

MINUTES  
CITY COUNCIL MEETING  
June 10, 2013

**Call to Order**

President Collins called the meeting to order at 7:40 pm p.m. and welcomed everyone to the meeting. Council members present were President David Collins, Vice President Joseph Hamrick, Mssrs, Jeff LoPrinzi, Edward Simpson, and Mrs. Ingrid W. Jones. Staff members present included City Manager Kirby Hudson, City Solicitor John Carnes, Public Works Director Donald Wilkinson, Director of Planning and Codes Enforcement Damalier Molina, Police Chief John Laufer, Finance Director John Marcarelli, Acting Fire Chief James Lentz, and recording secretary Ruthann Mowday.

President Collins announced an Executive Session was held earlier this evening, June 10, 2013 to discuss personnel and legal matters.

President Collins announced Mrs. Hunt and Mr. Brazzle would not be in attendance.

**Approval of Minutes:**

Mr. Simpson made a motion to approve the May 28, 2013 meeting minutes with corrections; Vice President Hamrick seconded the motion. Motion passed 5-0.

**Approval of Accounts Payable**

Mrs. Jones made a motion to approve the accounts payables; Mr. LoPrinzi seconded the motion. Motion passed 5-0.

**Additions, Deletions or Modifications to the Agenda**

Vice President Hamrick made a motion to add Action Item 4) First Reading and Ordinance of the City of Coatesville, Chester County, Pennsylvania requiring developers of residential real property and/or real estate to display the final approved subdivision plan, to review this final subdivision plan with prospective purchasers of residential real estate, to secure a statement from those prospective purchasers that they have seen and reviewed the final approved subdivision plan, requiring the developers to present to prospective purchaser of residential real estate a plan for the lot being purchased, providing for submission to prospective purchaser of residential real estate of a "Disclosure Statement", prescribing penalties for violations, etc.; Mr. Simpson seconded the motion. Motion passed 5-0.

Mrs. Jones asked to switch action item 7.2 and 7.3 due to the financial issues to be addressed. Council agreed to the change in order.

**Presentations (5 Minutes)**

1. Liberty Property Trust, Day of Caring by Alison Enger  
Ms. Enger announced the 10<sup>th</sup> Annual Day of Caring will be held on June 21, 2013 from 7 am to 6pm. The projects are Community Lane Street Landscaping; Community Lane Entrance (Create Flower bed and post Cambria Terrace development sign); Cambria Terrace Site cleanup and trash crew; Power wash pavilion at Valley View. Clean up Valley View Park.
2. Banner Advertising Campaign by Marie Hess  
Ms. Hess asked City Council for approval to charge business for banners to be placed at Ash and Abdala Parks on the fences. The money received will be used for the Parks and

Recreation Commission to continue their projects. The banners will be 3x5 and advertising fee is \$150 per banner. Banners will hang from March 30 to November 30. The Commission will approve/disapprove the banners. Council asked Mr. Carnes to verify if the City can approve Ms. Hess's request. Mr. Carnes stated he would look into the matter.

**Citizens' Hearings – Regular Action Items Only (5 Minutes)**

Paul Johnson – resident

Mr. Johnson asked if the word emergency should be placed in the ordinance for the withdrawal from the trust fund. Mr. Carnes explained the withdrawal was in the budget and there is the need for the funds to pay the TAN. Mr. Johnson stated the money was placed in the budget to help with the debt.

Michelle DiAugustino – Resident

Ms. DiAugustino inquired about the meeting with the Homeowners Association regarding the parking on Colina Lane. She asked if the residents would be involved. She asked who the residents should call after the meeting for the results.

Sherry Worrell – Resident

Ms. Worrell explained that the homeowners were told there were no restrictions on parking on the neighborhood. Mr. Hudson explained the restriction for no parking currently is due to emergency vehicles until the streets are dedicated in the City.

Mrs. Jones made a motion to close citizens' hearings on regular action items only; Vice President Hamrick seconded the motion. Motion passed 5-0.

**Citizens' Hearings – Non-Agenda Items Only (5 Minutes)**

Deborah Armour-Resident

Ms. Armour explained that during the rain storms the water is running down the street and into her basement. She inquired about curbing on 13<sup>th</sup> and Stirling. Mr. Wilkinson stated he would meet with Ms. Armour to discuss the problem.

Quincy Teel – Resident

Mr. Tell asked for the fee to be waived for the adult basketball summer league. Council agreed to waive the fee permitting the league help with community service (painting curbs or clean up).

Lisa Friday – Resident

Ms. Friday asked for enforcement on the noise and nuisance ordinance. The noise at 3 and 4 o'clock in the morning across from the VFW is unfair to the residents. Chief Laufer stated he would meet with the bar manager to discuss Quality of Life issues.

Scott Schafer – Resident

Mr. Schaffer inquired about the restrictions for portable pools. He currently has a pool up and was told to take it down due to the fencing requirements. The fencing requirement is okay in 3 areas of the yard except for the front area of the yard. Mr. Molina asked Mr. Schafer to meet with Mr. Small to discuss the Code.

Roger Wayne – Resident

Mr. Wayne asked if an event could be held outside of the CYWA building. There will be a series of concerts where the kids can perform. The property is not a city owned property. Mr. Molina stated he would meet with him to go over the code.

Ron Suber – Resident.

Mr. Suber inquired about the Coatesville Memorial Community Center. He stated the City is currently not fulfilling the contract when it was transferred to their name. Council asked Mr. Suber to provide a proposal for the services he would like to provide at the Center.

Mrs. Jones made a motion to close citizens' hearings on non-agenda items; Mr. LoPrinzi seconded the motion. Motion passed 5-0.

**Regular Action Items**

1. Consider First Reading an Ordinance amending Chapter 218 of the City Code governing parking to remove the no-parking restrictions of Chapter 218-11 on south side only of Oak Street between Rosemont Avenue and Forth Avenue South so as to allow parking for residents of Colina Lane (and to provide no-parking in this same area on Thursdays from 12:00 pm to 2:30 pm in Chapter 218-19 to permit street sweeping).

Mr. Carnes explained the Ordinance was changed to include the street cleaning per Mr. Wilkinson.

Mr. LoPrinzi made a motion to approve First Reading an Ordinance amending Chapter 218 of the City Code governing parking to remove the no-parking restrictions of Chapter 218-11 on south side only of Oak Street between Rosemont Avenue and Forth Avenue South so as to allow parking for residents of Colina Lane (and to provide no-parking in this same area on Thursdays from 12:00 pm to 2:30 pm in Chapter 218-19 to permit street sweeping); Mr. Simpson seconded the motion. Motion passed 5-0.

2. Consider Resolution authorizing Tax Relief from City of Coatesville taxes owed on Tax Parcels 16-2-230 and 16-2-231 from 1996 to 2001.

Mr. Carnes explained the properties no longer exist. The City acquired the properties after a fire and were combined into one property. Council asked Mr. Carnes to look into the matter and bring it back to council.

Vice President Hamrick made a motion to approve Resolution authorizing Tax Relief from City of Coatesville taxes owned on tax parcels 16-2-230 and 16-2-231 from 1996 to 2001; Mr. LoPrinzi seconded the motion. Motion failed 0-5.

3. Consider an emergency Ordinance authorizing the withdrawal (borrowing) and use of principal of a City Reserve Trust Fund in an amount up to one million four hundred thirty-one thousand two hundred dollars for emergency needs.

Mr. Carnes explained the withdrawal of the funds was budgeted in the 2013 budget. President Collins explained if there is a problem in the future and funds need to be withdrawn the public should receive services to show their tax increases. President Collins stated the City is already cut to the bone. Mr. Simpson stated the City cannot cut anymore services. Mr. Hudson explained he has spoken to the bank regarding a revolving loan fund. Mr. Simpson explained the trust fund money could be used to invest in business that could make money for the City.

Vice President Hamrick made a motion to approve an emergency Ordinance authorizing the withdrawal (borrowing) and use of principal of a City Reserve Trust Fund in an amount up to one million four hundred thirty-one thousand two hundred dollars for emergency needs; Mr.

LoPrinzi seconded the motion. Motion failed 2-3. Mr. Simpson, Mr. LoPrinzi and Mrs. Jones were the dissenting votes.

4. Consider First Reading and Ordinance of the City of Coatesville, Chester County, Pennsylvania requiring developers of residential real property and/or real estate to display the final approved subdivision plan, to review this final subdivision plan with prospective purchasers of residential real estate, to secure a statement from those prospective purchasers that they have seen and reviewed the final approved subdivision plan, requiring the developers to present to prospective purchaser of residential real estate a plan for the lot being purchased, providing for submission to prospective purchaser of residential real estate of a "Disclosure Statement", prescribing penalties for violations, etc.

Vice President Hamrick made a motion to approve First Reading an Ordinance of the City of Coatesville, Chester County, Pennsylvania requiring developers of residential real property and/or real estate to display the final approved subdivision plan, to review this final subdivision plan with prospective purchasers of residential real estate, to secure a statement from those prospective purchasers that they have seen and reviewed the final approved subdivision plan, requiring the developers to present to prospective purchaser of residential real estate a plan for the lot being purchased, providing for submission to prospective purchaser of residential real estate of a "Disclosure Statement", prescribing penalties for violations, etc.: Mr. LoPrinzi seconded the motion. Motion passed 5-0.

#### **Solicitors Report**

Mr. Carnes reviewed his report and asked if there were any questions. There were no questions at this time.

#### **City Manager's Report**

Mr. Hudson explained the City received a letter from DVRPC (Delaware Valley Regional Planning Commission) regarding the Train Station Rehabilitation Project and 3<sup>rd</sup> Avenue Train Station Connector Project. The grant funds for the City must be obligated by August 1, 2014.

#### **Discussion Items (5 Minutes)**

1. Discuss Street Closures for Special Events

Mr. Hudson explained a summary of costs by department for street closing is in the packet. The current fee does not cover the costs of the street closures. Mr. Hudson suggested raising the fees for street closures. Council suggested \$150 per hour and a maximum of 4 hours per event. Council asked staff to provide a proposal with the fees and time limit at the next meeting.

2. Discuss City Council 2Q13 Timeline Actions Update

President Collins announced City Council is currently working on a short list of actions to be completed during the second quarter of the year. The Council has agreed to completion dates as a timeline for completing the council actions and activities.

- i. Awards/Proclamations

President Collins explained Council is currently working on requirements for the various awards and proclamation. There are two requests currently for proclamations. Council asked for the Proclamations to be developed for Richard L. Stokes and Henrietta Jemison. Vice President Hamrick announced he would present them to the recipients on June 22, 2013.

### Special Events

1. A special event permit application was received from Coatesville Towers/Second Baptist Church for a Health Fair on June 15, 2013 from 9:00 am to 2:00 pm to provide health screenings. It has been requested to close 8<sup>th</sup> and Merchant Street to 9<sup>th</sup> and Merchant Street.  
Vice President Hamrick made a motion to approve a special event permit application from Coatesville Towers/Second Baptist Church for a Health Fair on June 15, 2013 from 9:00 am to 2:00 pm to provide health screenings requesting to close 8<sup>th</sup> and Merchant Street to 9<sup>th</sup> and Merchant Street; Mr. Simpson seconded the motion. Motion passed 5-0.
2. A special event permit application was received from Rodriquez Jones for a Block Party on July 4, 2013 from 12:00 pm to 9:00 pm. There will be a moon bounce and book bags for kids. It has been requested to close 8<sup>th</sup> Avenue.  
Vice President Hamrick made a motion to approve a special event permit from Rodriquez Jones for a Block Party on July 4, 2013 from 12:00 pm to 9:00 pm closing 8<sup>th</sup> Avenue; Mr. Simpson seconded the motion. Motion failed 1-4. Mr. Simpson, Mr. LoPrinzi, Vice President Hamrick and President Collins were the dissenting votes.
3. A special event permit was received from Jessica Smiley for a Block Party on July 27, 2013 from 9:00 am to 9:00 pm. There will be a moon bounce. It has been requested to close West 5<sup>th</sup> Avenue between Charles and Madison Street  
Vice President Hamrick made a motion to approve a special event permit from Jessica Smiley for a Block Party on July 27, 2013 from 9:00 am to 9:00 pm closing West 5<sup>th</sup> Avenue between Charles and Madison Street; Mr. LoPrinzi seconded the motion. Motion failed 0-5.

### Council Comments

Mr. Simpson thanked everyone for attending the meeting. He read the minutes from the January 10, 2013 meeting minutes regarding the withdrawal from the trust and the budget.

Mr. LoPrinzi thanked everyone for attending the meeting and wished everyone a good night.

Mrs. Jones thanked everyone for attending the meeting. She stated she had a problem with asking for tax relief and trying to withdraw from the trust fund. She quoted "Never let the fear of being knocked down, keep you from standing your ground."

Vice President Hamrick had no comment at this time.

President Collins thanked everyone for attending the meeting. Her stated Council is working to be fair and equitable to everyone.

### Adjournment

Mrs. Jones made a motion to adjourn the meeting at 10:45 pm; Mr. Simpson seconded the motion. Motion passed 5-0.

Kirby Hudson  
City Manager