

MINUTES
CITY COUNCIL MEETING
Regular Meeting
March 10, 2014

Call to Order

President Hamrick called the meeting to order at 7:40 p.m. and welcomed everyone to the meeting. Council members present were President Hamrick, Vice President David Collins, Mssr, Edward Simpson and Ms., Marie Hess, Mrs. C. Arvilla Hunt, Mrs. Ingrid W. Jones and Mrs. Linda Lavender-Norris. Staff members present included City Manager Kirby Hudson, City Solicitor John Carnes, Public Works Director Donald Wilkinson, Director of Planning and Codes Enforcement Damalier Molina, Police Chief John Laufer, Finance Director John Marcarelli, Acting Fire Chief James Lentz, and recording secretary Ruthann Mowday.

President Hamrick announced an Executive Session was held earlier this evening, March 10, 2014 to discuss personnel and legal matters

Approval of Minutes:

Mr. Simpson made a motion to approve the February 24, 2014 meeting minutes with corrections; Mrs. Lavender-Norris seconded the motion. Motion passed 7-0.

Approval of Accounts Payable

Mr. Simpson made a motion to amend the accounts payable voiding batch 8 and adding a maintenance invoice for Fire Engine; Ms. Hess seconded the motion. Motion passed 7-0.

Additions, Deletions or Modifications to the Agenda

Mr. Simpson made a motion to add action item 4) CRP grant for Route 82 and Lincoln Highway; Mrs. Hunt seconded the motion. Motion passed 7-0.

Presentations

1. Tom Comitta, . . . Coatesville's Comprehensive Plan Development

Mr. Comitta, Planning Commission Consultant presented a draft of the City's Comprehensive Plan. The comprehensive plan consists of the vision; future land use and revitalization focus area; land use and zoning considerations; transportation and circulation considerations; and implementation strategies. The overarching consideration considerations for Comprehensive Plan implementation are intended to: provide a new expression of intent; provide a new barometer for positive change; and promote a new attitude of collaboration.

Mr. Comitta explained some other components include: A people place for all ages; accelerated approvals for attractive redevelopment; Celebrate Coatesville's assets of History, Culture, Neighborhood and Community; Continuity if leadership on City Council; Economic Development 101; Old City and New City Coatesville; Pink is our New Green; Revitalization District as Core Redevelopment Focus; Safety through People Presence; Trade up Strategy; Train Station as Catalyst for Positive Change; Unified and Integrated Strategy for Progress; and User Friendly Approaches to Civic Engagement.

Mr. Comitta announced he will be back on April 14th, 2014 for questions on the draft and June 9, 2014 for adoption.

Citizens' Hearings – Regular Action Items Only (3 Minutes)

There were no comments on citizens' hearings on action items only at this time.

Mrs. Hunt made a motion to closed citizens' hearings on regular action items only; Mrs. Lavender-Norris seconded the motion. Motion passed 7-0.

Citizens' Hearings – Non-Agenda Items Only (3 Minutes)

Ruth Montes

Ms. Montes voiced her concerns about the trash in the parks and playgrounds. She asked about clean-ups. She and her family would like to help in the community. Ms. Hess suggested she contact the schools or speak to Sergeant Ollis. Ms. Montes voiced her concerns on the parking in front of the post office.

Daniel Montes

Mr. Montes voiced his concerns on the broken equipment at the parks. Mr. Montes questioned the parking in the area of the Post Office. It is not fair to the residents who live there. Council asked the Police Department to look into the matter.

Nohemi Montes

Mr. Montes announced he wants to volunteer in the community. Vice President Collins asked Mr. Montes to contact Mr. Hudson or Sergeant Ollis regarding the neighborhood watch.

John Pawlowski

Mr. Pawlowski announced he has received commitment for two gazebos. He is working on the third gazebo. He explained that pads or stones will need to be placed before a gazebo can be put down. He has talked to a representative from the Rotary Club who handles fund raising and grant writing who has offered to help get funding. He stated things are looking good.

Mrs. Lavender-Norris made a motion to close citizens' hearings on non-agenda items only; Mr. Simpson seconded the motion. Motion passed 7-0.

Regular Action Items

1. Receive and consider waiver of impact fees in lieu of PAWC taking responsibility for paving specified streets from curb to curb.

Ms. April Barkasi explained that the waiver of impact fees is based on the understanding that the utility company will, as part of the road construction, provide a curb to curb overlay after proper trench restoration for each main and lateral replacement. Pennsylvania American must provide a schedule of planned improvements for 2014 to the City prior to permit applications approval. PA American acknowledges all work within the City requires a permit. All permit applications must be submitted with adequate engineering details to anticipate potential conflicts. Permit applications must have a traffic control plan associated with the work to be completed for review and approval by the City engineer. Permit applications must be accompanied by the required administrative fee. The applicant agrees to pay any and all review fees and inspection fees from the City Engineer associated with permit review, Inspection of work and maintenance period.

Vice President Collins made a motion to approve waiving the impact fees in lieu of PAWC taking responsibility for paving specified streets from curb to curb including exhibit "A Letter dated February 18, 2014" and "B Letter dated February 27, 2014"; Mr. Simpson seconded the motion. Motion passed 7-0.

2. Receive and consider an Ordinance authorizing the sale and transfer of City Property at 117 East Lincoln Highway; Tax Parcel No. 16-5-171E to the Redevelopment Authority of the City of Coatesville for one dollar.

Mr. Simpson made a motion to approve an Ordinance authorizing the sale and transfer of City property at 117 East Lincoln Highway; Tax Parcel No. 16-5-171E to the Redevelopment Authority of the City of Coatesville for one dollar; Ms. Hess seconded the motion. Motion passed 7-0.

3. Receive and consider to exonerate County real estate property liens on certain City of Coatesville parcels

Mr. Simpson made a motion to exonerate County real estate property liens on certain City of Coatesville parcels; Mrs. Lavender-Norris seconded the motion. Motion passed 7-0.

4. Receive and consider CRP grant for Route 82 and Lincoln Highway

The Community Revitalization Program Grant would be utilized to straighten out First Avenue and Route 82. The grant requires a 15% match from the City. Municipally owned and operated streetscapes, sewer, water, and storm water infrastructure activities are eligible for funding. Maximum funding amounts are not to exceed \$1,000,000 unless the proposed activity is designed to meet the community development needs having particular urgency. Applications are due Friday, March 28, 2014. Mr. Hudson provided Cedarville Engineering with the information to move forward with the application.

Mrs. Lavender-Norris made a motion to approve work on the 2014 Community Revitalization Program Grant application for route 82 and Lincoln Highway; Vice President Collins seconded the motion. Motion passed 7-0.

Solicitors Report

Mr. Carnes wanted to clarify that action was taken on item #1 with the amendment to include the letters. He announced that he attended the Solid Waste pre bid meeting and having the trash collector furnish the receptacle could be an issue.

City Manager's Report

Mr. Hudson announced the Coatesville Youth Initiative will be holding a Summer Service and Leadership Development Program. The Brandywine Health Foundation is holding its 12th annual private Garden Party. There is a letter from Mr. Lewis regarding the City Revitalization and Improvement Zones (CRIZ) and the City of Coatesville in the packet for informational purposes.

Discussion Item

1. Authorization of the RDA to issue RFP for the Flats

President Hamrick explained the City has authorized \$50,000 toward revitalization projects. A portion of the monies was targeted for the RFP for the Flats. The RFP will assist with efforts to move towards a re-use of the "Flats" property consistent with the goals and objectives of the development proposals.

Mr. Simpson made a motion to authorize the RDA to issue an RFP for the Flats; Mrs. Lavender-Norris seconded the motion. Motion passed 7-0.

2. Council Member membership and participation on various Committees, Commissions and Boards

Vice President Collins announced a new page has been added to the application for the Boards and Commissions. The page asks for an explanation as to why you would like to be considered for the particular authority, board, commission or committee.

Vice President Collins stated the charter allows what Authority, Board, Committee, Commission and Committee that Council can be members. Mr. Carnes stated that he would provide a list the list to Council. Ms. Hess explained that she would like to be back on the Parks and recreation Commission. Mrs. Lavender-Norris announced that she would like to stay on the Planning Commission and she has not officially resigned from the commission. Mr. Carnes explained he will look into Council's eligibility to the commissions. A change to charter cannot happen without a referendum.

3. Committees, Commissions, Boards and Authorities communications and reporting requirements

Vice President Collins explained that Council has not received any reports from the Commissions. All are required to provide Council with an annual report.

Special Events

There were no special events at this time.

Council Comments

Mrs. Lavender-Norris thanked everyone for attending the meeting. Shen thanked everyone for inputting their interest in the City. She thanked staff for their commitment.

Ms. Hess announced she received a compliment on social media on Coatesville being the cleanest city/town. She is appreciative for the discussion on the Boards and Commissions. She would like to continue to do work on the Parks and Recreation. It is good to see the youth interested in the City.

Mrs. Hunt thanked everyone for attending the meeting and wished everyone a good night.

Mr. Simpson thanked everyone for attending the meeting. Spring is right around the corner.

Mrs. Jones thanked everyone for attending the meeting. She stated Valentines day is long past and there are hearts in the pots. The person who put them there did not have permits. She quoted in Latin "Philologus nemo supremus lex" which is "Literally nobody is above the law"

Vice President thanked everyone for attending the meeting. He announced Council is hosting the Career Entrepreneurial Seminar on May 5, 2014 and a Coatesville Business Expo on September 27, 2014 at Lincoln University. This is to help business initiatives, explore jobs and training resources.

President Hamrick invited Council and administration to a meet and greet of the WCCCOG on May 31, 2014. He will email the flyer to everyone. He thanked everyone for attending the meeting and wished them a good night.

Adjournment

Vice President Collins made a motion to adjourn the meeting at 9:35 pm; Ms. Hess seconded the motion. Motion passed 7-0.

Submitted by:
Kirby Hudson
City Manager