

MINUTES  
CITY COUNCIL MEETING  
November 12, 2013

**Call to Order**

President Collins called the meeting to order at 7:50 pm p.m. and welcomed everyone to the meeting. Council members present were President David Collins, Mssrs, Edward Simpson and Mrs. C. Arvilla Hunt and Mrs. Ingrid W. Jones. Staff members present included City Manager Kirby Hudson, City Solicitor John Carnes, Public Works Director Donald Wilkinson, Director of Planning and Codes Enforcement Damalier Molina, Police Chief John Laufer, Finance Director John Marcarelli, Acting Fire Chief James Lentz, and recording secretary Ruthann Mowday.

President Collins announced Vice President Hamrick, Mssrs, Jarrell Brazzle and Jeffrey LoPrinzi would not be in attendance.

President Collins announced an Executive Session was held earlier this evening, November 12, 2013 to discuss personnel and legal matters.

**Approval of Minutes**

Mrs. Jones made a motion to approve the October 28, 2013 meeting minutes; Mrs. Hunt seconded the motion. Motion passed 4-0.

**Approval of Accounts Payable**

Mrs. Jones made a motion to approve the accounts payables; Mr. Simpson seconded the motion. Motion passed 4-0.

**Additions, Deletions or Modifications to the Agenda**

There were no additions, deletions, or modifications to the agenda at this time.

**Presentations**

1. Ash Park Playground – Marie Hess

Ms. Hess asked City Council for the approval to dedicate the new playground in Ash Park after James R. “Bubble” Lopp. She would like to schedule a dedication ceremony. President Collins stated Council would take the request under advisement.

**Citizens’ Hearings – Regular Action Items Only (5 Minutes)**

David DeSimone – Home Owner

Mr. DeSimone inquired about the appointee for the UCC Board of Appeals. President Collins stated Council will discuss during the action item.

Paul Evans – Home Owner

Mr. Evans inquired about the requirements for the UCC Board of Appeals members. He inquired about the background of the appointee. President Collins explained this will be discussed during action items.

Mr. Simpson made a motion to close citizens’ hearings on regular actions only; Mrs. Jones seconded the motion. Motion passed 4-0.

**Citizens’ Hearings – Non-Agenda Items Only (5 Minutes)**

Marie Hess – Resident

Ms. Hess asked City Council to enter the 5k run as a group on the day of the parade. They can walk or run. City Council agreed to participate and appointed Mrs. Hunt as the team leader. Ms. Hess suggested a liaison position for the Boards and Commissions to keep City Council apprised of the actions within the committees.

Aaron Kempest – Resident

Mr. Kempest voiced his concern on safety due to recent hold up attempts. Chief Laufer explained the Police Department is working to apprehend the persons involved in the series of robberies. There is an active criminal investigation underway.

David DeSimone – Home Owner

Mr. DeSimone asked Council how they would deal with Codes, if they were asked about the same inspections on their homes. Mr. DeSimone complained the fees in the Codes Department doubled since last year.

Paul Evans – Home Owner

Mr. Evans questioned the notes pertaining to the 2014 Ordinance regarding the fees. He asked if the Codes Director met with the Solicitor to discuss the fees before the Ordinance was passed.

Paul Dodson – Home Owner

Mr. Dodson voiced his concerns on the how the fees were increased.

Mr. Simpson made a motion to close citizens' hearings on non-agenda items only; Mrs. Jones seconded the motion. Motion passed 4-0.

**Regular Action Items**

1. Receive and consider application from Michael Mauphin to serve on the UCC Appeals Board for the term 2013-2017.

Mr. Mauphin explained he has over 15 years of experience developing several types of projects. He specializes in the rehabilitation and property management of homes and apartment buildings including those utilized as Low-income rental units. Mr. Hudson explained that he asked whoever wants to help fill a vacancy on any of the Boards and Commissions.

Mr. Simpson made a motion to appoint Michael Mauphin to serve on the UCC Appeals Board for the term 2013-2017; Mrs. Hunt seconded the motion. Motion passed 4-0.

**Solicitors Report**

Mr. Carnes announced the City has reviewed and advertised for the CDBG Grant bidding for public Work. He has prepared a draft Ordinance for the Street Closures which will be discussed later in the meeting.

**City Manager's Report**

Mr. Hudson announced the South Coatesville Mayor James Kennedy will be retiring from Public Office. Mr. Hudson thanked Mr. Audette and Boy Scout Troop 48 for their assistance in going door to door to hand out flyer for forgotten cats.

**Discussion Items**

1. Special Events Street Closure Requirements

President Collins stated there have been several discussions to date on street closures with fees of \$600, \$300, \$100 or no Street Closures except City sponsored events. Mrs. Hunt explained there is not much for to do in the City as in Community events, if there were no street closures. There are several entities other than City sponsored events that hold events for the community. The City closes streets for their events, even though not everyone may celebrate Halloween, Christmas or have interest in the Bike Race races. Mr. Simpson suggested stopping street closures. Mrs. Jones stated Council needs to decide whether they are going to have street closures or stop them. It needs to be one or the other.

2. Council focus needed to develop Administration Goals and Objectives

President Collins announced City Council should set standards for the City Manager to cascade down to the departments. It is tough for the department to be held accountable when Council does not give standards, Council should provide four or five objective to the City Manager. Mrs. Hunt needs to get back to the monthly workshops.

### Special Events

1. A Special Event application has been submitted from Elite Riders for a fund raiser on November 23, 2013 to collect monetary donations for the Coatesville Food Cupboard at 8<sup>th</sup> Avenue and Lincoln Highway

Chief Laufer explained the state law prohibits any fundraising on roadways due to the dangers.

Mr. Simpson made a motion to approve the application submitted from Elite Riders for a fund raiser on November 23, 2013 to collect monetary donations for the Coatesville Food Cupboard at 8<sup>th</sup> Avenue and Lincoln Highway; Mrs. Hunt seconded the motion. Motion failed 0-4. President Collins, Mr. Simpson, Mrs. Jones and Mrs. Hunt were the dissenting votes.

### Council Comments

Mr. Simpson thanked Ms. Hess for her work and stated they will be there on the December 7<sup>th</sup> for the 5k run. The holidays are coming up.

Mrs. Hunt thanked everyone for attending the meeting. She announced Sergeant Ollis will be honored this month. She is thankful for the work he does. She thanked staff for all their hard work.

Mrs. Jones thanked everyone for attending the meeting. She quoted "Faith is being sure of what we hope for and certain of what we do not see."

President Collins thanked everyone for attending the meeting. He asked everyone to look at the website; there is a myriad of Boards and Committees with vacancies. He asked for people to fill out applications for the vacancies. He thanked everyone for attending the meeting.

### Adjournment

Mrs. Jones made a motion to adjourn the meeting at 9:05 pm; Mr. Simpson seconded the motion. Motion passed 4-0.

Submitted by:  
Kirby Hudson  
City Manager