

**City Council
Minutes
Monday August 8, 2011**

Regular Session

Vice President Joseph Hamrick called the meeting to order at 7:30 p.m. and welcomed everyone to the meeting. Council members present were Council Vice President Joseph Hamrick, Mssrs., Jarrell Brazzle, Martin Eggleston, Edward Simpson, Mrs. Ingrid W. Jones, and Ms. Karen Jorgenson. Staff members present included City Solicitor John Carnes, Assistant City Manager Kirby Hudson, Police Chief Julius Canale, Acting Fire Chief Jim Lentz, Director of Public Works Donald Wilkinson, Director of Planning and Codes Enforcement Damalier Molina, Director of Finance Stacy Bjorhus, and Recording Secretary Ruthann Mowday.

Vice President Hamrick announced an executive session was held earlier this evening, August 8, 2011 to discuss personnel and legal matters.

Vice President Hamrick announced President Marking and Mr. Rawlings would not be in attendance.

Approval of Minutes: *July 11, 2011 and July 25, 2011*

Mr. Simpson made a motion to approve the minutes for July 11, 2011 and July 25, 2011; Ms. Jorgenson seconded the motion. Motion passed 6-0.

Approval of Accounts Payable

Mr. Simpson made a motion to approve the accounts payable dated August 3, 2011; Ms. Jorgenson seconded the motion. Motion passed 4-2. Mr. Brazzle and Mr. Eggleston were the dissenting votes.

Ms. Jorgenson asked if the City had the money to cover the payables. Ms. Bjorhus explained the money is coming in and the payables should be paid the following week after payroll.

Additions, Deletions or Modifications to the Agenda

Mr. Eggleston made a motion to modify the agenda to move regular action item #4, Approve server replacement for the City of Coatesville, to regular action item #1; Mr. Simpson seconded the motion. Motion passed 6-0.

Vice President Hamrick made a motion to move the two items of discussion for the next meeting and delete regular action item #9, approve 2011 proposed budget amendments until Council receive further clarification on the amendment; Mr. Brazzle seconded the motion. Motion passed 6-0. Vice President Hamrick asked for the proposed budget amendments be added as a item of discussion only for the next scheduled meeting.

Presentation

1. Financial Report – Stacy Bjorhus, Finance Director

Ms. Bjorhus announced the revenues as of June 30, 2011 are \$4,386,093 and the expenditures are \$4,232,758. The restricted funds as of June 30, 2011 are \$519,905 and the unrestricted funds are \$13,502,318. The Real Estate tax income is slowly coming in. The Earned Income Tax is slowly holding pace and the transfer taxes have slowed down. Mr. Simpson questioned the increases for 2011 for the professional staff and hourly employees when there were no increases. Ms. Bjorhus

explained the increases are from the Police and Fire department who received increases that were no budgeted.

Citizens' Hearings – Regular Action Items Only

There were no citizens' comments on regular action items at this time.

Ms. Jorgenson made a motion to close citizens' hearings on regular action items; Mrs. Jones seconded the motion. Motion passed 6-0.

Special Events

1. A special event application was received from Simmونتown Mennonite Church for a Gospel Street Meeting at the Gazebo on August 26, 2010 from 7pm to 8:30 pm.

Mrs. Jones made a motion to approve a special event application was received from Simmونتown Mennonite Church for a Gospel Street Meeting at the Gazebo on August 26, 2010 from 7pm to 8:30 pm; Mr. Brazzle seconded the motion. Motion passed 6-0.

2. A special event application was received from New Life in Christ Fellowship for a Block Party on August 20, 2011 from 8 am to 6 pm. It has been requested for the street closing from 5th Avenue to 6th Avenue on the 500 Block of East Lincoln Highway. Penn Dot has approved the street closure.

Ms. Jorgenson asked the Fire Chief if he approved the event. He replied the event is up to Council, the trucks are able to get around the event. Ms. Jorgenson announced the event has been approved by Penn Dot as requested by Council. Mr. Simpson stated 10 hours is a long time to block off Lincoln Highway. Mr. Hamrick explained Lincoln Highway was closed off for Celebrate Coatesville for 7 hours. Mr. Brazzle explained the residents have been notified by the event holder.

Ms. Jorgenson made a motion to approve a special event from New Life in Christ Fellowship for a Block Party on August 20, 2011 from 8 am to 6 pm; Mr. Brazzle seconded the motion; Motion passed 5-0-1. Mrs. Jones abstained from the vote.

3. A special event application has been received from Tabernacle Baptist Church for a Block Party on September 3, 2011 from 11:00 am to 4:00 pm. It is anticipated 250 people will be in attendance. A request has been submitted to close a portion of Coates Street.

Mr. Eggleston asked the Fire Chief why he disapproved the event. Acting Chief Lentz stated the Fire Department only has access to this portion of the community from 11th Avenue and from Black Horse Hill Road. Due to the distance between access points, closing the roadway would put a hardship on the Fire Department operations.

Ms. Jorgenson made a motion to approve a special event from Tabernacle Baptist Church for a Block Party on September 3, 2011 from 11:00 am to 4:00 pm if the event is moved to a park and Coates Street is not closed; Mr. Brazzle seconded the motion. Motion passed 6-0.

Regular Action Items

1. Approve server replacement for the City of Coatesville. The City is currently working in the Windows 2000 domain. The goal is to develop a transition to newer hardware and software.

Mr. Brazzle asked if the City could afford to purchase the servers. Council agreed the server hardware and software is in need of replacement.

Ms. Jorgenson asked if the server replacement was put out to bid. Mr. Carnes explained the quotes were received from members of the Commonwealth of Pennsylvania's cooperative purchasing program (COSTARS) and an entity outside of COSTARS.

Mr. Simpson made a motion to approve the server replacement for the City of Coatesville; Mr. Eggleston seconded the motion. Motion passed 6-0.

2. Approve the City of Coatesville basic financial statements and supplementary information compilation reports for the 2009 and 2010 fiscal years.

Mr. Simpson asked if the City was only receiving financial statements. Vice President Hamrick replied yes.

Ms. Jorgenson made a motion to approve the City of Coatesville basic financial statements and supplementary information compilation reports for the 2009 and 2010 fiscal years; Mrs. Jones seconded the motion. Motion failed 3-3. Mr. Simpson, Mr. Eggleston and Mr. Brazzle were the dissenting votes.

3. Approve a four year Collective Bargaining Agreement between the City of Coatesville and the Coatesville Benevolent Association effective January 1, 2011 to December 31, 2014.

Mr. Carnes explained the terms of the contract are already in effect, as the contract reflects the Memorandum of Agreement that has already been approved and executed by both the union and the City Council. Counsel for the union confirms that the contract is acceptable and the Union Reps have signed the CBA. Once signed by City Council, the contract can be published and disseminated to all officers.

Mr. Brazzle made a motion to approve a four year Collective Bargaining Agreement between the City of Coatesville and the Coatesville Benevolent Association effective January 1, 2011 to December 31, 2014; Ms. Jorgenson seconded the motion. Motion passed 6-0.

4. Accept \$20,322 for the Police Department awarded through the Edward Byrne Memorial Justice Assistance Grant (JAG). The grant is to improve the parking ticket process and enhance the parking ticket program.

Mr. Brazzle asked if the City has to contribute to the grant. Chief Canale explained there is no match and the Police Department has received several grants over the years.

Ms. Jorgenson made a motion to accept \$20,322 for the Police Department awarded through the Edward Byrne Memorial Justice Assistance Grant (JAG). The grant is to improve the parking ticket process and enhance the parking ticket program; Mr. Simpson seconded the motion. Motion passed 6-0.

5. Approve a Resolution to amend staff sharing agreement section 6.4 to ensure that the RDA is identified as an additional insurer under the City's general liability insurance policy.

Mr. Carnes explained after a review with the Redevelopment Authority solicitor, the RDA should be added as additional insured on the City's policy.

Ms. Jorgenson made a motion to approve a Resolution to amend staff sharing agreement section 6.4 to ensure that the RDA is identified as an additional insurer under the City's general liability insurance policy; Mr. Simpson seconded the motion. Motion passed 6-0.

6. Approve on First Reading an Ordinance amending Chapter 190 (“Solid Waste”) of the general laws of the City of Coatesville to provide for more clarity in its enforcement provisions and to confer enforcement authority to the newly created position of “S.W.E.E.P Officer”
Mr. Simpson asked if the Ordinance provides the SWEEP Officer with ticketing enforcement. Ms. Jorgenson stated there is debris in the alleys and the streets. Mr. Eggleston asked what happens if people just drop the debris in someone’s yard. Mr. Molina explained the larger items of debris such as trash bags usually have papers with the address of the person in them. The person will be cited.
Mr. Simpson made a motion to approve on first reading an Ordinance amending Chapter 190 (“Solid Waste”) of the general laws of the City of Coatesville to provide for more clarity in its enforcement provisions and to confer enforcement authority to the newly created position of “S.W.E.E.P Officer”; Ms. Jorgenson seconded the motion. Motion passed 4-2. Mrs. Jones and Mr. Brazzle were the dissenting votes.
7. Approve on First Reading an Ordinance amending Chapter 218, Vehicle and traffic for the City of Coatesville, Chester County, PA with the addition of Oak Street, North on Tuesday from 12:00 noon to 2:30 pm from Rosemont Avenue to South 1st Avenue
Mr. Simpson made a motion to approve on first reading an Ordinance amending Chapter 218, Vehicle and Traffic for the City of Coatesville, Chester County, PA with the addition of Oak Street, North on Tuesday from 12:00 noon to 2:30 pm from Rosemont Avenue to South 1st Avenue; Mr. Eggleston seconded the motion. Motion passed 6-0.
8. Approve settlement of case in the amount for \$2,000 conditioned upon receipt of an executed general release in a form acceptable to the Solicitor
Mr. Simpson made a motion to approve the settlement of case in the amount for \$2,000 conditioned upon receipt of an executed general release in a form acceptable to the Solicitor; Ms. Jorgenson seconded the motion. Motion passed 6-0.

Solicitors Report

Mr. Carnes asked if there were any questions on the Solicitors report. There were no questions at this time.

City Manager’s Report

Due to the absence of the City Manager, there was no report at this time.

Citizens’ Hearings – Non-Agenda Items Only

Mike Zamacke – Resident

Mr. Zamacke asked of the trash people work on Friday and Saturday. There was trash all up and down Lincoln Highway. Mr. Wilkinson explained the trash company picks up the trash on Lincoln Highway on weekends. Mr. Zamacke questioned the Street Sweeper route from 10th through 12th Stirling Street. He asked when the City will be opening the Riverwalk. The City is in need of a revived Main Street. He stated people are not cleaning up after their dogs on the streets.

Matt Baker – Resident

Mr. Baker asked if the non agenda items for citizens can be added to the top of the agenda so people can get in and out of the meeting. Mr. Baker played audio of the loud music in front of his house. The music vibrates his home and he can hear the music clear as day.

Theresa Gallory –

Ms. Gallory asked Council to consider Bill HR49 regarding the prudent banking act of 2007. It will help to bring back the all American banking law.

Mr. Eggleston made a motion to close citizens' hearings on non agenda items only; Mr. Brazzle seconded the motion. Motion passed 6-0.

Council Comments

Mr. Simpson thanked everyone for attending the meeting.

Mr. Eggleston stated he appreciates everyone for attending the meeting. He recommend for Mr. Baker to call the Police and put them to work for the welfare of the residents.

Mr. Brazzle thanked everyone for attending the meeting.

Mrs. Jones thanked everyone for their support.

Ms. Jorgenson thanked everyone for attending the meeting. She asked the Chief why his report was not in the department reports. The Chief stated he did not have the staff. The Chief explained his report will be provided to Council at the next meeting.

Vice President Hamrick thanked everyone for attending. He asked for the Vacant Property Committee to set up a meeting. He announced Council President Marking has made the appointments to the Vacant Property Committees. They are as follows: Joseph Hamrick from City Council, Matt Baker from the Redevelopment Authority; Stephen Cane from the Planning Commission and Marie Hess as the resident. The City Manager will appoint a member of the staff for the Committee.

Adjournment

Mr. Brazzle made the motion to adjourn the meeting at 8:45 pm; Mrs. Jones seconded the motion. Motion passed 6-0.