 16th, 1993 ; and

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by Resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED by City Council of the City of Coatesville, Chester County, Pennsylvania, in accordance with the above cited Municipal Records manual, hereby directs the disposition of the following public records:

Finance Department

FN-2 Accounts Payable 1994-2001 (28 boxes)
FN-5 Budget Ledgers 1968-2000 (3 file cabinets)
FN-7 Audit Work Papers 1993-2001 (6 boxes)
FN-9 Bank Statements 1995-2000 (10 boxes)
FN-12 Daily Cash Records 1993-2004 (7 boxes)
FN-13 Daily Deposits 1995-2004 (5 boxes)
FN-16 Financial Statements – Year End Audit Reports 1983-2001 (5 boxes)
FN- 17 Investment Records 1983-1995 (10 boxes)

PL-1 Cancelled Payroll Checks: 1994-2000 (9 boxes)
PL-5 Payroll Cash Receipts: 1994 (6 boxes)
PL- Time Cards 1997-2005 (13 boxes)

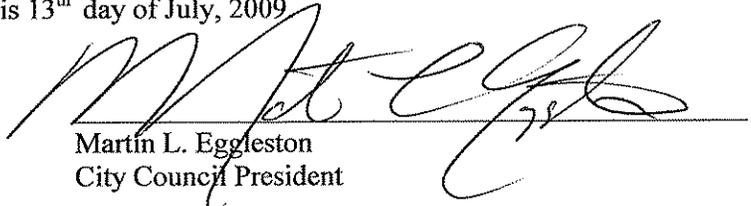
PO-18 Parking Tickets 1999-2007 (9 boxes)

TA-4 Delinquent Per Capita 1999-2000 (15 binders)
TA-2 Real Estate Tax 1993-2000 (15 binders)
TA-6 Per Capita Tax Records 1993-2001 (7 boxes)
TA-15 Tax Duplicates (Real & Non-Real Estate) 1988-2001 (11 Binders)

WM-14 Accounts Payable Solid Waste Receipts 1994-2001 (30 binders)

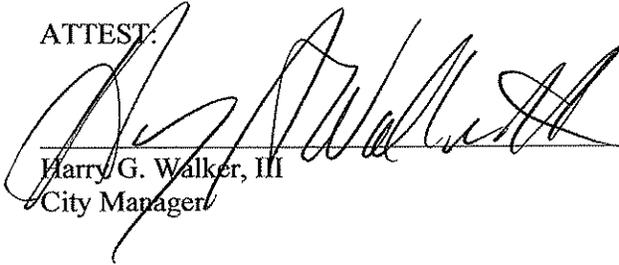
IN WITNESS THEREOF, the Council of the City of Coatesville hereby authorizes the execution and attestation of this resolution.

RESOLVED AND ENACTED, this 13th day of July, 2009



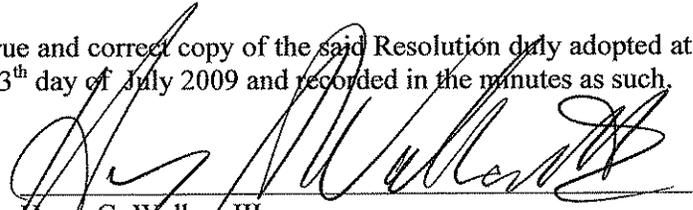
Martin L. Eggleston
City Council President

ATTEST:



Harry G. Walker, III
City Manager

I HEREBY CERTIFY that the foregoing is a true and correct copy of the said Resolution duly adopted at a regular meeting of City Council held on the 13th day of July 2009 and recorded in the minutes as such.



Harry G. Walker, III
City Manager