

**CITY COUNCIL
MINUTES
July 11, 2011**

Regular Session

President Karl Marking called the meeting to order at 7:30 p.m. and welcomed everyone to the meeting. Council members present were Council President Karl Marking, Council Vice President Joseph Hamrick, Mssrs., Jarrell Brazzle, Martin Eggleston, Edward Simpson, Mrs. Ingrid W. Jones, and Ms. Karen Jorgenson. Staff members present included City Solicitor John Carnes, City Manager Gary Rawlings, Assistant City Manager Kirby Hudson, Police Chief Julius Canale, Acting Fire Chief Jim Lentz, Director of Public Works Donald Wilkinson, Director of Planning and Codes Enforcement Damalier Molina, Director of Finance Stacy Bjorhus, and Recording Secretary Ruthann Mowday.

President Marking announced an executive session was held earlier this evening, July 11, 2011 to discuss personnel and legal matters.

Approval of Minutes: *June 27, 2011*

Mrs. Jones asked why her question regarding the Food Handlers License for the Special Event was omitted from the minutes. Mrs. Jones asked for her question to be added to the minutes.

Vice President Hamrick made a motion to approve the minutes for June 27, 2011 with corrections; Mr. Simpson seconded the motion. Motion passed 7-0.

Approval of Accounts Payable

Mrs. Jones asked if Mr. Smith was already paid for his contract that started on July 1, 2011. Mr. Rawlings replied yes, it was how the contract was written.

Vice President Hamrick made a motion to approve the accounts payable dated July 8, 2011; Ms. Jorgenson seconded the motion. Motion passed 7-0.

Additions, Deletions or Modifications to the Agenda

Vice President Hamrick asked to add Item of Discussion #2, Discuss Vacant Property Committee

Ms. Jorgenson asked to add Item of Discussion #3, Discuss outsourcing Solid Waste Collection

Citizens Hearings' – Regular Action Items Only

There were citizen's comments at this time.

Mr. Eggleston made a motion to close citizens' hearings on regular action items only; Vice President Hamrick seconded the motion. Motion passed 7-0.

Special Events

1. Approve Special Event Permit Application by the Virtuous Sisters for Christ for the Redevelopment Authority lot located at 731 East Lincoln Highway.

President Marking asked if the City needs to approve a Redevelopment Authority Special Event. Mr. Carnes replied yes, for Police presence if required.

Mr. Eggleston made a motion to approve the special event application from the Virtuous Sisters for Christ for the Redevelopment Authority lot located at 731 East Lincoln Highway; Mrs. Jones seconded the motion. Motion passed 7-0.

Items for Discussion

1. Discuss Adoption of the City Logo as presented on the City's Website.

President Marking explained people presenting for events are gravitating to the logo presented on the website. The logo matches the City's colors per the charter. He asked Council if they would like to explore and adopt as the City logo presented on the website which is the City colors. Mr. Eggleston stated he thought Council agreed not to change the flag. President Marking explained the previous discussion was to change the flag and Mr. Carnes raised a good issue, the flag wasn't a reflection of the logo. This is a separate issue. Mr. Eggleston stated the people using the logo on the website do not have the correct City logo to use since it is not posted on the website. Mr. Simpson asked for the current logo to be placed on the website. President Marking explained there is no need to. It is odd the City defines the City's colors but does not reflect the colors on the logo. This is just an option for Council. Mr. Brazzle stated he likes the City's current logo. Mrs. Jones stated the logo has green grass, green leaves on the trees, there is nothing wrong with it. Council agreed not to move forward with changing the logo and to keep the current logo.

2. Discuss Vacant Property Committee

Vice President Hamrick stated he would like to see the Vacant Property Review Committee up and running. Mr. Carnes read the City Code Chapter 61, Section 61-2 regarding the membership for the Committee. The Committee requires 1 City Council Member, Redevelopment Authority Member, Planning Commission Member and a City resident appointed by the Council President and one executive city staff member appointed by the City Manager. He asked staff and Council to move forward with getting a meeting together. Council asked for members to be appointed as required by Code.

3. Discuss outsourcing Solid Waste Collection

Ms. Jorgenson suggested having the City's Solid Waste Collection outsourced. The City has had problem collecting the payments and therefore it makes sense to have a private company do the job. Mr. Simpson stated this is a good idea. Vice President Hamrick stated it is a good idea and maybe a box can be set up for people who pay cash. Mr. Simpson stated the City needs to look at different companies for the collection. Ms. Jorgenson stated the City would go through the bid process. Ms. Bjorhus suggested a lock box at a local bank and keeping the collection in house. Mr. Simpson stated if we outsource, we outsource the whole thing. President Marking suggested Council discuss what they want in the bid proposal. The bid proposal could be prepared and placed on the next council agenda to place the service out to bid.

Regular Action Items

1. Approve a resolution of the City of Council of the City of Coatesville accepting the 2011 CDBG contract for street repaving and storm sewer replacement between the City of Coatesville and the County of Chester Department of Community Development and authorizing the City Manager to execute the appropriate contract and any and all documents necessary to effectuate this project.

Coatesville has been awarded a \$300,000, the 2011 Chester County CDBG Grant for Street Repaving and Storm Sewer Replacement. The City match for the grant will be “soft “costs i.e, engineering design and construction monitoring estimated to be \$46,000. This project supports the quality of life program that council has endorsed.

Ms. Jorgenson asked if the \$46,000 has been budgeted. Mr. Rawlings replied no, the money will not need to be paid until next year. The monies will be budgeted in the 2012 budget. Mr. Carnes explained the grant indicates an extension to 2013. President Marking asked for a budget workshop to be set up. Mr. Rawlings suggested July 25, 2011 for the budget amendment workshop. President Marking asked what triggers replacement of the curbs and sidewalk. Mr. Barry explained the study is done regarding the curbs and sidewalks. The grant monies cannot be used to replace private property issues.

Vice President Hamrick made a motion to approve a Resolution of the City of Council of the City of Coatesville accepting the 2011 CDBG contract for street repaving and storm sewer replacement between the City of Coatesville and the County of Chester Department of Community Development and authorizing the City Manager to execute the appropriate contract and any and all documents necessary to effectuate this project; Mr. Simpson seconded the motion. Motion passed 7-0.

2. Approve a second reading and adoption an ordinance amending Chapter 108 of the City of Coatesville’s code governing “fees” to provide a section 108-X. for: (1) residential parking permits (and renewals) at twenty (\$20.00) per month or one hundred and eighty (\$180.00) dollars per year, and a twenty (\$20.00) transfer fee; and, to provide at Section 108-1 U. (9) a use fee for the Coatesville Memorial Community Center of three hundred (\$300.00) dollars for four (4) hours of use, one hundred (\$100.00) dollars for each additional hour of use after four hours of use and a required one hundred and fifty (\$150.00) dollar security deposit.

The permits are issued to the wards in which the permitted party resides. This is tied to references to the “Residential District” which is defined as Section 218-2 (basically an older business district around Chestnut Street) and the broader “Residential Parking Permit Area” identified in Section 218-74 (basically 2 hour parking areas).

Mrs. Jones explained there is a real problem as far as the organization not called the Coatesville Memorial Community Center it is called the Coatesville Recreation Organization. Mr. Brazzle stated the building is not the organization. Mr. Carnes stated the name of the building is the Coatesville Memorial Community Center as titled by the deed. The title is not designated for the nonprofit organization. Vice President Hamrick explained Council has seen the deed and the building is called the Coatesville Memorial Community Center. President Marking explained the fees received go to the City of Coatesville and not the organization.

Mr. Brazzle made a motion to approve for second reading and adoption an Ordinance amending Chapter 108 of the City of Coatesville’s code governing “fees” to provide a section 108-X. for: (1) residential parking permits (and renewals) at twenty (\$20.00) per month or one hundred and eighty (\$180.00) dollars per year, and a twenty (\$20.00) transfer fee; and, to provide at Section 108-1 U. (9) a use fee for the Coatesville Memorial Community Center of three hundred (\$300.00) dollars for four (4) hours of use, one hundred (\$100.00) dollars for each additional hour of use after four hours of use and a required one hundred and fifty (\$150.00) dollar security deposit; Vice President Hamrick seconded the motion. Motion passed 6-1-0. Mrs. Jones was the dissenting vote.

3. Approve the Early Intervention Phase III proposed by Fairmount Capital for Phase III of Early Intervention Program. The Coatesville five year financial plan and management audit recommended the improvement of certain finance practices and the review of the City's costs of services.

In May 2011, the City was awarded a grant in the amount of \$75,000 with a city match of \$25,000 from the Department of Community and Economic Development. Fairmount Capital has submitted a contract to provide consulting services to the City of Coatesville. The engagement letter sets out an understanding of the City's situation and needs, outlines a scope of services and sets forth the proposed compensation agreement. The following are the proposed scopes of services: Prepare a development Vision; Develop a retail strategy and implementation plan; Study the potential for inexpensive amenity upgrades; Implement a new purchasing process and enhance other Finance Department activities; Analyze opportunities for Intergovernmental cooperation and facilitate communication and surrounding jurisdictions; and cost of service and fee review.

Mr. Simpson asked if Phase III was in the budget. Mr. Rawlings replied no, there is a need for a budget amendment.

Mr. Simpson made a motion to approve the Early Intervention Phase III proposed by Fairmount Capital for Phase III of Early Intervention Program; Mrs. Jorgenson seconded the motion. Motion passed 7-0.

4. Accept the resignation of Stephen Cane as a member of the Parks and Recreation Commission for the term of 2008-2011.

President Marking announced Mr. Cane's resignation from the Parks and Recreation Commission.

Vice President Hamrick made a motion to accept the resignation of Stephen Cane as a member of the Parks and Recreation Commission for the term of 2008-2011; Mr. Eggleston seconded the motion. Motion passed 7-0.

5. Approve the appointment of Lawrence Taltoan to the UCC Board of Appeals

Mr. Taltoan has agreed to serve in the Uniform Construction Code Board of Appeals. Mr. Taltoan's appointment to the Board leaves the Board with one full-time vacancy and 2 alternate vacancies.

Mrs. Jones made a motion to approve the appointment of Lawrence Taltoan to the UCC Board of Appeals for the term 2010-2014; Ms. Jorgenson seconded the motion. Motion passed 7-0.

Solicitors Report

Mr. Carnes explained the Solicitors Report was not included in the packet. He asked Council if they had any questions.

City Managers Report

Mr. Rawlings provided Council with an update on the Fire Department. Mr. Simpson stated the Fire Department was not budgeted for a full time Fire Chief. The City needs to get a resolution. Mr. Rawlings stated he is keeping an eye on the budgeted amount.

Mr. Rawlings explained the Internal Right to Know Policy. Council will be provided with a periodic update and he will oversee the requests.

Mr. Rawlings announced Celebrate Coatesville was a success. He thanked everyone for their assistance. President Marking thanked the City Council and Department Heads for Celebrate Coatesville. The event went off better than expected.

Citizens Hearings' – Non-Agenda Items Only

Marie Hess – Resident

Ms. Hess announced she received donations from Giant, Walmart, Bottom Dollar and Mr. Molina. There were 10 kids that came to the event and residents were showing up without children. Officer Ollis, Officer Colon and the Fire Department were at the event. The next event will be a back to school cleanup.

Dianne Brownfield – Resident

Ms. Brownfield stated the fireworks were excellent. She asked inquired about the parking fees. Mr. Hudson explained the permit is for 2 hour parking only in residential areas. It will help to alleviate the parking problems. Ms. Brownfield stated it will be good for the City.

Walt Washington - Resident

Coach Walter Washington asked for funds to help send 5 Track and Field Finalists to National AAU Competition in New Orleans, LA July 29 thru August 5, 2011. The cost is \$1,200.00. There will be 5 out of 30 kids going to the nationals. Mr. Eggleston asked Coach Washington to submit paperwork to City Manager to forward to Council. Ms. Jorgenson asked if they have received any funding. Coach Washington stated some parents have paid out of pocket. Mr. Simpson suggested reaching out to the Brandywine Youth Initiative. Mr. Eggleston stated there are other entities to reach out to also.

Council Comments

Mr. Brazzle thanked everyone for attending the meeting.

Mr. Eggleston had no comment.

Mr. Simpson thanked everyone for attending the fireworks.

Ms. Jorgenson thanked Mr. Wilkinson for having the sofa removed in Dewey Alley it looked for good for Celebrate Coatesville. Celebrate Coatesville was a good event.

Mrs. Jones thanked everyone for coming out and sharing time with us. Thanks for the lovely weekend we had. There is more to come.

Vice President Hamrick thanked everyone for coming out to the meeting and for attending Celebrate Coatesville. It was a great event.

President Marking announced Celebrate Coatesville was a great event. There was a lot going on. The City was contact via the website by Lowes offering a donation for park improvement.

Adjournment

Mr. Simpson made a motion to adjourn the meeting at 8:17 pm; Ms. Jorgenson seconded the motion. Motion passed 7-0.