

MINUTES  
CITY COUNCIL MEETING  
February 25, 2013

**Call to Order**

President Collins called the meeting to order at 7:40 pm p.m. and welcomed everyone to the meeting. Council members present were President David Collins, Vice President Joseph Hamrick, Mssrs., Jarrell Brazzle, Edward Simpson, Mrs. Ingrid W. Jones, and Mrs. C. Villa Hunt. Staff members present included City Manager Kirby Hudson, City Solicitor John Carnes, Public Works Director Donald Wilkinson, Director of Planning and Codes Enforcement Damalier Molina, Police Chief John Laufer, Finance Director John Marcarelli, Acting Fire Chief James Lentz, and recording secretary Ruthann Mowday.

President Collins announced Mr. LoPrinzi would not be in attendance.

President Collins announced an Executive Session was held earlier this evening, February 25, 2013 to discuss personnel and legal matters.

**Approval of Minutes:**

Vice President Hamrick made a motion to approve the February 11, 2013 meeting minutes with corrections; Mrs. Jones seconded the motion. Motion passed 5-0-1. Mr. Brazzle abstained due to his absence.

**Approval of Accounts Payable**

Vice President Hamrick made a motion to approve the accounts payable; Mr. Simpson seconded the motion. Motion passed 6-0.

**Additions, Deletions or Modifications to the Agenda**

Vice President Hamrick made a motion to add Regular Action Item 3) Accept the resignation of Councilman Jeffrey LoPrinzi; Mr. Simpson seconded the motion. Motion passed 6-0.

Vice President Hamrick made a motion to add Regular Action Item 4) Approve the settlement Agreement for Ricky Dean; Mr. Simpson seconded the motion. Motion passed 6-0.

Vice President Hamrick made a motion to add Regular Action Item 5) Approve the settlement agreement with Javier Zavala; Mr. Simpson seconded the motion. Motion passed 6-0.

**Presentations (5 Minutes)**

1. Hearts of Harmony – Cessely Nixon

Ms. Nixon explained the Hearts of Harmony is a nonprofit organization focused on inspiring the Community by providing programs that help catapult lives to greatness. We believe that every child wants a chance for a brighter future and every adult deserves a second chance. We are working in the Community every day to see citizens apply the opportunities. The Hearts of Harmony is partnership between home and school and the community. We value parent involvement at every level and encourage you to partner with us.

**Citizens' Hearings – Regular Action Items Only (5 Minutes)**

There were no citizen's comments on regular action items only.

Mrs. Jones made a motion to close citizen's comments on regular action items only; Vice President Hamrick seconded the motion. Motion passed 6-0.

**Citizens' Hearings – *Non-Agenda Items Only* (5 Minutes)**

Anthony Edmuni – Resident

Mr. Edmuni thanked Council and Staff for acquiring the speed signs on 8<sup>th</sup> Avenue. He asked the Chief if the speed box could be placed there to warn speeders.

Ellsworth Stokes – Resident

Mr. Stokes asked Council and staff to help the people on the 300 Block of Mount Pleasant Street to obtain parking. They were parking on a lot across the street. The developer who purchased the land has posted no parking signs and tow away signs on the property. There is no parking on the street. Mr. Wilkins and Chief Lentz stated they would look at the property tomorrow and address any issues. Council asked to be kept informed of the status.

Bryan Clark – Resident

Mr. Clark voiced his concerns regarding the Codes Department and their processes. He feels as if he is being harassed. HE asked Council to look into all the Codes for cases. Mr. Carnes explained Mr. Clarks appeals were quashed in court.

Lula Defersha – Resident

Ms. Defersha announced there will be a gun buy back on March 13, 2013 at the Coatesville Community Center. The Brandywine Foundation, Human Services, Child Guidance Resource Centers, Coatesville Youth Initiative and the City of Coatesville are sponsors of the event. Officer Ollis explained that it is not very often your see Social Service Organizations involved.

Mrs. Jones made a motion to close citizen's comments on non-agenda items only; Mr. Simpson seconded the motion. Motion passed 6-0.

**Regular Action Items**

1. Consider a Resolution of the Council of the City of Coatesville, Chester County, Pennsylvania, declaring its intent to follow the schedules and procedures for disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008. President Collins asked how the records are currently recorded. Mr. Simpson stated the Council approved the disposition of records in 2008. Staff explained the disposing of records was put on hold until the audit and investigation was completed. The files have just been placed in any area that there is room to place the boxes. There are file boxes in the offices. President Collins suggested that one person maintain the room once we are up to date. There should not be people going in and out getting records out of the archives.

Vice President Hamrick made a motion to approve a Resolution of the Council of the City of Coatesville, Chester County, Pennsylvania, declaring its intent to follow the schedules and procedures for disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008; Mr. Brazzle seconded the motion. Motion passed 6-0.

2. Consider acknowledgement of the approvals for settlement agreements  
Action Item changed to 4 and 5.
3. Consider the resignation of Councilman Jeffrey LoPrinzi  
President Collins explained Council received a resignation from Mr. LoPrinzi for personnel reasons. Mr. Carnes explained Council has 30 days to fill the spot in the 5<sup>th</sup> Ward. The applicant must have lived in the City for one year. President Collins asked for staff to place a request for interested parties to be placed on the website.

Vice President Hamrick made a motion to accept the resignation of Councilman Jeffrey LoPrinzi of the 5<sup>th</sup> Ward; Mrs. Jones seconded the motion. Motion passed 6-0.

4. Consider the settlement agreement with Ricky Dean  
Mr. Carnes explained the City entered into a confidential agreement with Mr. Dean. There is no record of approval in the public records. This is not being paid by City funds.

Vice President Hamrick made a motion to approve the Settlement Agreement with Ricky Dean; Mr. Simpson seconded the motion. Motion passed 5-1. Mr. Brazzle was the dissenting vote.

5. Consider the settlement agreement with Javier Zavala  
Mr. Carnes explained the City has a settlement with Javier Zavala. The City will be required to pay \$29,500.

Vice President Hamrick made a motion to approve the settlement agreement with Javier Zavala; Mr. Simpson seconded the motion. Motion passed 5-1. Mr. Brazzle was the dissenting vote.

### **Special Events**

1. A special event permit has been submitted from Brandywine Center for a Block Party on Saturday July 27, 2013 from 7 am to 6pm. It has been requested to close the Chester Avenue between Lincoln Highway and Harmony Street.

Mr. Brazzle inquired about the no closing of the streets for special events. Mrs. Jones explained that this has been questioned every year. Council asked staff to compile an Ordinance stating that there will be no street closings for events. The issue should be a discussion item for the next meeting.

Vice President Hamrick made a motion to approve a special event permit from Brandywine Center for a Block Party on Saturday July 27, 2013 from 7 am to 6pm closing the street from Chester Avenue between Lincoln Highway and Harmony Street.

2. A special event permit has been submitted from Pope John Paul II CYO for Little League at Abdala Park from March 10 – June 1, 2013 (Sundays) starting at 11 am to 6 pm.  
Mrs. Hunt asked if the Coatesville Little League uses the field on Sunday. The Coatesville Little League should have first rights to the field.

Mr. Brazzle made a motion to approve a special event permit from Pope John Paul II CYO for Little League at Abdala Park from March 10 – June 1, 2013 (Sundays) starting

at 11 am to 6 pm; Mr. Simpson seconded the motion. Motion failed 3-0. Mrs. Hunt, Mr. Brazzle and Mr. Collins were the dissenting votes.

### **Discussion Items (5 Minutes)**

1. Discuss sale of Conti Property and 214 South Mt Airy Road.

Mr. Hudson explained the City currently owns two tracts outside of the City limits. One property is in Valley Township which has 63 useable acres and the other is in Valley Township with 20 acres and a home. The City is currently paying taxes on the tow dormant properties. He suggested using the monies from the sale of the property pay for the City's many pressing needs such as a new roof, new police vehicles, public works vehicles, computers, phone system; etc... Replacing the items will help the City in the long run. Mr. Hudson asked for permission to move forward with acquiring an appraisal. Mr. Simpson asked for a 5 year plan. Mr. Brazzle explained the City needs repairs. Vice President Hamrick asked what the plan was to sell the property. Mr. Hudson explained the City could have an auction.

Mr. Brazzle made a motion to approve staff to move forward for an appraisal on the Conti Property and 214 South Mt Airy Road; Vice President Hamrick seconded the motion. Motion passed 6-0.

2. Discuss meeting schedule to develop the goals and objections for administration

President Collins explained Council is delinquent on all the plans that were discussed in the beginning of the year. The Council should have the name of the labor counsel at the next meeting. Council set up four workshops to discuss quarterly reviews, boards and commission attendance polices, goals and objectives and the Budget Review Committee development.

3. Discuss Celebrate Coatesville

Mr. Carnes explained the City of Coatesville, as a Government, is not in the business of raising funds and holding "bingo nights" or other fund raising activities as does a Fire Hall, Rotary Club etc. The City can have a non-profit entity act to help it, but should not actively throw its weight behind fundraising activities. The letter should be reworded to state that the City is honored to again be the site of major festivities and is opening its doors to these activities. The letter can refer the public to the Rotary to learn of opportunities to get involved in this project. The City will merely be identifying its support of a public event.

### **Solicitors Report**

Mr. Carnes explained he has been working on Millview and Cambria Terrace. He has prepared a draft ordinance for the attendance policy for Boards and Commissions. The City is currently on hold on the nuisance ordinance and the zoning ordinance on signs.

### **City Manager's Report**

Mr. Hudson announced there is a meeting on March 7, 2013 at 3:00 pm regarding the Transportation Guide. He announced he had a meeting with Dr. Jennings of Lincoln University. There was an article on open enrollment that alarmed some residents.

President Collins asked Mr. Hudson to get the Department Heads to give him a report of their needs/goals and then he can summarize and forward this to Council.

**Council Comments**

Mrs. Hunt thanked everyone for attending.

Mr. Brazzle said the slumlords in the City need to be looked into. Their properties are ridiculous. Section 8 does not inspect their properties well.

Mr. Simpson thanked everyone for attending.

Mrs. Jones thanked everyone for attending she quoted “Quality is never an accident; it is always the result of high intention, sincere effort, it represents the wise choice of many alternatives.”

Vice President Hamrick stated he would miss Mr. LoPrinzi, he was a vital part of Council. He announced he would be out for three weeks.

President Collins thanked everyone for attending the meeting.

**Adjournment**

Mr. Brazzle made a motion to adjourn the meeting at 10:00 pm; Mrs. Jones seconded the motion. Motion passed 6-0.

Submitted by:  
Kirby Hudson  
City Manager