

**MINUTES
CITY COUNCIL MEETING
Monday May 29, 2012**

Call to Order President Simpson called the meeting to order at 8:05 p.m. and welcomed everyone to the meeting. Council members present were President Edward Simpson, Vice President Joseph Hamrick, Msrs., David Collins, Mrs. C. Villa Hunt and Mrs. Ingrid Jones. Staff members present included City Manager Gary Rawlings, City Solicitor John Carnes, Director of Codes Enforcement Damalier Molina, Director of Public Works Donald Wilkinson, Acting Fire Chief James Lentz, and Recording Secretary Ruthann Mowday.

President Simpson announced an Executive Session was held earlier this evening, May 29, 2012 and on May 22, 2012 to discuss personnel and legal matters.

President Simpson announced Mr. Collins would be late and Mr. LoPrinzi would not be in attendance.

Approval of Minutes:

Vice President Hamrick made a motion to approve the minutes of the May 14, 2012 meeting; Mrs. Jones seconded the motion. Motion passed 5-0.

Approval of Accounts Payable

Vice President Simpson made a motion to approve the accounts payable dated May 15, 2012; President Simpson seconded the motion. Motion passed 5-0.

Additions, Deletions or Modifications to the Agenda

Vice President Hamrick made a motion to add discussion item #1, Street Light Commission; Mr. Brazzle seconded the motion. Motion passed 5-0.

Mr. Collins entered the meeting at 8:16 pm.

Presentations:

1. Summer Basketball League – Quincy Teel and Regina Horton-Lewis

Mrs. Lewis announced the Summer Basketball League will be held at Ash Park. She asked for the City to waive the fee for the use of the park. The members of the League are taking responsibility to raise funds for the annual leagues. Mrs. Lewis provided Council with an overview of the League. Mr. Brazzle asked if Council could approve to waive the fee for every year so the League does not have to come in front of Council. Mrs. Lewis stated the League would like to keep Council apprised of the annual events and recommended coming in front of Council annually.

Vice President Hamrick made a motion to waive the fee for the Summer Basketball League's use of the Basketball Courts located at Ash Park; Mrs. Hunt seconded the motion. Motion passed 6-0.

2. Assistant City Manager Update by Kirby Hudson

Mr. Hudson explained the process for applying for the Early Intervention Phase IV grant. He announced the Comcast Franchise Agreement has been completed and will be brought before Council for final approval. He is currently working with Mr. Broadhurst regarding monies for new equipment for Channel 66 (Information Channel). The previous agreement provided

\$10,000 for new equipment. Mr. Hudson announced he is working with Lincoln University to come to Coatesville. Mr. Hudson provided Council with a copy of the calendar for the year regarding the usage for the Coatesville Community Center. The Center is currently rented Monday through Friday Night. The Brandywine YMCA Summer Camp will be held at the center during the day.

3. Codes Department Update by Damalier Molina

Mr. Molina announced the Codes records will be updated this summer with the help of interns and the staff. The Codes Department would like to request a change from the hand held devices from City Council to the use of IPAD's. He explained the current Mygov modules such as Code Enforcement; Permit and Inspections; Rental License; Vacant Property Registration and the Business Privilege (Finance Department). He provided Council with a Permit Summary for Mygov for January 2012 to present. Mr. Molina explained that he has met with Mr. Collins to address Code Enforcement issues in his ward. He would like to schedule a meeting with President Simpson. Mr. Molina explained he is awaiting a response from Chip Huston, Habitat for Humanity, to target long term vacant structures suitable for acquisition and programming.

Citizens' Hearings – Regular Action Items Only

There were no citizens' comments on regular action items only.

Vice President Hamrick made a motion to close citizens' comments on regular action items only; Mr. Brazzle seconded the motion. Motion passed 5-0.

Citizens' Hearings – Non-Agenda Items Only

Sherry Deets – Resident

Pastor Deets asked for parking to be free on Sundays for the property across the street from Trinity Church. Council explained that parking is free on Sundays.

Ted Reed – CAPP Chairman

Mr. Reed presented Council with a letter from CAPP (Coatesville Area Partners for Progress). He explained the letter was from CAPP to ensure quality of life issues.

Ronald Suber – Resident

Mr. Suber inquired about a staff member and resident in a vehicle outside of his home. Mr. Suber inquired about a comment made by the City Manager. President Simpson explained this is a personnel matter. Mr. Suber asked for a copy of the City of Coatesville and Coatesville Memorial Community Center Contract.

Special Events

1. A special event application has been submitted by the Coatesville Neighborhood Center for a Block Party on June 9, 2012 from 8:00 am to 8:00 pm. A request was submitted for the street closure of Palmer Avenue between East Lincoln Highway and Harmony Drive.

Vice President Hamrick made a motion to approve a special event application submitted by the Coatesville Neighborhood Center for a Block Party on June 9, 2012 from 8:00 am to 8:00 pm upon the approval of the Fire Department; Mr. Collins seconded the motion. Motion passed 6-0.

Discussion Items

1. Discussion on Street Light Commission

Vice President Hamrick asked Council to form a Commission to get the light on the trees on Lincoln Highway up and running. Mrs. Hunt asked for staff to get the three receptacles fixed.

Council appointed Vice President Hamrick to work with staff and residents to get the lights working.

Regular Action Items

1. Receive and consider Sweat Equity Agreement for Summer Camp Participants

The agreement is to help parents who want their children to attend Summer Camp at the Community Center and cannot afford the cost. The City Solicitor John Carnes prepared a "Sweat Equity" Release. This release would allow parents to volunteer 8 hours of work to the city in exchange for one week of Summer Camp for a child. The city's insurance carrier has given the ok to proceed with this program.

The volunteer hours could help the city with: General cleaning and maintenance; Cleaning in the parks; Cleaning the Community Center and keeping it orderly; Painting and straightening up city offices and the garage area; and other assignments that use parent's talents that are beneficial to the city.

Mr. Collins asked what happens if a family has more than one child. Mr. Rawlings explained it would be eight hours per child. Council asked for a timeline to be added to the agreement for the services prior to the child attending camp.

Vice President Hamrick mad a motion to approve the sweat equity agreement for summer camp participants with a timeline and any exceptions to be reviewed by the Assistant City Manager; Mr. Brazzle seconded the motion. Motion passed 6-0.

2. Receive and consider RDA Auditor recommendations relative to the 2011 RDA Audit

The RDA has initiated the 2011 RDA Audit. The RDA auditor provided the recommendations below that will remove the going concern language in the 2011 RDA audit report.

The recommendations for consideration by the City are as follows: Deferral of accrued interest payable under the note payable at December 31, 2012 (accrued interest on the note payable as of December 31, 2011 is \$562,403.52); and the City will not demand repayment of the note payable for a period of one year through December 31, 2012. Per the attached promissory note; the note is due in full, principal and interest on November 30, 2014; and Forgiveness of the \$72,790.28 real estate taxes paid by the City on behalf of the RDA in 2008. As a note, the RDA is scheduled to appear before the County Assessment Board on May 30, 2012 in connection with the RDA's request for Tax Exemption Status on many of the RDA's properties.

At the May 21, 2012 RDA Board Meeting the RDA Board votes to recommend the above consideration by City Council. The RDA is asking for consideration of the above recommendations provided by the RDA auditor.

Vice President Hamrick made a motion to approve the RDA Auditor recommendations relative to the 2011 RDA Audit; Mr. Collins seconded the motion. Motion passed 5-1-0. Mr. Brazzle was the dissenting vote.

3. Receive and consider First Reading an Ordinance amending Chapter 218-54 of the City of Coatesville's parking code to add new subsection "F" to provide for and regulate permit parking

at two lots: one lot located at Third Avenue and Lincoln Highway (300 East Lincoln Highway (Tax Parcel No. 16-5-258)) and a second lot consisting of three separate tax parcels located generally at Seventh Avenue and Lincoln Highway and leased from the RDA (707 East Lincoln Highway (Tax Parcel No. 16-6-280); 2) 706 East Diamond Street (Tax Parcel No. 16-6-280.1) and 3) 701 East Lincoln Highway (Tax Parcel No. 16-6-281.1) and also including what was previously identified as the North Seventh Avenue parking lot at 701-711 East Lincoln Highway) Mr. Carnes explained the parking lot is located at 300 East Lincoln. The RDA is leasing the property to the City of Coatesville, so the City can enforce parking.

Council asked staff to move forward with the recommendation for Harmony Street to become one way.

Mr. Brazzle made a motion to approve First Reading an Ordinance amending Chapter 218-54 of the City of Coatesville's parking code to add new subsection "F" to provide for and regulate permit parking at two lots: one lot located at Third Avenue and Lincoln Highway (300 East Lincoln Highway (Tax Parcel No. 16-5-258)) and a second lot consisting of three separate tax parcels located generally at Seventh Avenue and Lincoln Highway and leased from the RDA (707 East Lincoln Highway (Tax Parcel No. 16-6-280); 2) 706 East Diamond Street (Tax Parcel No. 16-6-280.1) and 3) 701 East Lincoln Highway (Tax Parcel No. 16-6-281.1) and also including what was previously identified as the North Seventh Avenue parking lot at 701-711 East Lincoln Highway); Vice President Hamrick seconded the motion. Motion passed 4-2-0. Mr. Collins and Mrs. Hunt were the dissenting votes.

4. Receive and consider First Reading an Ordinance of the Council of the City of Coatesville, Chester County, Pennsylvania, ("City"), amending Chapter 38 ("Pensions") Article I ("Police Pension Fund") of the General Laws of the City of Coatesville Section 38-8.3 (Providing an Early Retirement Window from May 1, 2012 to May 31, 2012) by adding at subsection 38-8-3.a a new subsection "iii" identifying "Pensionable Earnings" for purposes of calculating the final average earnings of a participants accrued benefits under the Early Retirement Window to be greater of the participants current base wage or the five (50 year consecutive average of the participants base rate of pay times the number of actual; hours worked in each calendar year (divided by five (5)).

Mr. Carnes explained the addition to the Ordinance previously adopted was the pensionable earnings.

Vice President Hamrick made a motion to approve First Reading an Ordinance of the Council of the City of Coatesville, Chester County, Pennsylvania, ("City"), amending Chapter 38 ("Pensions") Article I ("Police Pension Fund") of the General Laws of the City of Coatesville Section 38-8.3 (Providing an Early Retirement Window from May 1, 2012 to May 31, 2012) by adding at subsection 38-8-3.a a new subsection "iii" identifying "Pensionable Earnings" for purposes of calculating the final average earnings of a participants accrued benefits under the Early Retirement Window to be greater of the participants current base wage or the five (50 year consecutive average of the participants base rate of pay times the number of actual; hours worked in each calendar year (divided by five (5))); Mr. Simpson seconded the motion. Motion passed 4-2-0. Mrs. Hunt and Mrs. Jones were the dissenting votes.

Solicitors Report

Mr. Carnes asked if there were any questions on his report.

City Manager's Report

Mr. Rawlings asked if there were any questions on his TCFYI Items

Council Comments

Mrs. Jones thanked everyone for attending the meeting and continuing to show their support.

Mr. Collins thanked everyone for attending. He explained this Council is about holding all members of staff and Council transparent and accountable. There is wonderful potential in Coatesville. He stated we can always find the negative to talk about; he challenged people to speak of the positive.

Mrs. Hunt explained she agrees with Mr. Collins. The City of Coatesville is moving to a brighter direction. She explained she cannot vote if it is not on her comfort level. The current Council is moving in the right direction.

Mr. Hamrick thanked everyone for attending the meeting. He asked for staff to send an apology to the Ministers Alliance for not sending an invitation to the Riverwalk grand opening and the Marriott Hotel Grand Opening.

Mr. Brazzle explained the parking issue at the Riverwalk needs to be addressed. He announced that he was at the pools over the weekend and had to stop people from coming in due to overcrowding. He asked for staff to contact the YMCA and make sure the capacity limit is upheld. The head guard was not taking care of the pool.

Mr. Simpson thanked everyone for attending. He stated the City will work on the parking for the Riverwalk.

Adjournment

Mr. Brazzle made a motion to adjourn the meeting at 10:15 pm; Vice President Hamrick seconded the motion. Motion passed 6-0.

Submitted by:
Gary Rawlings
City Manager