

MINUTES
CITY COUNCIL MEETING
October 12, 2015

Call to Order

President Lavender-Norris called the meeting to order at 7:45 pm p.m. and welcomed everyone to the meeting. Council members present were President Linda Lavender-Norris, Vice President Marie Lawson, Msr, Joseph Hamrick, Mr. Simpson, Mrs. Carmen Green, Mrs. C. Arvilla Hunt and Mrs. Ingrid W. Jones. Staff members present included City Manager Michael Trio, Finance Director John Marcarelli, City Solicitor John Carnes, and Police Chief John Laufer and recording secretary Ruthann Mowday.

President Lavender-Norris announced an Executive Session was held on October 12, 2015 to discuss personnel and legal matters.

Approval of Minutes:

Mr. Hamrick made a motion to approve the September 28, 2015 meeting minutes; Mr. Simpson seconded the motion. Motion passed 5-0-2. Vice President Lawson and Mrs. Green abstained from the vote due to their absence at the last meeting.

Approval of Accounts Payable

Vice President Lawson made a motion to approve the accounts payables; Mr. Hamrick seconded the motion. Motion passed 7-0.

Additions, Deletions or Modifications to the Agenda

There were no additions, deletions or modifications at this time.

Presentation

There were no presentations at this time.

Citizens' Hearings – *Regular Action Items Only (3 Minutes)*

There were no citizens' comments on regular action items only.

Mr. Simpson made a motion to close citizens' hearings on regular action items only; Vice President Lawson seconded the motion. Motion passed 7-0.

Discussion Item

1. The BREATHE Center

The discussion was moved to the next executive session regarding real estate.

2. Discuss Army Recruitment Opportunities

Mr. Trio announced he met with Sgt. Capalti and Sgt. Parker of the US Army Recruiting office in West Chester today. They visited the city to offer volunteer manpower assistance for city activates and participation in the various Coatesville events. These men could be another positive role model to the youth in the city and help staff out with various tasks. He invited them to discuss participation in the various city celebrations like the Heritage day and Christmas parade either through rolling equipment and/or army bans...they also mentioned we could have the Golden Knights parachute team drop in the city during an event. (They need about 5 months lead time thought).

They also mentioned that they are very interested in opening a recruitment center in the city. I think this would be an opportunity to occupy a vacant store front and provide some sweat equity investment in the city. He recommended discussing this with the RDA as a mechanism to occupy and secure/improve some of the properties they/we are currently holding.

Regular Action Items

1. Receive and consider Second reading and Adoption an Ordinance amending the City Code and Chapter 108 thereof governing “Fees” to add a new section 108.1 L (5) entitled “Collection of Trash Fees”, approving collection procedures and adopting interest and a schedule of attorney fees and charges to be added to the amount collected as part of unpaid trash fees for delinquent accounts

Mr. Simpson made a motion to approve second reading and adoption an Ordinance amending the City Code and Chapter 108 thereof governing “Fees” to add a new section 108.1 L (5) entitled “Collection of Trash Fees”, approving collection procedures and adopting interest and a schedule of attorney fees and charges to be added to the amount collected as part of unpaid trash fees for delinquent accounts; Mrs. Green seconded the motion. Motion passed 7-0.

2. Receive and consider a Resolution authorizing the allocation of \$364,637.63 grant from the Commonwealth of Pennsylvania for the General Municipal Pension System State Aid Program

Mr. Hamrick made a motion to approve a Resolution authorizing the allocation of \$364,637.63 grant from the Commonwealth of Pennsylvania for the General Municipal Pension System State Aid Program; Vice President Lawson seconded the motion. Motion passed 7-0.

3. Receive and consider first reading an Ordinance authorizing the City of Coatesville to enter into a “Bank Qualified” lease agreement with First Niagara Leasing, Inc. for purposes of acquiring one 2015 JCB skid steer loader for the use of the City pursuant to a COSTAR contract exempt from public bidding and with no pledge of full faith and credit and taxing power of the City as security for repayment, a non-appropriate clause which terminates the lease if payments are not appropriated by the City and containing payment terms which are less in duration than the useful life of the equipment being leased, said agreement to require interest payments at rates as set forth in the attachment (2.96%) for a 5 year term for a maximum lease amount of \$59,619.05

Mr. Simpson made a motion to approve first reading an Ordinance authorizing the City of Coatesville to enter into a “Bank Qualified” lease agreement with First Niagara Leasing, Inc. for purposes of acquiring one 2015 JCB skid steer loader for the use of the City pursuant to a COSTAR contract exempt from public bidding and with no pledge of full faith and credit and taxing power of the City as security for repayment, a non-appropriate clause which terminates the lease if payments are not appropriated by the City and containing payment terms which are less in duration than the useful life of the equipment being leased, said agreement to require interest payments at rates as set forth in the attachment (2.96%) for a 5 year term for a maximum lease amount of \$59,619.05; Vice President Lawson seconded the motion. Motion passed 7-0.

4. Receive and consider advertisement for special meetings and work sessions for the budget

Mr. Hamrick made a motion to advertise for special meetings and work sessions for the budget; Mrs. Green seconded the motion. Motion passed 7-0.

Solicitors Report

Mr. Carnes explained the events acquiring with the Family Dollar Store –The City Engineer is

reviewing the plans and the finance department is awaiting the replenishment of escrow and the 1099 from the developer. The bond, storm water management agreement, developer's agreement and financial security agreement all need minor changes to coordinate with the plans that have been supplied (with new revision dates) and to be coordinated in terms of dating and signatures. This should soon be in final form for consideration and release of the plans and execution of the development agreements.

The City Solicitor advertised for second reading and consideration for adoption an Ordinance to amend the Fee Structure of the City to authorize the use of Portnoff Associates to collect delinquent trash fees.

Energy Park – Coatesville Solar Initiative, LLC. The City Solicitor is moving forward with the preparation of an escrow account to fund work to be done by the city under the Memorandum of Understanding executed by the City and Coatesville Solar Initiative, LLC at the September 28, 2015 meeting.

Skid Loader - The City Solicitor has prepared an Ordinance authorizing financing through First Niagara for a 2015 JCB 190 Skid Loader pursuant to a 5 year lease/purchase financing at 2.06% with annual payments of \$11,923.81 and a total payment amount of \$56,619.05. This financing is a tax-exempt municipal lease/purchase agreement. All costs, including maintenance, and insurance are borne by the Lessee. The skid loader is being purchased pursuant to a COSTAR contract and is exempt from public bidding.

The City Solicitor worked on various matters involving litigation and assisted the City in its interpretation of codes, rules and regulations.

City Manager's Report

Mr. Trio reviewed the Cedarville Engineering report.

The Codes Department is currently working with Pennsylvania American Water regarding permits. He announced he is currently looking at outsourcing Codes providers.

Mr. Trio met with Greg Prowant, Caln Township Manager, regarding discussion being held by townships with CASD regarding policing at the school district properties. A Right to Know may be requested from the townships within the Coatesville Area School District to the school district for information on Policing within the district.

Citizens' Hearings – *Non-Agenda Items Only* (3 Minutes)

Michael Robinson

Mr. Robinson inquired about the correct procedure for filing a formal complaint. He explained he sent a packet to the Police Chief and hand delivered a packet to City Hall for the previous City Manager regarding a Police Incident. .

David DeSimone

Mr. DeSimone inquired about an Ordinance making Business clean up their areas the vicinity around their businesses. He suggested sub dividing the wards for the beautification. He offered to donate paint and materials for City Council Chambers, Reception Area and the Multi-Purpose Room and have a historian come in and out the pictures in the correct order.

Mr. Simpson made a motion to close citizens' hearings on non-agenda items only; Mrs. Hunt seconded the motion. Motion passed 7-0.

Special Events

There were no special events at this time.

Council Comments

Vice President Lawson thanked everyone for attending the meeting. She announced the clean-up at Ash Park, Gateway Park and Harmony Street on Saturday, October 10, 2015. The overall goal is to clean bridge to bridge. She announced Oak Street will be paved the week of October 14, 2015.

Mr. Hamrick apologized and announced he will not be in attendance for Heritage Day and the pre-budget meeting. He will be out of town. He thanked everyone for attending the meeting.

Mrs. Hunt thanked everyone for attending the meeting. She thanked Mr. DeSimone for his generous offer and looks forward to working with him. She announced people were not notified about the work being done on Oak Street. She announced she will not be here for Heritage Day.

Mrs. Green thanked everyone for attending the meeting. She announced October is Domestic Violence Awareness month, there are purple ribbons along Lincoln Highway. She is excited for heritage week.

Mr. Simpson thanked Mr. DeSimone for his generous offer. He asked staff to reach out to Senator Dinniman and requested more live meetings regarding the Train Station and not conference calls. We do not want to be pushed out of the process.

Mrs. Jones thanked everyone for caring and sharing this evening. Your presence is most encouraging. The Jones and Ruth families would like to thank the Bicentennial Committee and Coatesville Savings Bank for displaying Grandmom Ida Jones artwork. A stone marker is dedicated in her honor near Coatesville, Pennsylvania, in Chester County on Route 82 in Richard Ruth yard in Ercildoun, PA. Ida Jones was a self-taught artist and had been celebrated in Chester County and beyond. She and Horace Pippin are known as the most notable artists in Chester County. There is also a state marker for her baby brother, William Chester Ruth, in Gap, Pa in front of the Napa Store. He was an inventor of numerous parts of machinery, such as the hay baler elevator, mechanical cinder spreader. Mrs. Jones announced Senator Dinniman will be holding a reception to unveil the Coatesville Centennial Edition Bookmarks honoring Thomas Jefferson "TJ" and Anita Anderson; Lee Carter; Bill and JoAnne Chertok; Reginald and Alice Henry; and Benny Pilotti on October 16, 2015 from 4 pm to 6pm at Olivet United Methodist Church. She quoted "The layman's Constitutional view is that what he likes is Constitutional and that which he doesn't like is un-Constitutional. That about measures up the Constitutional acumen of the average person." US Congressman Hugo Black.

President Lavender-Norris thanked everyone for attending the meeting. She truly appreciates you. Thank you, be safe and God Bless.

Adjournment

Mrs. Hunt made a motion to adjourn the meeting at 8:30 pm; Vice President Lawson seconded the motion. Motion passed 7-0.