

**City Council
Meeting Minutes
Monday March 12, 2012**

Call to Order

Vice President Hamrick called the meeting to order at 7:40 p.m. and welcomed everyone to the meeting. Council members present were President Ed Simpson, Vice President Joseph Hamrick, Msrs., Jarrell Brazzle, David Collins, Jeff LoPrinzi, Mrs. C. Villa Hunt and Mrs. Ingrid Jones. Staff members present included City Manager Gary Rawlings, Assistant City Manager Kirby Hudson, City Solicitor John Carnes, Acting Fire Chief Jim Lentz, Director of Planning and Codes Enforcement Damalier Molina, Director of Public Works Donald Wilkinson, and Recording Secretary Ruthann Mowday.

Vice President Hamrick announced Mr. Simpson may be late or not in attendance due to an emergency.

Approval of Minutes:

Mr. LoPrinzi made a motion to approve the minutes of the February 27, 2012 meeting; Mr. Collins seconded the motion. Motion passed 5-0.

Approval of Accounts Payable

Mr. LoPrinzi made a motion to approve accounts payables dated March 8, 2012; Mr. Collins seconded the motion. Motion passed 5-0.

Council Member Jarrell Brazzle entered the meeting at 7: 45 and Vice President Simpson entered the meeting at 7:48 pm.

Additions, Deletions or Modifications to the Agenda

There were no additions, deletions or modifications to the agenda at this time.

Presentations:

1.1 Parks and Recreation Commission by Marie Hess, Chairman

Ms. Hess provided Council with a presentation broken down by City wards. The first ward held a Kite Day and Blueberry Festival in 2011. In 2011, the second ward held a back to school clean up day which was from bridge to bridge and a Tree Lighting was held at Gateway Park. Officer Ollis had a tree donated to the City. In the third ward and fourth ward the Halloween parade was held. KIA of Coatesville donated \$500 for the parade. In the fifth ward there was an Easter Egg Hunt and the Bike Festival in which the Veledrome donated the helmets. The Police Department and the Fire Department have attended every event. Ms. Hess announced there will be Kite Day, Easte Egg Hunt and the Brandywine Clean Up days.

Citizens' Hearings – Regular Action Items Only

There were no citizens' hearings on regular action items at this time.

Vice President Hamrick made a motion to close citizens' hearings on regular action items only; Mr. Brazzle seconded the motion. Motion passed 7-0.

Citizens' Hearings – Non-Agenda Items Only

Harvel Brown – Resident

Mr. Brown asked for the Community Center to be opened to help get the kids off the streets. He stated that he has asked in the past for the Center to be opened for free. He noticed that there are entities that will be leasing the property and asked what happened to his request. Council asked Mr. Brown to meet with Mr. Hudson to discuss the usage of the Center for Mr. Brown's events.

Mr. Collins made a motion to close citizens' hearings on non-agenda items only; Vice President Hamrick seconded the motion. Motion passed 7-0.

Special Events

There were no special events at this time.

Discussion Items

There were no discussion items at this time.

Regular Action Items

1. Consider Second Reading and Adoption an Ordinance authorizing the City of Coatesville to enter into a lease with the Redevelopment Authority of the City of Coatesville for the parking lot located at Third Avenue and Lincoln Highway at 300 East Lincoln Highway (Tax Parcel No. 16-5-258) said lot to be used for parking and other City purposes at rates and terms set forth in the attached lease.

Vice President Hamrick made a motion to approve for Second Reading and Adoption an Ordinance authorizing the City of Coatesville to enter into a lease with the Redevelopment Authority of the City of Coatesville for the parking lot located at Third Avenue and Lincoln Highway at 300 East Lincoln Highway (Tax Parcel No. 16-5-258) said lot to be used for parking and other City purposes at rates and terms set forth in the attached lease; Mr. LoPrinzi seconded the motion. Motion passed 7-0.

2. Consider Second Reading and Adoption an Ordinance authorizing the City of Coatesville to enter into a lease with the Redevelopment Authority of the City of Coatesville for three parking lots located at Seventh Avenues East Diamond Street and East Lincoln Highway: 1) 707 East Lincoln Highway (Tax Parcel No. 16-6-280); 2) 706 East Diamond Street (Tax Parcel No. 16-6-280.1); and 3) 701 East Lincoln Highway (Tax Parcel No. 16-6-281.1) said lots to be used for parking and other City purposes at rates and terms set forth in the attached lease.

Vice President Hamrick made a motion to approve for Second Reading and Adoption an Ordinance authorizing the City of Coatesville to enter into a lease with the Redevelopment Authority of the City of Coatesville for three parking lots located at Seventh Avenues East Diamond Street and East Lincoln Highway: 1) 707 East Lincoln Highway (Tax Parcel No. 16-6-280); 2) 706 East Diamond Street (Tax Parcel No. 16-6-280.1); and 3) 701 East Lincoln Highway (Tax Parcel No. 16-6-281.1) said lots to be used for parking and other City purposes at rates and terms set forth in the attached lease.

3. Consider First Reading an Ordinance of the Council of the City of Coatesville, Chester County, Pennsylvania ("City"), entering into an Intergovernmental Cooperation Agreement with Valley Township (Public Road maintenance Agreement) as identified in Exhibit "A" Attached Hereto and further authorizing that the City and Valley Township be permitted to amend the Public Road Maintenance Agreement by Resolution to address such further matters as may be mutually agreed upon by the Municipalities.

Mr. Carnes explained the City and Valley Township have been working together for an Intergovernmental Cooperation Agreement. The Ordinance permits substitution of an Amended Agreement to address other joint issues between the City and Valley Township. For instance the City is

providing Street Sweeping in exchange for snow plowing. The Public Road Maintenance Agreement is needed for the dedication of the portion of Regency Drive located in Valley Township.

Vice President Hamrick made a motion to approve First Reading an Ordinance of the Council of the City of Coatesville, Chester County, Pennsylvania ("City"), entering into an Intergovernmental Cooperation Agreement with Valley Township (Public Road maintenance Agreement) as identified in Exhibit "A" Attached Hereto and further authorizing that the City and Valley Township be permitted to amend the Public Road Maintenance Agreement by Resolution to address such further matters as may be mutually agreed upon by the Municipalities; Mr. LoPrinzi seconded the motion. Motion passed 7-0.

4. Consider First Reading an Ordinance establishing Chapter 79 of the Codes entitled "tree regulations" containing relevant definitions; procedures for the permitting and location of tree plantings; procedures governing the appropriate trimming, maintenance, and care of trees relative to the impact of trees upon public walks, street and highways; provisions identifying the obligations for property owners of maintenance and care and penalties for breach of such obligations; provisions for permitting, provisions permitting the promulgation of rules and regulations; provisions for imposing a municipal lien and provisions identifying violations and imposing penalties for violation of this Chapter.

President Simpson explained the City has received several complaints regarding tree within the City limits. It has been determined that in the City there are significant problems regarding the maintenance of trees which have an impact on the public and the public right of ways, alleys, walkways, etc. such that the trees on private property are not being properly maintained thereby causing a nuisance or danger to the public which require remedial legislation from the City.

Mr. Collins made a motion to approve for First Reading an Ordinance establishing Chapter 79 of the Codes entitled "tree regulations" containing relevant definitions; procedures for the permitting and location of tree plantings; procedures governing the appropriate trimming, maintenance, and care of trees relative to the impact of trees upon public walks, street and highways; provisions identifying the obligations for property owners of maintenance and care and penalties for breach of such obligations; provisions for permitting, provisions permitting the promulgation of rules and regulations; provisions for imposing a municipal lien and provisions identifying violations and imposing penalties for violation of this Chapter; Vice President Hamrick seconded the motion. Motion passed 5-2. Mr. Brazzle and Mrs. Jones were the dissenting votes.

Mr. Carnes explained that regular action item number three has two recommendations. He asked that the City take action to approve the acquisition of the eyebrow by paying the estimated just compensation in the amount of \$16,400.00 to Valley Township.

Mr. Brazzle made a motion to approve the acquisition of the eyebrow by paying the estimated just compensation in the amount of \$16,400.00 to Valley Township; Mr. Collins seconded the motion. Motion passed 7-0.

5. Consider Coatesville Memorial Community Center non-exclusive License Agreement between the City of Coatesville and La Comunidad Hispana

Mr. Hudson explained that La Comunidad Hispana has asked for permission to operate its programs at the Coatesville Memorial Center from April 1, 2012 through January 13, 2012 on Tuesdays and Thursdays from 6:00 pm until 9:00 pm and to be a non-exclusive licensee of the City for the use of portions of the facility for certain specific times/

Vice President Hamrick made a motion to approve a Coatesville Memorial Community Center non-exclusive License Agreement between the City of Coatesville and La Comunidad Hispana; Mrs. Jones seconded the motion. Motion passed 7-0.

6. Consider Coatesville Memorial Community Center non-exclusive License Agreement between the City of Coatesville and Jerome Davis

Mr. Hudson explained that Mr. Davis of the Red Tiger Martial Arts Federation has asked for the use of the large downstairs room in the Community Center to provide Martial Arts Training classes for youths and adults commencing on April 1, 2012, every Monday, Wednesday and Friday evenings from 6:00 pm to 8:00 pm.

Vice President Hamrick made a motion to approve a Coatesville Memorial Community Center non-exclusive License Agreement between the City of Coatesville and Jerome Davis; Mr. Collins seconded the motion. Motion passed 7-0.

7. Consider Constable Contract

President Simpson explained the City of Coatesville Police Department and the Constables desire to enter into a formal Contract whereby the Constables will provide constable services as an independent contractor for the City under certain terms and conditions as set forth in the Constable Contract Agreement. Constables shall serve warrants on behalf of the City for City Code and ordinance violations in accordance with this Agreement. Constable shall serve at the pleasure of the City for the term stated in the Agreement unless sooner terminated by either party. The Constables recognize that the City may contract with other qualified constables and that the City has complete discretion in assigning warrants to Constables. Council asked for the Police Department to implement a system for use of the Constables and provide Council with the process on how they are assigning the Constables to serve the warrants.

Mr. Brazzle made a motion to approve the Constable Contract; Mr. LoPrinzi seconded the motion. Motion passed 7-0.

8. Consider John Cialiana for appointment to the Historical Commission for the term 2011-2013

President Simpson announced the City has received an application for the Historical Commission from John Cialiani.

Vice President Hamrick made a motion to appoint John Cialiani to the Historical Commission for the term 2011-2013; Mr. Collins seconded the motion. Motion passed 7-0.

Solicitors Report

Mr. Carnes asked if there were any questions on his report. There were no questions. Mr. Carnes announced the Millview Subdivision Plan is available.

City Manager's Report

Mr. Rawlings asked if there were any questions on his City Managers Report. Council questioned the Zoning Hearing Board Appeal for 549 Olive Street. Council asked Mr. Carnes to attend the hearing on the City's behalf.

Council Comments

Vice President Hamrick asked Mr. Rawlings when Council would be receiving a year end summary report. Mr. Rawlings stated he would contact Barbacane Thornton for the report. Vice President Hamrick explained that he has complaints from citizens on the recycling. The contractors are in violation. Mr. Wilkinson explained the Contractor will be penalized as per their contract. Mr. Rawlings stated he will look at the contract to see how many penalties before cancelling the contract.

Mr. LoPrinzi asked when the trash bills go out. Mr. Rawlings explained the trash bills will be going out in April.

Mr. Brazzle announced it has been a very productive night. He thanked everyone for coming out. He thanked Ms. Hess and Officer Ollis for their help and programs for the youth. He thanked the Public Works Department for fixing his lights.

Mrs. Jones thanked everyone for attending the meeting. She thanked everyone for their continued caring and sharing support for the City.

Mr. Collins thanked everyone for attending the meeting. He stated there are a lot of wonderful things planned for Coatesville. The City is hoping to exit from the financial ruins. He asked for a quarterly review of the expenses. Mr. Rawlings stated the report would not be available until close to June. Mr. Collins asked for a reconcilable report against year to date expenditures. The report will show if the departments are within their budgets. Mr. Collins asked the status of paying the TAN. Mr. Rawlings stated the TAN will be paid by the due date.

President Simpson asked for Mr. Marcarelli to provide Council with a financial report for the next meeting.

Mrs. Hunt thanked everyone for coming and wished them a good night.

President Simpson thanked everyone for attending the meeting. President Simpson stated that he appreciates the work the Parks and Recreation Commission have done and are doing.

Adjournment

Mr. Brazzle made a motion to adjourn the meeting at 9:40 pm; Vice President Hamrick seconded the motion. Motion passed 7-0.

Submitted by:
Gary Rawlings
City Manager