

MINUTES
CITY COUNCIL MEETING
July 8, 2013

Call to Order

President Collins called the meeting to order at 7:40 pm p.m. and welcomed everyone to the meeting. Council members present were President David Collins, Vice President Joseph Hamrick, Mssrs, Jarrell Brazzle, Edward Simpson, Mrs. Arvilla C. Hunt and Mrs. Ingrid W. Jones. Staff members present included City Manager Kirby Hudson, City Solicitor John Carnes, Public Works Director Donald Wilkinson, Director of Planning and Codes Enforcement Damalier Molina, Police Chief John Laufer, Finance Director John Marcarelli, Acting Fire Chief James Lentz, and recording secretary Ruthann Mowday.

President Collins announced an Executive Session was held earlier this evening, July 8, 2013 to discuss personnel and legal matters.

President Collins announced Mr. LoPrinzi would not be in attendance.

Meeting Process Housekeeping Rules

President Collins asked everyone to put their phones on vibrate. He explained the sign in process for citizens hearing on regular action items and non-agenda items. He asked everyone to not talk while others are talking. When you leave please talk away from the Council room doors. Thank you.

Approval of Minutes:

Vice President Hamrick made a motion to approve the June 24, 2013 meeting minutes with corrections; Mr. Simpson seconded the motion. Motion passed 6-0.

Approval of Accounts Payable

Mr. Brazzle made a motion to approve accounts payables; Vice President Hamrick seconded the motion. Motion passed 6-0.

Additions, Deletions or Modifications to the Agenda

Vice President Hamrick made a motion to remove until next meeting regular action item 1) Consider Second Reading and Adoption an Ordinance amending Chapter 192 "Special Events" of the Code of the City of Coatesville, Chester County, Pennsylvania to identify that under section 192-7 C. (2) requests for private street closing/block parties require a "Special Events Application" (with fees paid and all conditions are satisfied before consideration by City Council); City events i.e. open to the public and sponsored by the City are not subject to the special permit application; Mr. Simpson seconded the motion. Motion passed 6-0.

Vice President Hamrick made a motion to add Action item 4) Consider the City to continue to participate in the CDBG Grant Program.

Regular Action Item

1. Consider Police Department Promotions

Chief Laufer stated "There's a saying, stripes on a sleeve and brass on a collar do not make a leader. It is not so much the tile means anything, the real power is the ability and capacity to do both influence those who are under your position, whether its corporal, sergeant, or lieutenant,

and more importantly to inspire those who are working for you in those positions. That is what promotion is all about. If you can keep those two concepts in mind as you go back to your new assignments as corporal, sergeant and lieutenant, it will serve you well and you will be successful. If you are successful, the Coatesville City Police Department is going to be successful; the City is going to be successful. And together, we are going to take everything in a new direction. You manage things, inventory, parts, military supplies, but you lead people.”

Mr. Brazzle made a motion to approve the Police Department promotions; Vice President Hamrick seconded the motion. Motion passed 6-0.

Presentations (5 Minutes)

1. Promotion and Swearing in by Chief Laufer and Judge Gregory Hines.

President Collins announced the Civil Service has administered competitive testing and certified a list of those officers eligible for promotion. In accordance with the City’s Civil Service Commission’s Rules and Regulations, these officers have been ranked based on their test scores for each position. The certified list that Council will consider for each position will contain the top three scorers on each respective exam. Pursuant to Coatesville City Resolution 2012-22, officers hired prior to January 1, 2013 are subject to the promotional criteria under Civil Service Rules which were adopted in 2009. Because all officers have applied for and tested for promotions were hired prior to January 1, 2013, the prior promotional criteria apply to each of these applicants.

Mrs. Jones made a motion that Sergeant James Audette, who obtained the highest score on the Lieutenant’s promotional exam, be appointed as a Lieutenant on the Coatesville Police Department; Mrs. Hunt seconded the motion. Motion passed 6-0.

Mr. Brazzle made a motion that Patrol Officer Rodger Ollis, who obtained the highest score on the Sergeant’s promotional exam be appointed as a Sergeant in the Coatesville Police Department; Vice President Hamrick seconded the motion. Motion passed 6-0.

President Collins explained because Rodger Ollis has been appointed to the position of Sergeant, his name will be removed from the Corporal list; In addition, Patrol Officer Dowds has withdrawn his name from consideration.

Mrs. Hunt made a motion that Patrol Officer Jonathan Shave be appointed as a Corporal in the Coatesville Police Department; Vice President Hamrick seconded the motion. Motion passed 6-0.

Mr. Simpson made a motion that Patrol Officer Brenden Boyle be appointed as a Corporal in the Coatesville Police Department. Vice President Hamrick seconded the motion. Motion passed 6-0.

Sergeant James Audette was sworn in by the Honorable Judge Hines to his promoted position as Lieutenant, as his wife, Erin held the bible. Council congratulated Lieutenant James Audette.

Patrol Officer Rodger Ollis was sworn in by the Honorable Judge Hines to his promoted position as Sergeant, as his wife, Michelle held the bible. Council congratulated Sergeant Rodger Ollis.

Patrol Officer Brenden Boyle was sworn in by the Honorable Judge Hines to his promoted position as Corporal, as his fiancée, Shannon held the bible. Council Congratulated Corporal Brenden Boyle.

Patrol Officer Jonathan Shave was sworn in by the Honorable Judge Hines to his promoted position as Corporal, as his girlfriend, Lisa held the bible. Council congratulated Corporal Jonathan Shave.

Chief Laufer saluted the newly promoted officers.

President Collins stated the Civil Service Commission has provided Council with the certified list of applicants who have successfully completed the oral and written exams for appointment, as well as the background check. The Third Class City Code requires the Chief of Police nominate a candidate from among the highest ranked applicants on the eligibility list. These appointments are for the portion of part time Patrol Officer within the Coatesville Police Department. And a candidate is who is eligible for veterans' preference under the Third Class City Code, appearing on the list of the three candidates must be selected. Candidates appointed this evening will be conditionally appointed subject to successful completion of a medical and psychological evaluation.

Mr. Simpson made a motion that Joseph F. Thompson be appointed as a part-time Patrol Officer in the City Police Department subject to successful completion of a physical and psychological examination; Vice President Hamrick seconded the motion. Motion passed 6-0.

Mrs. Jones made a motion that Arthur Brown be appointed as a part-time Patrol Officer in the City Police Department subject to successful completion of a physical and psychological examination; Vice President Hamrick seconded the motion. Motion passed 6-0.

Vice President Hamrick made a motion that Ryan Corcoran be appointed as a part-time Patrol Officer in the City Police Department subject to successful completion of a physical and psychological examination; Mr. Simpson seconded the motion. Motion passed 6-0.

Mr. Simpson made a motion that Joseph Norcini be appointed as a part-time Patrol Officer in the City Police Department subject to successful completion of a physical and psychological examination; Vice President Hamrick seconded the motion. Motion passed 6-0.

Mrs. Hunt made a motion that Jennifer Jones be appointed as a part-time Patrol Officer in the City Police Department subject to successful completion of a physical and psychological examination; Mr. Simpson seconded the motion. Motion passed 6-0.

Vice President Hamrick made a motion that Joseph Woulfe be appointed as a part-time Patrol Officer in the City Police Department subject to successful completion of a physical and psychological examination; Mrs. Hunt seconded the motion. Motion passed 6-0.

Mrs. Hunt made a motion that Claire Lang be appointed as a part-time Patrol Officer in the City Police Department subject to successful completion of a physical and psychological examination; Vice President Hamrick seconded the motion. Motion passed 6-0.

Mr. Simpson made a motion that Raymond Jaglowica be appointed as a part-time Patrol Officer in the City Police Department subject to successful completion of a physical and psychological examination; Vice President Hamrick seconded the motion. Motion passed 6-0.

Mr. Carnes stated that all promotions and hiring of Officers were unanimous votes.

2. MS4 Grant Opportunities – Cedarville Engineering Group

Mr. Dadio explained there are currently grant opportunities open addressing the Department of Environmental Protection National Pollutant Discharge Elimination System (NPDES) Municipal Small Storm Sewer System (MS4) permitting requirement of active design and construction projects by 2015 to meet program goals. The City is eligible for three grant opportunities but Cedarville recommends the Watershed Restoration and Protection Program (WRPP) – Marcellus Legacy Fund and the Growing Greene Department of Environmental Protection. The fee for the application cost from Cedarville Engineering would be \$3,040.00 per grant. The Growing Greener Grant funds may be able to cover the 15% match required for the Watershed Restoration and Protection Program (WRPP).

Mr. Brazzle made a motion to add action item 4) Consider 2 grants the Watershed Restoration and Protection Program (WRPP) – Marcellus Legacy Fund and the Growing Greene Department of Environmental Protection. The fee for the application cost from Cedarville Engineering would be \$3,040.00 per grant; Vice President Hamrick seconded the motion. Motion passed 6-0.

Vice President Hamrick made a motion to move presentation 3 and 4 down to 4 and 5 and add a presentation 3) Boy Scouts; Mr. Brazzle seconded the motion. Motion passed 6-0.

3. Boy Scouts of America

Mr. Thomas Audette announced his Boy Scout troop was there this evening to for their communication badge. The Troop wants to become more involved in the community. They are here to observe and learn. There are a few eagle projects coming up. President Collins stated the Boy Scouts have the full support of City Council.

4. City Infrastructure – Cedarville Engineering Group

Mr. Dadio explained Pennsylvania American Water Company (PAWC) and PECO Energy are in the City making investments in their utility networks and infrastructure. In return, the entities are required to restore the City's streets affected by their Improvements. There are two separate and related aspects the Cedarville is asking for infrastructure improvements on Madison Avenue in the West End. The contractor for PAWC will be paving portions of Madison Avenue on the West Side of Town. There are several addresses on Madison that have been identified as having deteriorated curb ad/sidewalks. Located at the intersection of Madison and 7th Avenue are two City inlets on the north side that are in failing condition. The inlets are brick and mortar construction and are caving in. A third inlet across the inlet on the south side sits too high for water to meet the grate and requires adjustments. Cedarville requested two quotes for emergency repairs to the portion of the City infrastructure to be repaired. Mr. Hudson suggested using the funds from the City Manager position to cover the cost of the repairs and replace the funds once the properties have been sold. Mr. Carnes explained the City has procurement procedures that need to be followed. Mr. Simpson asked for an RFP to be sent out for the project.

5. Safer Grant – Acting Chief James Lentz

Acting Chief Lentz announced the application period for the 2013 Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program is anticipated to open in the coming weeks, He attached the documentation for Council to review. He explained there is a 0% match and a \$50 application fee. He received no opposition from Council to apply for the grant. He asked for permission to move forward with applying for the 2013 (AFG) Assistance to Fire Fighting grant. Council approved applying for the grant.

Citizens' Hearings – Regular Action Items Only (5 Minutes)

Tonya Thames-Taylor – Resident

Mrs. Thames Taylor commended the officers who were promoted.

Vice President Hamrick made a motion to close citizens' hearing on regular action items only; Mrs. Jones seconded the motion. Motion passed 6-0.

Citizens' Hearings – Non-Agenda Items Only (5 Minutes)

Jeannette Hurdle – Resident

Mrs. Hurdle thanked the Fire Department for their assistance. They have always been there in a when she has called in timely manners. She voiced her concerns on cars speeding on Coates street. Chief Laufer said the Police Department will look into it.

David Coleman – Resident

Mr. Coleman is in charge of a church ministry called the misfits. He would like to have a movie night. Council asked him to meet with Ms. Hess from the Parks and Recreation Commission amnd partner with her on the event.

Renee Perry - Resident

Ms. Perry explained the Corvette Club will be coming to Coatesville on July 14, 2013 to give 2 bicycles away. She asked for Council and Police presence. The event is to let kids know that people care.

Tonya Thames-Taylor - Resident

Mrs. Thames-Taylor commended Council for their work on improving the image of the City. She thanked Mrs. Jones for being a role mode to the community. She thanked Mr. Hamrick for serving our country.

Vice President Hamrick made a motion to close citizens' hearing on non-agenda items only; Mr. Brazzle seconded the motion. Motion passed 6-0.

Regular Action Items

1. Consider deferment and accrued interest from the Redevelopment Authority for a period of one year through 12/31/2013

Vice President Hamrick made a motion to approve to defer principal and accrued interest from the Redevelopment Authority for a period of one year through December 31, 2013; Mr. Simpson seconded the motion. Motion passed 5-1. Mr. Brazzle was the dissenting vote.

2. Consider RFP for Fire Department Billing

Acting Chief Lentz explained PA Recovery will make a percentage of what they collect. They will pay us on a monthly basis and retain 15 % for the first 6 month and then 30% for the next 6

months. Acting Chief Lentz asked for the fees collected to be placed in a Fire Replacement Fund starting in January 2014.

Vice President Hamrick made a motion to Approve Pa Recovery Services for the Fire Department Billing and Collection; Mrs. Hunt seconded the motion. Motion passed 6-0.

3. Consider the City to continue to participate in the CDBG Grant Program.
Vice President Hamrick made a motion for the City of Coatesville to continue to participate in the CDBG Grant Program with the County; Mrs. Hunt seconded the motion. Motion passed 6-0.
4. Consider 2 grants the Watershed Restoration and Protection Program (WRPP) – Marcellus Legacy Fund and the Growing Greene Department of Environmental Protection. The fee for the application cost from Cedarville Engineering would be \$3,040.00 per grant
Mr. Brazzle made a motion for Cedarville Engineering to develop and submit the application for the Watershed Restoration and Protection Program Grant and the Growing Greener grant for the fee of \$3,040 per application totaling \$6,080.00; Mr. Collins seconded the motion. Motion passed 6-0.

Solicitors Report

Mr. Carnes announced there has been no change in the status of Millview. Mr. Carnes explained the part time police officers were processed in accordance with the new regulations and promotions.

City Manager's Report

Mr. Hudson announced that he sent out a letter to maintain the funding for the Train Station Connector and the Coatesville Train Station Rehabilitation from Delaware Valley Regional Planning Commission.

Discussion Items (5 Minutes)

President Collins explained the City's trash bills were sent out with errors; new bills will be mailed out with an explanation.

The Budget Review Commission has been formed and their first meeting is July 17, 2013.

The Train Station architects have selected a color palette for the Train Station. The City will use the Color palettes for Main Street. He will reproduce the palettes in a larger format. The palette will make it compulsory in downtown. Mr. Carnes and Mr. Molina explained the change will need to be changed in Zoning. The properties will need to be tied to the Historical Society.

Special Events

There were no special events at this time.

Council Comments

Mr. Brazzle thanked everyone for attending the meeting. He stated that he takes his hat off to the school district. They have done what they needed to do financially and raised taxes. City Council is not ready to do that.

Mr. Simpson thanked everyone for attending the meeting and wished them a good night.

Mrs. Hunt thanked everyone for attending the meeting. There is excitement through the City. Mrs. Hunt explained that the event of the opening of Lincoln Center should have been done by the City not a private organization. It is not too late. The City needs to be active not proactive.

Mrs. Jones thanked everyone for attending. She offered a special thanks to the Boy Scouts for attending. She quoted "Set the examples and you won't need to set many rules."

Vice President Hamrick thanked everyone for attending the meeting. He thanked everyone for the Celebrate Coatesville event. The Quebec team won. It was a great day and he is looking forward to next year.

President Collins thanked everyone for attending the meeting. The City Council takes personal pride in not seeing the negativity of the City of Coatesville in the Daily Local News.

Adjournment

Mr. Brazzle made a motion to adjourn the meeting at 10:05 pm; Mr. Collins seconded the motion. Motion passed 6-0.

Submitted by:
Kirby Hudson
City Manager