

MINUTES
CITY COUNCIL MEETING
Regular Meeting
August 11, 2014

Call to Order

President Hamrick called the meeting to order at 7:40 p.m. and welcomed everyone to the meeting. Council members present were President Joseph Hamrick, Vice President David Collins, Mssr, Edward Simpson and Ms. Marie Hess, Mrs. C. Arvilla Hunt, Mrs. Ingrid W. Jones, and Mrs. Linda Lavender-Norris. Staff members present included City Solicitor John Carnes, Finance Director John Marcarelli, Director of Planning and Codes Enforcement Damalier Molina, Public Works Director Donald Wilkinson, Police Chief John Laufer, and recording secretary Ruthann Mowday.

President Hamrick announced an Executive Session was held earlier this evening, August 11, 2014, to discuss personnel and legal matters

Approval of Minutes:

Ms. Hess made a motion to approve the July 14, 2014 meeting minutes; Mrs. Lavender-Norris seconded the motion. Motion passed 7-0.

Approval of Accounts Payable

Vice President Collins made a motion to approve the accounts payables; Ms. Hess seconded the motion. Motion passed 7-0.

Additions, Deletions or Modifications to the Agenda

There were no additions/deletions or modifications at this time.

Presentations

1. Thomas P. Hogan – District Attorney

Mr. Hogan announced he came here a couple of years ago with two requests: 1) A strong Police Chief and 2) more Police to make Coatesville safe. He stated at the end of the day the City came thru. “You gave us Jack Laufer” a chief who is strong, a man of great personal integrity, a man of outstanding experiences, and a man of very good judgment,” he stated. Mr. Hogan announced he is here on behalf of Chester County Law enforcement to thank City Council for the good job of bringing the Police Department back. Council has put “good, aggressive” officers out there.

Chief Laufer thanked Mr. Hogan for their part in reducing crime. The cooperation between the Police Department and the DA’s Office is a partnership.

Citizens’ Hearings – *Regular Action Items Only* (3 Minutes)

Dave DeSimone

Mr. DeSimone voiced his concerns regarding the Ordinance amending Chapter 108 fees. He questioned the validity of the advertisement of the Ordinance. He asked Council not to vote for the Ordinance. Some of the information is not what was discussed.

Paul Evans

Mr. Evans voiced his concerns regarding the Ordinance amending Chapter 108 fees. He asked Council to reconsider voting for the Ordinance at tonight’s meeting.

Joe Leofsky

Mr. Leofsky voiced his concerns on the wording of the proposed Ordinance amending Chapter 108 fees regarding the formal complaints.

Mrs. Jones made a motion to close citizens' hearings on regular action items only; Mrs. Lavender-Norris seconded the motion. Motion passed 7-0.

Citizens' Hearings – *Non-Agenda Items Only* (3 Minutes)

Kenneth Bond

Mr. Bond voiced his concerns on a fee for Fire services. Mr. Hudson asked Mr. Bond to meet with him to discuss the matter.

Joe Leofsky

Mr. Leofsky voiced his concerns regarding his appeal and the Codes Department. He asked for direction on the appeals.

Paul Evans

Mr. Evans explained the legality issues in the appeal case between Mr. Leofsky and the City of Coatesville. The City has a bogus appeals process. He thanked Chief Laufer for his support in the City.

David DeSimone

Mr. DeSimone stated he is in support of Chief Laufer 100%. Mr. DeSimone voiced his concerns about the discrepancies in the Ordinance in front of Council this evening. He asked Council to revise the current Ordinance and approve the 25/50 fee and discuss the penalty on formal complaints later.

ViFrano Arteaga

Mr. Arteaga inquired about his father selling food on Sundays during the soccer league at Ash Park. Mr. Molina explained he has been approved by the Code Department for the vendor portion but needed permission to use the private property. Council explained a process needs to be established for this type of situation.

Tyson Hines

Mr. Hines voiced his concerns on grilling in front of his store in the Downtown District. He was allowed to grill outside on Community Day but was told no on any other day. Mr. Molina and Council explained the restrictions along East Lincoln Highway.

Marjorie Watkins-Norton

Ms. Watkins-Norton announced she is a landlord that has never been cited. She voiced her concerns on various issues and areas that need to be cited within the City.

Mrs. Lavender-Norris made a motion to close citizens' hearings on non-agenda items only; Vice President Collins seconded the motion. Motion passed 7-0

Regular Action Items

1. Receive and consider appointment of Jay Byerly to the Parks and Recreation Commission for the term 2014-2017

Mr. Byerly explained why he would be an asset to the Commission.

Mr. Simpson made a motion to appoint Jay Byerly to the Parks and Recreation Commission for the term 2014-2017; Mrs. Lavender-Norris seconded the motion. Motion passed 7-0.

2. Receive and consider the request of a 90 day extension beyond August 27, 2014 for the Norcini Office Project

Vice President Collins made a motion to approve a 90 day extension beyond August 27, 2014 for the Norcini Office Project; Mr. Simpson seconded the motion. Motion passed 7-0.

3. Receive and consider Second Reading and Adoption an Ordinance amending Chapter 108 fees of the Code of the City of Coatesville, Chester County, Pennsylvania by establishing or modifying certain rental and related fees.

Council President Hamrick explained there is a cost to the City, to ensure all the formal complaints are inspected. Mr. Simpson and Ms. Hunt discussed a grace period to fulfill and fix the complaints. If the complaint is not fixed within the timeframe, then the fee to inspect should be charged. Mr. Molina explained there will be no fee for an unfounded complaint.

Vice President Collins made a motion to approve the second reading and adoption an Ordinance amending Chapter 108 fees of the Code of the City of Coatesville, Chester County, Pennsylvania by establishing or modifying certain rental and related fees; Mrs. Lavender-Norris seconded the motion. Motion passed 5-2. Mrs. Jones and Mr. Simpson were the dissenting votes.

4. Receive and consider a Resolution 2014-15 for City Council Meeting date October 6, 2014 originally posted in Resolution No. 2014-01 corrected to October 13, 2014.

Vice President made a motion to approve Resolution No. 2014-15 for City Council meeting dates September 10, 24, October 6, and October 20, 2014 as originally posted in Resolution No. 2014-01 corrected to September 8, 22, October 13, and October 27, 2014; Mrs. Lavender-Norris seconded the motion. Motion passed 7-0. Mr. Carnes explained the amended dates.

5. Receive and consider Resolution 2015-16 declaring its intent to follow the schedules and procedures for disposition of records as set forth in the municipal records manual approved on December 16, 2008

Mrs. Lavender-Norris made a motion to approve Resolution No. 2015-16 declaring its intent to follow the schedule and procedures for disposition of records as set forth in the municipal records manual approved on December 16, 2008; Vice President Collins seconded the motion. Motion passed 7-0.

6. Receive and consider appointment of two (2) part time officers to full-time status.

Mrs. Hunt motioned that Ryan Corcorran be offered employment as a full-time Patrol Officer in the City Police Department; Ms. Hess seconded the motion. Motion passed 7-0. The motion carries and Ryan Corcorran is now a Patrol Officer on a full-time basis.

Mr. Simpson made a motion that Jared Davis be offered employment as a full-time Patrol Officer in the City Police Department; Vice President Collins seconded the motion. Motion passed 7-0. The motion carries and Jared Davis is now a Patrol Officer on a full-time basis.

Solicitors Report

Mr. Carnes explained he will be preparing an Emergency Ordinance to withdraw/borrow funds from the City trust in the amount of \$2,050,000.00. He announced the City has received the final submission – Major Subdivision/Land Development Application for a Family Dollar Store at 400 Lincoln Highway.

He explained her has worked on various matters involving litigation and assisted the City in its interpretation of codes, rules and regulations.

City Manager's Report

Mr. Hudson announced the City received the Cedarville Engineering report for the Family Dollar Store to be located at 400 Lincoln Highway. He announced the Coatesville Rotary Club "Downtown" Activities that have been held to help raise funds to assist the City of Coatesville to reopen Palmer Park Pool. He showed a flyer rom the Chester County Economic Development Council for a Transit Office Campus. He explained Cedarville Engineering conducted inspections of a New City Hall roof and a new Public Works Salt Storage Facility.

Discussion Item

1. Riverwalk Gazebos

President Hamrick asked for the committee to meet with the City Engineer to discuss the placement and plans for the gazebos. Council told Mr. Pawlowski to move forward with the approvals for the gazebos.

2. Trash Recycling process and procedures

Ms. Hess explained there are issues of the trash cans delivered to homes and not delivered to the homes. There are still some issues that need to be resolved. She announced a recycling event being held on August 16, 2014. Forms will be available for anyone who has not received a trash can.

3. Use and Occupancy Permits

Mr. Simpson inquired about the Use and Occupancy permits. Some people have paid for one but never paid for six before that. Mr. Molina explained the difference between the Use and Occupancy permit and the Use and Registration.

4. Qualifications for Fire Chief

Mr. Simpson asked Mr. Carnes the qualifications required for the position of Fire Chief for the City of Coatesville. Mr. Carnes read the City Code. Mr. Simpson explained the person in the position right now does not fit the qualifications. Mr. Hudson stated he is not a Fire Chief but an Administrator. When the City appoints a Fire Chief, it will create an "easy handoff" with the administrative work.

5. Chain of Command for City Fire Services as per City Code

Mr. Simpson asked Mr. Carnes the Chain of Command for the Coatesville Fire Department for the City of Coatesville. Mr. Carnes read the City Code.

6. Battalion Chiefs

President Hamrick read the roles and responsibilities of the Battalion Chiefs. Mr. Simpson asked when Council approved the position and how longs has it been in effect. Battalion Chief Patton announced it has been in effect for several years. Council asked for back up information to discuss the position at the next meeting.

7. Goals and Objectives

Ms. Hess explained City Council approved CAPP's Main Street Manager program which Mr. Hudson has no direct relationship with the program. Mrs. Hunt explained the goals and objectives, need to formulate, need backing. Vice President Collins explained these are not the

goals and objectives as he submitted. President Hamrick explained these goals and objectives were discussed at a meeting. Some Council members asked for the item to be placed on the agenda for action items.

Special Events

There were no special events at this time.

Council Comments

Mrs. Lavender-Norris stated "Chief you are the best!" She explained the residents near Abdala Park have complained about the safety of a tree that is falling down. She explained there is a hole next to the steps. She has resident complaining about the Public Works Department. These items needs to be addressed immediately. Kirby said he would meet with Mrs. Lavender-Norris to discuss the issues.

Ms. Hess thanked everyone for attending the meeting. She thanked the Chief, it's pretty awesome for the District Attorney to come and tell us how good the City is doing. She announced the recycle event on August 16, 2014 and the 22nd backpack giveaway. Children must be present to get their book bag.

Vice President Collins thanked everyone for attending the meeting. He announced the Coatesville Career expo to be held on Saturday 27, 2014 from 10 am to 2 pm. There will be 50 companies participating in the expo. He thanked everyone for attending the meeting.

Mrs. Hunt thanked everyone for attending the meeting and wished them a good night.

Mr. Simpson thanked everyone for attending the meeting. He thanked the Chief for the good job he is doing, it is not often the District Attorney comes to the City. It speaks volumes for a job well done.

Mrs. Jones thanked everyone for attending the meeting. She hopes everyone is having a nice summer. She is glad to know funds are being acquired for Palmer Park Pool. She quoted "God has given Commandments unto Men. From these Commandments Men have framed Laws by which to be governed. It is honorable and praiseworthy to faithfully serve the people by helping to administer these Laws. If the Laws are not enforced, the People are not well governed."

Mr. Hamrick stated it is nice to see Police Officers on the streets playing Basketball with the children. We do not want the children to be afraid of our Police Officers. Mr. Hamrick said he is proud to be a citizen. He thanked everyone for attending the meeting and wished them a good night.

Adjournment

Mrs. Lavender-Norris made a motion to adjourn the meeting at 10:20 pm; Mr. Simpson seconded the motion. Motion passed 7-0.

Submitted by:
Kirby Hudson
City Manager