

MINUTES
CITY COUNCIL MEETING
November 13, 2012

Call to Order

President Collins called the meeting to order at 7:40 p.m. and welcomed everyone to the meeting. Council members present were President David Collins, Vice President Joseph Hamrick, Mssrs., Jarrell Brazzle, Edward Simpson, Mrs. Ingrid W. Jones, and Mrs. C. Villa Hunt. Staff members present included City Manager Kirby Hudson, City Solicitor John Carnes, Finance Director John Marcarelli, Public Works Director Donald Wilkinson, Director of Planning and Codes Enforcement Damalier Molina, , Interim Police Chief James Bell, and Recording Secretary Ruthann Mowday.

President Collins announced an executive Session was held earlier this evening, November 13, 2012, 2012 to discuss personnel and legal matters.

President Collins announced Mr. LoPrinzi would not be in attendance.

Approval of Minutes:

Vice President Hamrick made a motion to approve the October 22, 2012 meeting minutes; Mr. Simpson seconded the motion. Motion passed 6-0.

Vice President Hamrick made a motion to approve the November 5, 2012 meeting minutes; Mr. Brazzle seconded the motion. Motion passed 6-0.

Vice President Hamrick made a motion to amend the September 24, 2012 approved meeting minutes; Mr. Simpson seconded the motion. Motion passed 6-0.

Approval of Accounts Payable

Mr. Brazzle made a motion to approve the accounts payable; Mr. Simpson seconded the motion. Motion passed 6-0.

Additions, Deletions or Modifications to the Agenda

Vice President Hamrick made a motion to add Action Item 7.1) Hiring Stephen T. Johnson, Police Chief at the annual rate of \$90,000; Mr. Brazzle seconded the motion. Motion passed 6-0.

Presentations (5 Minutes)

1. Presentation of awards to the Recycle Poster Contestants by Marie Hess, Parks and Recreation Commission

Ms. Hess awarded the following winners in the Recycle Poster Contest. The posters will be showcased in 204-206 East Lincoln Highway.

Age Group	4-7 years	8-11 years	12-14 years
1 st Place	Daulton Collins	Madison Ollis	Amira Sharpe
2 nd Place	Keira Ollis	Amina Lawson	
3 rd Place	Maia Lawson		

Citizens' Hearings – Regular Action Items Only (5 Minutes)

Mr. Brazzle made a motion to close citizens' hearings on regular action items only; Mr. Simpson seconded the motion. Motion passed 6-0.

Citizens' Hearings – Non-Agenda Items Only (5 Minutes)

Anthony Emondi – Resident

Mr. Emondi asked about the status of the signs around the school on 8th Avenue. Mr. Wilkinson and Interim Chief Bell explained the road is a State Road. Mr. Wilkinson said he would contact the State to find out the status. Mr. Emondi explained how the rental license should be raised for Section 8 to help generate income for the City. Mr. Hudson explained the Section 8 is regulated by the Housing Authority.

Marie Hess – Resident

Ms. Hess announced the Tree Lighting Ceremony on November 30, 2012 at 6:00 pm in Gateway Park.

Mr. Brazzle made a motion to close citizens' hearings on non-agenda items only; Vice President Hamrick seconded the motion. Motion passed 6-0.

Regular Action Items

- 1A. Receive and consider Stephen T. Johnson, Sr. as the Chief of Police at the annual rate of \$90,000.
Mr. Hudson announced that Mr. Johnson would be available to start in 30 days.

Mr. Brazzle made a motion to appoint Stephen T. Johnson Sr. as the Chief of Police at the annual rate of \$90,000; Mr. Simpson seconded the motion. Motion passed 6-0.

1. Receive and consider Coatesville Redevelopment Project extension from November 13, 2012 until May 31, 2013.

Mr. Weiss attorney for Coatesville Inn Associates explained the extension required. The extension could be for 6 months or a year. Mr. Brazzle asked for the extension to stay 6 months so the City can receive the updates on the projects.

Mr. Simpson made a motion to approve Resolution 2012-29 to permit an extension until May 31, 2013 to complete plans for the office building project being developed by Coatesville Inn Associates; Mr. Brazzle seconded the motion. Motion passed 6-0.

2. Receive and consider Second Reading and Adoption an Ordinance authorizing the withdrawal and use of principal of a City Reserve Trust Fund in an amount up to two million two hundred forty-seven thousand and eight hundred and fifty-two dollars for emergency needs.

Mr. Brazzle made a motion to approve for second reading and adoption and Ordinance authorizing the withdrawal and use of principal of a City Reserve Trust Fund in an amount up to two million two hundred forty-seven thousand and eight hundred and fifty-two dollars for emergency needs; Vice President Hamrick seconded the motion. Motion passed 6-0.

3. Receive and consider Second Reading and Adoption and Ordinance of the City of Coatesville, County of Chester and Commonwealth of Pennsylvania, amending the 2012 adopted annual budget and appropriating specific sums estimated to be required for the specific purpose of the City government as therein set forth, for the year 2012.

Mr. Simpson made a motion to approve for second reading and adoption an Ordinance of the City of Coatesville, County of Chester and Commonwealth of Pennsylvania, amending the 2012 adopted annual budget and appropriating specific sums estimated to be required for the specific purpose of the City government as therein set forth, for the year 2012; Vice President Hamrick seconded the motion. Motion passed 6-0.

4. Receive and consider Second Reading and Adoption an Ordinance amending Section 218 of the City of Coatesville's code entitled "Vehicles and Traffic" by adding two new sections (Sections 218-7.2) and 218-7.3) prohibiting parking in a handicapped parking space or a no parking space and amending the sections governing penalties and violations in Sections 218-8, 218-10, 218-15, 218-21, 218-26, 218-60 (to provide new fines applicable to periods up to ten days after issuance of a ticket, up to twenty days after issuance of a ticket and after twenty days and thereafter providing for the issuance of citations) and by also amending section 218-50 to provide for on street parking meter rates at .25 for 15 minutes for different periods of time depending upon the parking zone.

Mrs. Jones and Mrs. Hunt asked why the fines are not uniform. Mr. Hudson explained some of the fines are dictated by the motor vehicle state code. Mr. Brazzle and Vice President Hamrick asked staff to educate the residents about the changes on the parking tickets by posting on website, channel 66, flyers to residents and advertisements.

Vice President Hamrick made a motion to approve Second Reading and Adoption an Ordinance amending Section 218 of the City of Coatesville's code entitled "Vehicles and Traffic" by adding two new sections (Sections 218-7.2) and 218-7.3) prohibiting parking in a handicapped parking space or a no parking space and amending the sections governing penalties and violations in Sections 218-8, 218-10, 218-15, 218-21, 218-26, 218-60 (to provide new fines applicable to periods up to ten days after issuance of a ticket, up to twenty days after issuance of a ticket and after twenty days and thereafter providing for the issuance of citations) and by also amending section 218-50 to provide for on street parking meter rates at .25 for 15 minutes for different periods of time depending upon the parking zone; Mr. Simpson seconded the motion. Motion passed 5-1. Mrs. Jones was the dissenting vote.

Mr. Brazzle made a motion to approve the amended effective date for the parking ticket value and rate increases to begin on January 1, 2013; Vice President Hamrick seconded the motion. Motion passed 6-0.

5. Receive and consider FTA money dedicated to grant writer for the City and the RDA.

Mr. Simpson asked if this is for the consultant. Mr. Hudson explained the funds will be deposited into a revolving account with the RDA for grant writing. The money will be earmarked for grants writing and reimbursed by any approved administrative fees awarded with the various grants. Mr. Simpson asked if the approval was for the money or the grant writer. Vice President asked if it was the discretion of the City to hire the grant writer. Mr. Hudson explained that the money will be used for contracted services by the RDA and the City may use them on an as needed basis. Mrs. Hunt asked about the time frame for drawing down the money. Mr. Hudson explained the money is set to be drawn down now.

Mr. Brazzle made a motion to approve the request from the RDA for the FTA money dedicated to a grant writer for the City and the RDA; Vice President Hamrick seconded the motion. Motion passed 6-0.

6. Receive and consider Resolution authorizing issuance of Individual Procurement Cards

Mr. Brazzle made a motion to approve a Resolution authorizing the issuance of individual Procurement cards; Mr. Simpson seconded the motion. Motion passed 5-1. Mrs. Hunt was the dissenting vote.

7. Receive and consider the Emergency Ordinance authorizing the Declaration of a State of Emergency

Mr. Brazzle made a motion to approve the Emergency Ordinance authorizing the Declaration of a State of Emergency; Vice President Hamrick seconded the motion. Motion passed 6-0.

8. Receive and consider a Resolution of the City of Coatesville, Chester County, Pennsylvania, authorizing and confirming the City's sale of vehicles by public bid and re-authorizing the sale of the City's Fire Ladder Truck

Vice President Hamrick made a motion to approve a Resolution of the City of Coatesville, Chester County, Pennsylvania, authorizing and confirming the City's sale of vehicles by public bid and re-authorizing the sale of the City's Fire Ladder Truck; Mr. Brazzle seconded the motion. Motion passed 6-0.

9. Receive and consider a Resolution by the Council of the City of Coatesville, Chester County, Pennsylvania, appointing Tax Collection Committee Delegates

Vice President Hamrick made a motion to approve a Resolution by the Council of the City of Coatesville, Chester County, Pennsylvania, appointing Tax Collection Committee Delegates; Mr. Simpson seconded the motion. Motion passed 6-0.

10. Receive and Consider a Resolution of the City of Coatesville, Chester County, Pennsylvania Authorizing April Barkasi and Cedarville Engineering Group, LLC to act as an agent for the City and to take all action necessary for applications on road openings under the City's Road Opening Ordinance

Mr. Brazzle made a motion to approve a Resolution of the City of Coatesville, Chester County, Pennsylvania Authorizing April Barkasi and Cedarville Engineering Group, LLC to act as an agent for the City and to take all action necessary for applications on road openings under the City's Road Opening Ordinance; Mr. Simpson seconded the motion. Motion passed 6-0.

11. Receive and consider a Resolution of the City of Coatesville, Chester County, Pennsylvania approving regulations under the City's Road Opening Ordinance

Mr. Brazzle made a motion to approve a Resolution of the City of Coatesville, Chester County, Pennsylvania approving regulations under the City's Road Opening Ordinance; Vice President Hamrick seconded the motion. Motion passed 6-0.

Special Events

1. A Special event application was submitted by the Rotary Club of Coatesville for the use of the Gazebo for "Santa's House" from December 1, 2012 until December 23, 2012.

Vice President Hamrick asked for the times to be posted on the website. Mr. Collins asked Mr. Simpson if he was going to be Santa Claus.

Mr. Brazzle made a motion to approve a special event application by the Rotary Club of Coatesville for the use of the Gazebo for "Santa's House" from December 1, 2012 until December 23, 2012; Vice President Hamrick seconded the motion. Motion passed 6-0.

Discussion Items (5 Minutes)

There were no discussion items at this time.

Solicitors Report

Mr. Carnes explained that there are two Ordinances for the Fire Department for recovering costs. He will forward them to Council. Vice President Hamrick announced the City is looking into the Historical Property on Strode Avenue.

City Manager's Report

Mr. Hudson explained he has been working with Mr. Marcarelli on the City's budget.

Interim Chief Bell thanked Council for the opportunity in the City. He was happy to have had the opportunity and learned and grown a lot in the short time with the City. He will do the best he can to help transition the nee Chief into the Position.

Council Comments

Mr. Simpson had no comment at this time.

Mrs. Hunt thanked everyone for attending the meeting and stated this has been a great meeting. She wished everyone to enjoy the holiday.

Mr. Brazzle thanked everyone for attending the meeting. He announced Mrs. Hunt's son and team won another for Coatesville.

Mrs. Jones thanked everyone for attending the meeting. She quoted "Some people succeed because they are destined to, but most people succeed because they are determined to"

Vice President Hamrick thanked Officer Ollis, Marie Hess, Fire Department and Interim Chief Bell for their assistance in the Halloween Parade. It was the biggest this year.

President Collins thanked everyone for attending the meeting. He guaranteed that things will get better with the City.

Adjournment

Mr. Brazzle made a motion to adjourn the meeting at 9:20 pm; Mr. Simpson seconded the motion. Motion passed 6-0.

Submitted by:
Kirby Hudson
City Manager